

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**

RESOLUTION NO. 480

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THIS
TOWNSHIP ESTABLISHING RULES AND REGULATIONS FOR
CONDUCTING A TOWNSHIP ADOPT-A-ROAD PROGRAM.**

WHEREAS, the Township of Washington, Franklin County, Pennsylvania, is the owner of over eighty (80) miles of roads in the Township of Washington, Franklin County, Pennsylvania; and

WHEREAS, said roads from time to time accumulate litter within the Township road right of way; and

WHEREAS, the Board of Supervisors of the Township of Washington, Franklin County, Pennsylvania, and such other persons and organizations who share a desire to have the Township road right-of-way be litter-free and enhance the appearance of the entire Township , and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, that the following rules and regulations shall be established for the Washington Township Adopt-A-Road Program:

SECTION 1. ADOPT-A-ROAD PROGRAM DETAILS

The Township desires that individuals and organizations adopt Township roads to enhance the beauty of the landscape by removing litter and trash that may accumulate along the Township roads on a periodic basis.

- (A) To participate in the Adopt-A-Road program, the applicant shall complete an agreement with the Township using the standard forms attached and be accepted by the Township Supervisors.

- (B) If accepted by the Township Supervisors, the applicant shall then complete the Agreement, and Exhibits A, B, C, and D to participate in the Adopt-A-Road program.

BE IT FURTHER RESOLVED, that these rules and regulations may and shall be enforced under the authority of Township Supervisors and under such other ordinances and laws as may, from time to time, be ordained by the Supervisors or enacted by the Commonwealth, respectively.

DULY RESOLVED this 16th day of March, 2009 by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**

Attest:



Karen S. Hargrave, Secretary



Carroll C. Sturm, Chairman

**WASHINGTON TOWNSHIP ADOPT - A- ROAD PROGRAM
APPLICATION FORM**

Date: _____

Adopting Group/Individual: _____

Address: _____

Contact Person: _____

Telephone: _____ Fax: _____ Cell Phone: _____

Requested Roadway, Street or Recreation Area (Location, Specific Portion):

If not available indicate a Second Choice: _____

Expected Number of Participants: _____

Return this form to:

**Washington Township Supervisors
13013 Welty Road
Waynesboro, PA 17268
or
call 762-3128 for more information.**

WASHINGTON TOWNSHIP ADOPT-A-ROAD AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 200__ between the Township of Washington, hereinafter called the TOWNSHIP, and _____ with its address at _____, _____, Pennsylvania hereinafter called the APPLICANT.

BACKGROUND:

- A. In order to rid Township streets and recreational areas of litter and to improve our environment, the TOWNSHIP has established an anti-litter program, known as the "Adopt-a-Road" (the Program), in which volunteer groups adopt a Township Street, Recreation Area, Road, or portion thereof, in order to pick up litter.
- B. The APPLICANT desires to participate in the Adopt-a-Road Program and the TOWNSHIP desires to provide certain materials and information to the APPLICANT.

ELIGIBILITY:

- A. Washington Township community organizations, such as civic, social or school groups, will be eligible to adopt a roadway as will individuals eighteen (18) years of age or older. Corporations, partnerships and sole proprietorships who wish to sponsor groups may do so.
- B. The TOWNSHIP will not enter into an agreement with any elected official or candidate for public office.
- C. The Groups will be required to adopt a roadway or portion thereof, or park area, for at least one year from the effective date of the Agreement. The Agreement may be assigned to another group or business subject to prior written approval by the TOWNSHIP.
- D. The minimum age for participation is ten years of age. Groups with members between the ages of ten and seventeen must be supervised by adults eighteen years of age or older in the ratio of one adult per eight participants between ages 10 and 17 whenever there is a litter pickup.

NOW, THEREFORE, in consideration of the mutual benefits to be received by the TOWNSHIP and the APPLICANT from participation in the Program, the parties agree to the following:

- 1. The above recitals are incorporated into the body of this Agreement.
- 2. Subject to the conditions set forth below and in attached exhibits, the APPLICANT adopts a Township Street, Road, Recreation Area or portion thereof as set forth in Exhibit A which is attached to and made a part of this AGREEMENT (the Site), for a minimum period of one year beginning on the date of this AGREEMENT to be inserted on Page 1 subject to the TOWNSHIP'S rights of termination.

