

RESOLUTION REGARDING # 7
EMPLOYMENT POLICY

I hereby certify that the following is a copy of the Resolution adopted by The Washington Township Board of Supervisors at the regular meeting held May 3, 1971.

RESOLVED, THAT the following shall constitute the regular work week for all persons employed full-time by the Township of Washington:

Monday thru Friday	7:00 a.m. to 5:00 p.m.
Saturday	7:00 a.m. to Noon

provided, however, that said schedule of employment may be altered in the discretion of the Township Foreman.

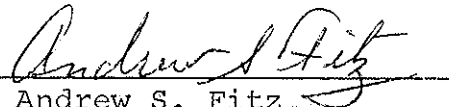
FURTHER RESOLVED, THAT the following benefits shall exist for all full-time employees of the Township of Washington:

- (1) Regular Paid Holidays - New Years Day, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas.
- (2) Sick Leave - One day sick leave per month shall be granted. Sick leave may be accumulated for a maximum of twelve days in any one calendar year. An employee who is sick must report his illness in some manner at or before worktime on the day of his absence from his job. In the event of illness in excess of three days duration, an employee must present a doctor's statement to be entitled to sick leave pay.
- (3) Vacation - After one full year of employment, a full time employee shall be entitled to one week of paid vacation to be taken at such time during the year as shall be approved by the Supervisors. After two full years continuous employment, a full time employee

shall be entitled to two weeks paid vacation to be taken at such time during the year as shall be approved by the Supervisors.

- (4) Pension Plan - The Board of Supervisors will endeavor to improve their employees condition by pursuing a pension plan which will be both economical and advantageous to all employees. This will take some time to work out, however, and your patience and indulgence is requested.
- (5) Overtime - Each full-time employee of the Township will be entitled to overtime pay at the rate of one and one-half times the rate of his regular pay for all hours worked in excess of forty hours.

I further certify that said Resolution was unanimously adopted and that a quorum was present at said meeting.



Andrew S. Fitz
Secretary

UPDATED AS OF JAN, 1979