

TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA

RESOLUTION NO. 747

A RESOLUTION OF BOARD OF SUPERVISORS OF THE TOWNSHIP FOR DISPOSITION OF WASHINGTON TOWNSHIP POLICE DEPARTMENT RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008.

WHEREAS, by virtue of Resolution No. 741, adopted on February 8, 2021, the Washington Township Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 6, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That the Supervisors of Washington Township, Franklin County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

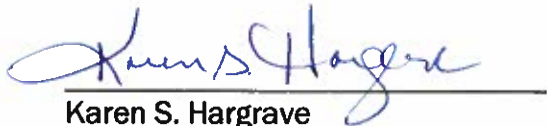
Washington Township Police Department

- Criminal History/Investigatory Case Files consisting of case file records, including but not limited to arrest and detention records, citations and complaints, crime analysis, evidence records, field notes, hospital and medical records, lab reports, offense reports, probation, and parole records, press releases, warrants, subpoenas, and vehicular reports that *ARE NOT* associated with a homicide or suspicious death. The records are dated 1979 – 1987 and are in the amount of 7.85 cubic feet.
- Non-Traffic Citations that *ARE NOT* associated with a Criminal History Case file. The records are dated 1979-1980 in the amount of 1.0 cubic foot.
- Administrative Paperwork consisting of Court Orders signed by a judge including expungements and protection orders, as well as subpoenas and hearing notices that are no longer of administrative and legal value and department court schedules. The records area dated prior to 2020. Permits and Related Applications including but not limited to handicapped parking, parades, inflammables, and explosives, peddling and other permits. The records are dated prior to 2020. Vacation/Vacant House Check Records. The records are dated prior to 2020. Maintenance Records consisting of vehicle maintenance and repair orders for vehicles that are no longer in the department's fleet. The records are dated 2019-2021. The total administrative paperwork to be disposed of is in the amount of .50 cubic feet.

DULY ADOPTED, this 12th day of July 2021, by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

TOWNSHIP OF WASHINGTON
COUNTY OF FRANKLIN
PENNSYLVANIA

Attest:



Karen S. Hargrave
Secretary



Charles L. Strausbaugh
Chairman, Board of Supervisors