3. The TOWNSHIP will conduct an initial safety orientation meeting with authorized representative(s) of the APPLICANT and will provide safety materials, as later described, for use by the APPLICANT.

4. (A) The APPLICANT will conduct litter pickup at the Site as set forth in Exhibit A a minimum of two times per year, or more often if deemed necessary, subject to at least one week's notice to the Township Manager as appropriate and the receipt of the Township Manager's approval.

(B) The APPLICANT shall schedule one litter pickup in April and one in October. All activities must be conducted between one hour after sunrise and one hour before sunset.

5. The APPLICANT shall conduct safety orientation meetings to review, at a minimum, safety, and other guideline materials supplied by the TOWNSHIP. Safety materials provided by the TOWNSHIP must be reviewed by every person who will participate in the litter pickup. No participant may be involved in the litter pickup unless s/he has attended at least one safety orientation meeting conducted by the APPLICANT and has executed a release, a copy of which is attached as Exhibit B for adults and Exhibit C for minors and made a part of this AGREEMENT. An authorized representative of the APPLICANT must present the safety information to any potential participant and shall provide the TOWNSHIP with a listing certifying the names of all individuals who received safety orientation. The APPLICANT shall submit the form to the TOWNSHIP and shall submit an amended form each time that there will be new participants in the litter pickup. Further, the APPLICANT shall conduct an on-site safety refresher briefing for all daily participants prior to each pickup.

6. The APPLICANT agrees to comply with the Safety Conditions set forth in Exhibit D which is attached to and made a part of this Agreement.

7. Prior to each scheduled pickup, the TOWNSHIP will supply the APPLICANT with adequate numbers of safety vests and plastic trash bags.

8. If the APPLICANT cannot dispose of any or all filled trash bags at the Township transfer station, the TOWNSHIP, through the Township Manager, will arrange to pick up the bags. Items too large for trash bags will be placed together at least ten (10) feet from the road pavement for later pickup by the Township.

9. The TOWNSHIP, at its cost, will provide, install and maintain two permanent signs noting the Program and the APPLICANT name at the beginning of the Site, one sign in each direction. Further, the TOWNSHIP will, at its cost, provide the APPLICANT with a "Litter Crew Ahead" sign for placement by the APPLICANT during litter pickups. Proper use and temporary storage of the temporary "Litter Crew Ahead" signs will be the responsibility of the APPLICANT. The applicant shall return the "Litter Crew Ahead" signs to the Township Public Works Department upon completion of the day's pickup activities.

10. The APPLICANT shall indemnify and save harmless the TOWNSHIP, its Supervisors and employees from and against all claims, suits, or actions for injury, death or property damage arising from the exercise of the obligations assumed by the APPLICANT under this AGREEMENT.

11. (A) The TOWNSHIP shall have the right to terminate this Agreement at any time by providing written notice to the APPLICANT.

(B) The APPLICANT shall have the right to terminate this Agreement after the initial one-year period upon sixty (60) days written notice to the TOWNSHIP.
12. The APPLICANT shall, at no cost to the TOWNSHIP, be responsible for repair of, or compensation for, any damage to any real or personal property caused by APPLICANT or any of its participants.
13. Any notice to or communication with the TOWNSHIP by the APPLICANT shall be with the Township Manager. Any notice to or communication with the APPLICANT shall be to the authorized signatory of this Agreement at the address at the beginning of this agreement.
14. The APPLICANT, by entering into this Agreement, certifies that it does not represent an elected official or candidate for public office.
15. The APPLICANT, meeting the TOWNSHIP'S criteria for eligibility as listed above, may participate in the Program and, by signing this Agreement, certifies that it meets all such criteria. These criteria are attached as Exhibit D and made a part of this Agreement.
16. The TOWNSHIP encourages the litter pickup team to separate and recycle appropriate materials.
17. This Agreement constitutes the entire understanding between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement, effective on the date written above.

