

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**

RESOLUTION NO. 341

**OF THE BOARD OF SUPERVISORS OF THIS TOWNSHIP
ESTABLISHING GUIDELINES FOR PUBLIC COMMENT
AT TOWNSHIP MEETINGS**

WHEREAS, the Board of Supervisors of this Township deems it to be in the public interest to establish guidelines for the public comment period of public meetings; and

WHEREAS, the Board with these guidelines would like to provide an opportunity for all individuals to express their opinions within the time allotted for public comments; and

WHEREAS, the Board believes these guidelines are necessary in order to provide that the public comment portion of the meetings shall be held in an orderly manner.

NOW, THEREFORE, BE IT RESOLVED, by the board of Supervisors of this Township as follows:

1. Prior to speaking, the person desiring to speak must state his/her full name and address.
2. The person speaking shall be allowed three minutes to make his/her comments.
3. The public comment period shall be for a maximum of one (1) hour.
4. All persons speaking shall be allowed to address the Board only one time.
5. If an individual does not have an opportunity to address the Board or he/she is unable to complete his/her comments within the three-minute time period, he/she shall be allowed to make a written statement to the Board.

DULY ADOPTED, this 14th day of May 2003, by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

**TOWNSHIP OF WASHINGTON
COUNTY OF FRANKLIN
PENNSYLVANIA**

Attest:

Karen S. Hargrave, Secretary

**Paul G. Benchoff, Chairman
Board of Supervisors**