

TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA

RESOLUTION No. 694

OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF
WASHINGTON, FRANKLIN COUNTY, PENNSYLVANIA,
REVISING AND UPDATING THE WASHINGTON TOWNSHIP
POLICE DEPARTMENT RULES AND REGULATIONS.

WHEREAS, the Township of Washington has established Rules and Regulations for the Washington Township Police Department; and

WHEREAS, the Police Department Rules and Regulations were most recently amended by Resolution No.298, dated December 18, 2000; and

WHEREAS, the Board of Supervisors desires to update certain sections of the Police Department Rules and Regulations.

NOW, THEREFORE, the Board of Supervisors of the Township of Washington does hereby resolve as follows:

1. Section 203, "Qualifications of Applicants – General," Paragraph 9, is revised to read as follows:

Physical Examination: Each applicant, prior to appointment, shall undergo a prescribed physical examination performed by a physician appointed by the Township. The cost of this examination shall be paid by the applicant.

2. Section 203, "Qualifications of Applicants – General," Paragraph 10, is revised to read as follows:

Psychological Examination: Each applicant prior to appointment may be required by the Board of Supervisors to undergo a psychological evaluation to determine mental suitability for employment as a police officer. The cost of this examination shall be paid by the applicant.

3. Section 203, "Qualifications of Applicants – General," Paragraph 11, is revised to read as follows:

Polygraph: A full-time applicant, selected from the eligibility list for

conditional appointment may be required to undergo a polygraph examination at the direction of the Chief of Police or in the case the appointee is for Chief of Police then at the discretion of the Board of Supervisors.

4. Section 408, "Promotions," is revised to read as follows:

The following procedure is to be used for all promotions of officers to the ranks other than Chief of Police authorized within the Police Department.

All officers will be notified that there has been a request from the Board of Supervisors to fill a supervisory position. Officers who are then eligible and meet the requirements as outlined in Section 104 Rank Qualifications, will be required to notify the Chief of Police of their intention to apply for the position. The notification will be in writing and will be submitted by the date indicated in the original notification of the open supervisory position.

Oral interviews shall be conducted for all promotions. The interview will be with a Township Police Promotion committee appointed by the Washington Township Board of Supervisors. The Board of Supervisors may, upon notice of request to fill a supervisory position, require all applicants to complete a written examination. Upon reviewing the applicant's performance at the oral interview and written examination (if required), the committee will then make a recommendation for selection to the Board of Supervisors, who will have the final say in all promotions.

5. Article IV, "Position Descriptions and Responsibilities," is revised to add a new Section 410, entitled "Officer-In-Charge," which shall read as follows:

Section 410. OFFICER-IN-CHARGE

In the event of a vacancy in the position of Chief of Police, or when the Chief of Police is unavailable for an extended period of time due to an illness, injury, or other condition, the Board of Supervisors may appoint an Officer-In-Charge. The Officer-In-Charge will perform the duties of the Chief of Police in the Chief's absence. The Board of Supervisors may also appoint an Officer-In-Charge in anticipation of a vacancy. If appointed in anticipation of a vacancy the Officer-In-Charge will be next in command to the Chief of Police until the vacancy occurs. All references to the Chief of Police in these Rules and Regulations shall apply to the

Officer-In-Charge.

6. Section 1205, "Grooming Requirements," Paragraphs (C) and (D) are revised to read as follows:

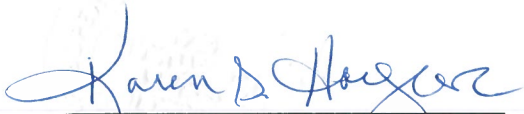
C. Beards are permitted but must be kept neatly trimmed and maintained at a length not to exceed one half (1/2) of an inch.

D. Sideburns, if worn, shall not extend below the bottom of the earlobe and shall be kept neatly trimmed at an even width with a flat bottom.

DULY RESOLVED, this 18th day of March 2019, by the Board of Supervisors of the Township of Washington, Franklin County, Pennsylvania, in lawful session duly assembled.

Attest:

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**



Karen S. Hargrave, Secretary

By 

**Chad G. Reichard
Chairman, Board of Supervisors**