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**

ATTEST:

Karen S. Hargrave, Secretary

Carroll C. Sturm, Chairman

(SEAL)

ATTEST:

APPLICANT

Title

(SEAL)

Date _____

EXHIBIT A

WASHINGTON TOWNSHIP ADOPT-A-ROAD PROGRAM

Applicant Name: _____

Date: _____

Name of Street, Roadway or portion thereof being adopted:

Street/Road Name

Starting Location

Ending Location

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Recreation Area/Park:

Name of Recreation Area/Park: _____

EXHIBIT B

WASHINGTON TOWNSHIP ADOPT-A-ROAD PROGRAM

RELEASE for 18 YEARS OLD AND OVER

I understand that participation in the Adopt-a-Road Program litter pickup involves standing and walking near a Township roadway and that there are certain risks involved with such participation. I hereby release the Township of Washington, Franklin County, Pennsylvania from any liability associated with the risks involved with participation in the Adopt-a-Road Program. I have also reviewed the Adopt-a-Road safety materials as a prerequisite to participation in the Adopt-a-Road Program.

* If you are a minor (under age 18), please sign Exhibit C.

Signatures Over 18 Years Old

	<u>Name</u> (print)	<u>Address</u>	<u>Signature</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

EXHIBIT C

WASHINGTON TOWNSHIP ADOPT-A-ROAD PROGRAM

RELEASE for MINORS

I understand that my child's participation in the Adopt-a-Road Program litter pickup involves standing and walking near a Township roadway and that there are certain risks involved with such participation. I hereby release the Township of Washington, Franklin County, Pennsylvania from any liability associated with the risks involved with participation in the Adopt-A-Road Program. I have also reviewed the Adopt-a-Road safety materials with my child as a prerequisite to participation in the Adopt-a-Road Program.

* This release must be signed by parent or guardian.

	<u>Name</u> (print)	<u>Address</u>	<u>Parent/Guardian Signature</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

EXHIBIT D

WASHINGTON TOWNSHIP ADOPT-A-ROAD PROGRAM

SAFETY RECOMMENDATIONS

Participants should:

Know emergency procedures such as the location of the nearest emergency facility and how to quickly summon the Police or an ambulance.

Provide their own First-Aid Kit and include kit with other supplies during litter pickups.

Avoid overexertion and heat problems by drinking water and taking breaks.

Carpool to the litter pickup site.

Wear the recommended attire: long sleeves, blue jeans or long pants, leather shoes or boots and gloves.

Be careful of contact with poison plants, bees, wasps, hornets, fire ants and snakes. The recommended attire will usually prevent irritations from most plants.

Pay special attention to the handling of broken glass. Participants must be careful not to step or kneel on broken glass.

Be aware of visibility problems.

Park vehicles a safe distance from the traveled roadway.

Attempt to walk facing oncoming traffic.

Do not stand or jump on guide rail, drainage pipes or concrete walls.

SAFETY REQUIREMENTS

Participants shall:

Vehicles shall remain on the same side of the roadway as the participants.

Never cross over or pickup trash on the traveled pavement.

Upon arriving at the work site, immediately display "Litter Crew Ahead" safety sign in advance of pickup site.

Not possess or drink alcoholic beverages.

Use Township provided safety training materials.

Conduct at least one safety orientation meeting during the year.

Provide appropriate and adequate adult supervision when youth groups are involved in litter pickups, i.e., one adult per eight participants between the ages of 10 and 17.

Avoid peak traffic hours and extreme inclement weather conditions.

Stay clear of all construction areas.

Conduct pre-pickup safety talks.

Avoid all horseplay or demonstrations of any nature on the right-of-way.

Wear the safety vest provided by the Township.

Avoid hazardous materials such as old car batteries, any unidentified, questionable items and animal carcasses.

Be aware of all known allergies of volunteers before participation.

We have reviewed these safety recommendations and agree to follow them.

Organization or Group

Date