

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**

RESOLUTION NO. 333

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THIS TOWNSHIP ESTABLISHING A REVISED SCHEDULE OF FEES FOR THE ADMINISTRATION OF THE TOWNSHIP'S ZONING ORDINANCE, SUBDIVISION ORDINANCE, WELL ORDINANCE AND THE PENNSYLVANIA SEWAGE FACILITIES ACT; ESTABLISHING FEES FOR THE REPRODUCTION OF DOCUMENTS AND MAPS; ESTABLISHING FEES FOR OTHER SERVICES.

WHEREAS, the Washington Township Supervisors would like to update its previously established fee schedule, Resolution #303; and

WHEREAS, Section 2104 of the Washington Township Zoning Ordinance # 153 provides for the establishment of a schedule of fees in connection with the administration of zoning in Washington Township; and

WHEREAS, Section 702 of the Washington Township Subdivision and Land Development Ordinance #161 provides for the establishment of a schedule of fees in connection with the with the administration of the Subdivision Ordinance; and

WHEREAS, Section 6 of the Washington Township Ordinance No. 95 provides for the establishment of a schedule of fees for the administration of the Pennsylvania Sewage Facilities Act; and

WHEREAS, Section 601 of the Washington Township Stormwater Management Ordinance # 101 provides for the establishment of a schedule of fees in connection with the administration of the Stormwater Ordinance; and

WHEREAS, Section 602 of the Antietam Creek Watershed Stormwater Management Ordinance #131 provides for the establishment of a schedule of fees in connection with the administration of the Ordinance; and

WHEREAS, Section 13 of the Washington Township Well Ordinance #150 provides for the establishment of a schedule of fees in connection with the administration of the ordinance; and

WHEREAS, Washington Township wishes to recover its costs for the reproduction of other documents, maps, storage of vehicles, and other services provided to the public.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of this Township, that the following schedule of fees is hereby adopted.

SECTION 1. BUILDING PERMIT FEE.

- D. Review of existing systems - Any review of existing sewage systems will require an application fee of \$90.00.
- E. Other Services - A fee of \$30.00/hour will be charged for any other SEO services.

SECTION 5. DEP MODULES

The fee for review of each DEP Module submittal shall be \$25.00.

SECTION 6. ZONING ORDINANCE ADMINISTRATION.

Zoning administration fees shall be as follows:

- A. Rezoning Application fee \$ 800.00
- B. Zoning Hearing Board application \$ 200.00
- C. Conditional use application \$ 250.00
- D. Planned Residential Tentative Approval Application \$1000.00
- E. Rezoning, determination of use, conditional use, and planned residential, engineering fees or other engineering fees shall be paid by the applicant as per the Township's current schedule of engineering fees.
- F. Rezoning, determination of use, conditional use, and planned residential, legal fees or other legal fees shall be paid by the applicant as per the Township's current schedule of legal fees.

SECTION 7. SUBDIVISION ORDINANCE ADMINISTRATION.

Subdivision administrative fees shall be as follows:

- A. Subdivision of lots
 - a. First ten (10) lots \$ 30.00 per lot
 - b. Each additional lot \$ 15.00 per lot
- B. Land developments and Planned residential developments
 - a. First ten (10) units \$ 30.00 per lot
 - b. Each additional unit \$ 15.00 per lot
- C. The application fee is paid for both the preliminary and final plan submittals.
- D. Engineering review, engineering field review, and engineering inspection shall be paid by the developer upon being invoiced by the Township. The final plan shall not be approved if any invoiced engineering fees have not been paid. The rate per hour shall be as established by the Township's engineers. The following schedule is currently in effect by Martin & Martin, Inc.:

	Revised 1-20-03
a. Principal	\$72.00 per hour
b. Professional	\$62.00 per hour
c. Design	\$54.00 per hour
d. Technician	\$45.00 per hour
e. Sub-professional	\$42.00 per hour

- E. Subdivision improvement inspection fee by Township employees.
 - a. Inspection man-hours \$27.00 per hour
- F. Legal fees - as per the Township's current schedule of fees.

SECTION 8. STORMWATER MANAGEMENT ADMINISTRATION

Stormwater management administration fees shall be as follows:

- A. Application fee of \$10.00 per plan
- B. Engineering fees as per Section 7D
- C. Legal fees - as per the Township's current schedule of fees.

