

TOWNSHIP OF WASHINGTON  
FRANKLIN COUNTY, PENNSYLVANIA

RESOLUTION NO. 793

A RESOLUTION OF BOARD OF SUPERVISORS OF THE TOWNSHIP  
FOR DISPOSITION OF WASHINGTON TOWNSHIP POLICE DEPARTMENT  
RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL  
APPROVED ON DECEMBER 16, 2008.

**WHEREAS**, by virtue of Resolution No. 748, adopted on November 7, 2022, Washington Township Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 6, 2008, and,

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** That the Supervisors of Washington Township, Franklin County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Washington Township Police Department

- One (1) System Back up Drive, identified as HGST, Xerox Part Number: 121K66905, with serial number M3G8K25K, related to the obsolete Xerox Copy Machine from the old police station. This Internet Technology Device is no longer needed to restore any file or system as the original machine is no longer in service.

DULY ADOPTED, this 19th day of June 2023, by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

TOWNSHIP OF WASHINGTON  
COUNTY OF FRANKLIN  
PENNSYLVANIA

Attest:



Karen S. Hargrave  
Secretary



C. Stewart McCleaf  
Chairman, Board of Supervisors

