

TOWNSHIP OF WASHINGTON  
FRANKLIN COUNTY, PENNSYLVANIA

RESOLUTION NO. 253

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THIS TOWNSHIP ESTABLISHING A REVISED SCHEDULE OF FEES FOR THE ADMINISTRATION OF THE TOWNSHIP'S ZONING ORDINANCE, SUBDIVISION ORDINANCE, AND THE PENNSYLVANIA SEWAGE FACILITIES ACT; ESTABLISHING FEES FOR THE REPRODUCTION OF DOCUMENTS AND MAPS; ESTABLISHING FEES FOR OTHER SERVICES.**

**WHEREAS**, the Washington Township Supervisors would like to update its previously established fee schedule, Resolution # 243; and

**WHEREAS**, Section 2104 of the Washington Township Zoning Ordinance # 105 provides for the establishment of a schedule of fees in connection with the administration of zoning in Washington Township; and

**WHEREAS**, Section 702 of the Washington Township Subdivision and Land Development Ordinance #111 provides for the establishment of a schedule of fees in connection with the with the administration of the Subdivision Ordinance; and

**WHEREAS**, Section 6 of the Washington Township Ordinance No. 95 provides for the establishment of a schedule of fees for the administration of the Pennsylvania Sewage Facilities Act; and

**WHEREAS**, Section 601 of the Washington Township Stormwater Management Ordinance # 101 provides for the establishment of a schedule of fees in connection with the administration of the Stormwater Ordinance; and

**WHEREAS**, Section 602 of the Antietam Creek Watershed Stormwater Management Ordinance #131 provides for the establishment of a schedule of fees in connection with the administration of the Ordinance; and

**WHEREAS**, Washington Township wishes to recover its costs for the reproduction of other documents, maps, and other services provided to the public.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of this Township, that the following schedule of fees is hereby adopted.

**SECTION 1. BUILDING PERMIT FEE.**

The following fees shall be paid at the time of submission of an application for a building permit and shall be based upon the value of the improvement based on the Residential Cost Handbook, by Marshall & Swift or other values as outlined in Resolution # 143, for residential construction and Marshall Valuation Service for non residential construction.

<u>Value of Improvement</u>	<u>Fee</u>
up to \$2,000	\$10.00
\$2,001 to \$50,000	\$10.00 plus \$2.00 for each \$1,000 of improvement over \$2,000.
\$50,001 and over	\$106.00 plus \$1.00 for each \$1,000 of improvement over \$50,000.
	MAXIMUM FEE - \$600.00

## **SECTION 2. USE PERMIT FEE.**

The fee for all use permits shall be \$10.00 except as indicated in Section 3 below.

## **SECTION 3. MOBILE HOME FEE.**

Mobile home use permit fees shall be as follows:

- A. Mobile home moved from one location in the Township to another within the Township.
  - 1. Same owner Use permit and no charge
  - 2. Change of Ownership Use permit and no charge
- B. Mobile home moved into the Township from other areas or new units from a dealer will require a Building permit based on value.

## **SECTION 4. SEPTIC SYSTEM PERMITS.**

- A. Existing lots: (Lots of record prior to 1-1-86)
  - a. Application fee: \$50.00 (Paid at time of application).
  - b. All fees will be at the rate of \$25.00/hour.
- B. Subdivision of lot(s):
  - a. Application fee \$50.00 per lot (Paid at time of application).
  - b. All fees will be at the rate of \$25.00/hour.
- C. Repair application - Repairs to any individual or community sewage system shall require a \$75.00 fee paid at the time of application. If a perc test is required, perc test fee shall be additional and as per Section 4.A.b. above.
- D. Review of existing systems - Any review of existing sewage systems will require an application fee of \$75.00.
- E. Other Services - A fee of \$25.00/hour will be charged for any other SEO services.

## **SECTION 5. DEP MODULES**

The fee for review of each DEP Module submittal shall be \$25.00.

**SECTION 6. ZONING ORDINANCE ADMINISTRATION.**

Zoning administration fees shall be as follows:

- A. Rezoning Application fee \$500.00
- B. Zoning Hearing Board application \$200.00
- C. Conditional use application \$200.00
- D. Conditional use engineering fees or other engineering fees shall be paid by the applicant as per the Township's current schedule of engineering fees.
- E. Conditional use legal fees or other legal fees shall be paid by the applicant as per the Township's current schedule of legal fees.