SECTION 9. DOCUMENTATION, MAP REPRODUCTION FEES, & FAX TRANSMISSIONS.

The following fees are established for the reproduction of documents and maps:

- A. Maps
 - a. Zoning Ordinance and map \$20.00
 - b. Subdivision Ordinance 20.00
 - c. Comprehensive Plan 20.00
 - d. Zoning map 16" x 32" 2.00
 - e. Zoning map 5' x 3' 6.00
 - f. Road map 5' x 3' 6.00
 - g. Copy cost is \$.20 per sheet
 - h. Other documents provided at the copying, handling, and postage costs.
 - i. Materials to be copied, for professionals for their professional use, which require township employees time to locate items desired and make copies will be charged at the rate of \$.50 per sheet. In addition, a fee of \$20.00 shall be paid for each 30-minute increment, or part thereof, required to produce the requested documents after the first 30-minute increment. The Township may require a refundable deposit for large requests.
 - j. Any information requested which is not normally provided as part of the regular conduct of Township business; which is not readily available; and which requires a Township employee to research or compile, will be charged at a rate of \$1.00 per sheet for the first five (5) sheets and \$.50 for each additional sheet. In addition, a fee of \$20.00 shall be paid for each 30-minute increment, or part thereof, required to produce the requested documents after the first 30-minute increment. The Township may require a refundable deposit for large requests.
 - k. Copy of Deed - \$2.00 for each individual deed.
 - l. Antietam Watershed Ordinance and small map - \$7.00
 - m. Antietam Watershed Maps - small \$2.00
large \$3.00
 - n. Shipping and Handling Costs - the shipping and handling costs for any

of the above information requested to be mailed or faxed will be invoiced to the requesting party. The cost shall be determined by the actual cost of handling, shipping or faxing the requested item.

- o. Franklin County Map - \$2.00

- B. Fax Transmission charges.
 - a. Outgoing transmissions - \$1.00 per page
 - b. Incoming transmissions - \$.50 per page

- C. Accident Reports - \$15.00 each
Offense Report - \$15.00 each (unless victim, then free)

SECTION 10. PAVILION AND PARK RENTAL FEES

RED RUN PARK

- A. Pavilion Rental rate per day.
 - a. Pavilion # 1 rate \$15.00
 - b. Pavilion # 2 rate \$35.00
 - c. Pavilion # 3 rate \$30.00
 - d. Pavilion # 4 rate \$25.00
 - e. Pavilion # 5 rate \$15.00

- B. Pine Hill Pavilion rental rate per day
 - a. Pavilion # 1 rate \$40.00

- C. Other Park Activities
To be set by the Board of Supervisors

SECTION 11. BAD CHECK FEE AND POLICY.

A service charge of \$25.00 shall be imposed on any individual whose check is returned for insufficient funds or fails to clear the bank for any reason. This fee shall be in addition to the amount of the original check. The Township reserves the right to seek criminal penalties against all offenders.

SECTION 12. FINGERPRINTING FEE SCHEDULE.

A fee of \$15.00 shall be charged to each individual, except as listed below, for the Washington Township Police Department to provide their fingerprinting services.

This fee shall be paid at the time of the fingerprinting to the Police Department Secretary.

The following individuals shall be exempt from paying this fingerprinting fee:

- 1. Township residents.
- 2. Employees of Township businesses that need the fingerprinting for that business.
- 3. Fingerprinting at the request of another government agency.

SECTION 13. WELL ORDINANCE PERMITS

The fee for new, relocated, reconstructed or abandonment of wells shall be \$35.00.

SECTION 14. STORAGE OF VEHICLE FEE

A fee of up to \$10.00 per day shall be assessed to all vehicles placed in storage at the Township facility starting 48 hours after the owner/insurance company has been notified to remove the vehicle.

SECTION 15. RESCINDING OF PREVIOUS RESOLUTION.

The previous fee schedules as established by Resolution Number 316 is hereby rescinded by this resolution.

SECTION 16. EFFECTIVE DATE.

This revised fee schedule shall take effect immediately.

DULY RESOLVED this 6th day of January 2003, by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**

Attest:

Karen S. Hargrave
Secretary

Paul G. Benchoff
Chairman, Board of Supervisors