

**TOWNSHIP OF WASHINGTON
FRANKLIN COUNTY, PENNSYLVANIA**

RESOLUTION NO. 736

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THIS TOWNSHIP ESTABLISHING A REVISED SCHEDULE OF FEES FOR THE ADMINISTRATION OF ZONING, SUBDIVISIONS, WELL CONSTRUCTION AND THE BUILDING CODE IN THIS TOWNSHIP, THE PENNSYLVANIA SEWAGE FACILITIES ACT, AND ESTABLISHING FEES FOR THE REPRODUCTION OF DOCUMENTS AND MAPS; ESTABLISHING FEES FOR OTHER SERVICES.

WHEREAS, the Washington Township Supervisors would like to update its previously established fee schedule, Resolutions # 707; and

WHEREAS, Chapter 145-7 of the Code of the Township of Washington Code Act Ordinance #174 provides for the establishment of a schedule of fees in connection with the administration of the Ordinance; and

WHEREAS, Chapter 165-8 of the Code of the Township of Washington provides for the establishment of fees to administer the Geothermal Heating System Ordinance; and

WHEREAS, Chapter 271-31 of the Code of the Township of Washington provides for the establishment of a schedule of fees for the administration of the Pennsylvania Sewage Facilities Act; and

WHEREAS, Chapter 295-16 of the Code of the Township of Washington provides for the establishment of a schedule of fees in connection with the administration of the Stormwater Ordinance; and

WHEREAS, Chapter 295-46 of the Code of the Township of Washington provides for the establishment of a schedule of fees in connection with the administration of the Ordinance; and

WHEREAS, Chapter 310-44 A (6) (d) of the Code of the Township of Washington, provides for the establishment of a recreation fee in lieu of dedication of land for recreation purposes; and

WHEREAS, Chapter 310-54 of the Code of the Township of Washington provides for the establishment of a schedule of fees in connection with the administration of the Subdivision Ordinance; and

WHEREAS, Chapter 348-13 of the Code of the Township of Washington provides for the establishment of a schedule of fees in connection with the administration of the ordinance; and

WHEREAS, Chapter 360-139 of the Code of the Township of Washington provides for the establishment of a schedule of fees in connection with the administration of zoning in Washington Township; and

WHEREAS, Chapter 360-149 of the Code of the Township of Washington provides for the establishment of fees to administer the Wellhead Protection Overlay district ordinance; and

WHEREAS, Washington Township wishes to recover its costs for the reproduction of other documents, maps, storage of vehicles, recycling containers, and other services provided to the public.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of this Township that the following schedule of fees is hereby adopted.

SECTION 1. LAND USE PERMIT FEE.

A. The following fees shall be paid at the time of issuance of a land use permit and shall be based upon the value of the improvement based on the Residential Cost Handbook, by Marshall & Swift or other values as outlined in Resolution #143, for residential construction and Marshall Valuation Service for non-residential construction.

| <u>Value of Improvement</u> | <u>Fee</u> |
|-----------------------------|--|
| up to \$2,000 | \$30.00 |
| \$2,001 and over | \$30.00 plus \$3.00 for each \$1,000 of improvement over \$2,000 to \$100,000 of value then \$2.00 for each \$1,000 of value MAXIMUM FEE - \$5,000.00 |
| B. Permit Transfer Fee | \$50.00 |

SECTION 2. LAND USE OCCUPANCY PERMIT FEE

The fee shall be \$50.00. Recycling can and lid provided.

SECTION 3. USE PERMIT FEE.

The fee for all use permits shall be \$30.00 except as indicated in Section 4 below.

SECTION 4. MOBILE HOME FEE.

Mobile home use permit fees shall be as follows:

G. current schedule of legal fees.
Sign Permit fees shall be as follows:

- | 1) <u>Sign Type or Characteristic</u> | <u>Fee</u> |
|--|-----------------------|
| Pole Signs: | |
| 0-20 sq. ft., less than 15' height | \$ 50.00 |
| 21-32 sq. ft., no more than 25' height | \$ 200.00 |
| Ground Signs: | |
| 0-20 sq. ft., less than 8' height | \$ 50.00 |
| 21-32 sq. ft., less than 10' height | \$ 100.00 |
| Wall sign | \$ 75.00 |
| Changeable sign face (additional fee) (message) | \$ 50.00 |
| Agricultural sign (farm identification only) | \$ 10.00 |
| Tract Real Estate Advertising (temporary for built out) | \$ 100.00 |
| Model home sign | \$ 25.00 |
| Real estate sign greater than eight (8) sq. ft. in area (single house/townhouse) | \$ 25.00 |
| Grand opening or coming soon signage or banners, | \$ 25.00 |
| Banners, buntings, less than 31 days | \$ 10.00 |
| Coming soon signage greater than 30 days and less than year, | \$ 50.00 |
| Special event sign | \$ 10.00 |
| Awning or Canopy sign | \$ 75.00 |
| Neon sign | \$ 25.00 |
| Change of Business/Ownership (new signs) | \$ 25.00 |
| Temporary Sign – Business under 9,999 sq. ft. | \$ 50.00 |
| Temporary Sign – Business over 10,000 sq. ft. | \$ 100.00 |
| Each Weekend Real Estate signs (yearly fee) | \$ 100.00 |
| Balloons, inflatable | \$ 25.00 |
| Development | \$ 100.00 |
| Project Signs | \$ 100.00 |
| Now Hiring Signs | Free |
| Portable Signs | \$ 100.00 |
| Billboards | Based on land use fee |
| Home Occupation Signs | \$ 20.00 |
| Existing Sign Replacement | \$ 50.00 |
| 2) There shall be no permit fee for special event or public announcement signs for bona fide charitable and other non-profit organizations upon proof of tax-exempt status under federal or state law. | |
| 3) Renewal. A renewal permit fee of twenty-five dollars (\$25.00) shall be | |