**SECTION 7. SUBDIVISION ORDINANCE ADMINISTRATION.**

Subdivision administrative fees shall be as follows:

- A. Subdivision of lots
  - a. First ten (10) lots \$ 20.00 per lot
  - b. Each additional lot \$ 10.00 per lot
- B. Land developments and Planned residential developments
  - a. First ten (10) units \$ 20.00 per lot
  - b. Each additional unit \$ 10.00 per lot
- C. The application fee is paid for both the preliminary and final plan submittals.
- D. Engineering review, engineering field review, and engineering inspection shall be paid by the developer upon being invoiced by the Township. The final plan shall not be approved if any invoiced engineering fees have not been paid. The rate per hour shall be as established by the Township's engineers. The following schedule is currently in effect by Martin & Martin, Inc.:
  - a. Principal \$65.00 per hour
  - b. Professional \$55.00 per hour
  - c. Design \$46.00 per hour
  - d. Technician \$40.00 per hour
  - e. Subprofessional \$35.00 per hour
- E. Subdivision improvement inspection fee by Township employees.
  - a. Inspection manhours \$22.50 per hour
- F. Legal fees - as per the Township's current schedule of fees.

**SECTION 8. STORMWATER MANAGEMENT ADMINISTRATION**

Stormwater management administration fees shall be as follows:

- A. Application fee of \$10.00 per plan
- B. Engineering fees as per Section 7D
- C. Legal fees - as per the Township's current schedule of fees.

**SECTION 9. DOCUMENTATION, MAP REPRODUCTION FEES, & FAX TRANSMISSIONS.**

The following fees are established for the reproduction of documents and maps:

- A. Maps
- |                                   |         |
|-----------------------------------|---------|
| a. Zoning Ordinance and small map | \$10.00 |
| b. Subdivision Ordinance          | 6.00    |
| c. Comprehensive Plan             | 10.00   |
| d. Zoning map 16" x 32"           | 2.00    |
| e. Zoning map 5' x 3'             | 6.00    |
| f. Road map 5' x 3'               | 6.00    |
- g. Copy cost is \$.15 per sheet
- h. Other documents provided at the copying, handling, and postage costs.
- i. Materials to be copied, for professionals for their professional use, which require township employees time to locate items desired and make copies will be charged at the rate of \$.50 per sheet for the first sheet and \$.25 for each additional sheet.
- j. Any information requested which is not normally provided as part of the regular conduct of Township business; which is not readily available; and which requires a Township employee to research or compile, will be charged at a rate of \$.50 per sheet for the first five (5) sheets and \$.25 for each additional sheet.
- k. Copy of Deed - \$2.00
- l. Antietam Watershed Ordinance and small map - \$7.00
- m. Antietam Watershed Maps - small \$2.00  
large \$3.00
- n. Shipping and Handling Costs - the shipping and handling costs for any of the above information requested to be mailed or faxed will be invoiced to the requesting party. The cost shall be determined by the actual cost of handling, shipping or faxing the requested item.
- B. Fax Transmission charges.
- |   |
|---|
| a. Outgoing transmissions - \$1.50 per page |
| b. Incoming transmissions - \$1.00 per page |
- C. Accident Reports - \$15.00 each

#### SECTION 10. RED RUN PARK PAVILION RENTAL FEES

- A. Pavilion Rental rate per day.
- |                      |         |
|----------------------|---------|
| a. Pavilion # 1 rate | \$15.00 |
| b. Pavilion # 2 rate | \$25.00 |
| c. Pavilion # 3 rate | \$25.00 |
| d. Pavilion # 4 rate | \$20.00 |
| e. Pavilion # 5 rate | \$10.00 |
- B. Other Park Activities  
To be set by the Board of Supervisors

#### SECTION 11. BAD CHECK FEE AND POLICY.

A service charge of \$20.00 shall be imposed on any individual whose check is returned for insufficient funds or fails to clear the bank for any reason. This fee shall be in addition to the amount of the original check. The Township reserves the right to seek criminal penalties against all offenders.

**SECTION 12. FINGERPRINTING FEE SCHEDULE.**

Effective February 8, 1994 a fee of \$5.00 shall be charged to each individual, except as listed below, for the Washington Township Police Department to provide their fingerprinting services.

This fee shall be paid at the time of the fingerprinting to the Police Department Secretary.

The following individuals shall be exempt from paying this fingerprinting fee:

1. Township residents.
2. Employees of Township businesses who need the fingerprinting for that business.
3. Fingerprinting at the request of another government agency.

**SECTION 13. RESCINDING OF PREVIOUS RESOLUTION.**

The previous fee schedules as established by Resolution Number 243 is hereby rescinded by this resolution.

**SECTION 14. EFFECTIVE DATE.**


This revised fee schedule shall take effect immediately.

**DULY RESOLVED** this 5th day of January 1998, by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

TOWNSHIP OF WASHINGTON  
FRANKLIN COUNTY, PENNSYLVANIA

Attest:

  
Secretary

  
Chairman  
Board of Supervisors

01.10