required for all on-premise project or development signs.

- 4) Sign repair permit. Any repair or alteration to a sign shall require an additional repair permit obtained by the Zoning Officer upon application and payment of a twenty-dollar (\$20.00) permit fee. One will be exempt from this fee if the sign was destroyed during a State of Emergency and is not electrically wired or being altered. No repair permit is required for routing maintenance.

SECTION 8. SUBDIVISION ORDINANCE ADMINISTRATION.

Subdivision administrative fees shall be as follows:

- A. Subdivision of lots
 - a. \$ 50.00 per lot
- B. Residential land developments and planned residential developments
 - a. \$ 50.00 each unit or lot
- C. Commercial and Industrial land developments
 - a. \$250.00 each unit or lot
- D. Subdivision Waiver Request \$50.00
- E. The application fee is paid for both the preliminary and final plan submittals.
- F. Engineering review, engineering field review, and engineering inspection shall be paid by the developer upon being invoiced by the Township. The final plan shall not be approved if any invoiced engineering fees have not been paid. The rate per hour shall be as established by the Township's engineers. The fee schedule is posted on the Township web page "Online Documents".
- G. Subdivision improvement inspection fee by Township employees.
 - a. Inspection man-hours \$46.00 per hour
- H. Legal fees - as per the Township's current schedule of fees.
- I. Plan re-stamps \$50.00

SECTION 9. STORMWATER MANAGEMENT ADMINISTRATION

Stormwater management administration fees shall be as follows:

- A. Application fee of \$100.00 per plan
- B. Engineering fees as per Section 8E
- C. Legal fees - as per the Township's current schedule of fees.

SECTION 10. DOCUMENTATION, MAP REPRODUCTION FEES, & FAX TRANSMISSIONS.

The following fees are established for the reproduction of documents and maps:

- A. Maps and Copying
- | | |
|-------------------------|----------|
| a. Zoning Code and map | \$ 20.00 |
| b. Subdivision Code | \$ 20.00 |
| c. Comprehensive Plan | \$ 20.00 |
| d. Zoning map 16" x 32" | \$ 3.00 |
| e. Zoning map 5' x 3' | \$ 10.00 |
| f. Road map 5' x 3' | \$ 10.00 |
- g. Copy cost is \$.20 per sheet
- h. Other documents provided at the copying, handling, and postage costs.
- i. Materials to be copied, for professionals for their professional use, which require township employees' time to locate items desired and make copies, will be charged at the rate of \$.50 per sheet. In addition, a fee of \$20.00 shall be paid for each 30-minute increment, or part thereof, required to produce the requested documents after the first 30-minute increment. The Township may require a refundable deposit for large requests.
- j. Any information requested which is not normally provided as part of the regular conduct of Township business; which is not readily available; and which requires a Township employee to research or compile, will be charged at a rate of \$1.00 per sheet for the first five (5) sheets and \$.50 for each additional sheet. In addition, a fee of \$20.00 shall be paid for each 30-minute increment, or part thereof, required to produce the requested documents after the first 30-minute increment. The Township may require a refundable deposit for large requests.
- k. Copy of Deed - \$1.00 per page for each individual deed.
- l. Antietam Watershed Ordinance and small map - \$ 7.00
- m. Antietam Watershed Maps - small \$ 2.00
large \$ 3.00
- n. Shipping and Handling Costs - the shipping and handling costs for any of the above information requested to be mailed or faxed will be invoiced to the requesting party. The cost shall be determined by the actual cost of handling, shipping or faxing the requested item.
- o. Franklin County Map - \$2.00
- p. Xerox wide document copies - \$0.50 per square foot, \$2.00 flat fee for media conversion.
- B. Fax Transmission charges.
- a. Outgoing transmissions - \$1.00 per page
- b. Incoming transmissions - \$ 0.50 per page
- C. Police Department Reports/Photos
- a Accident Reports - \$15.00 each
- b Subpoena Prep & Research- \$20.00 each (unless victim, then free)
- c \$5.00 each Photo Disk
- d \$2.00 each Printed Photos
- e \$0.15 per page for Incident Report

- D. Aerial Photography
 - a. \$300.00 for first panel
 - b. \$100.00 for each additional panel

- E. Color Copies
 - a. 8 ½ x 11 - \$ 0.35
 - b. 11x14 - \$ 1.00
 - c. 11x17 - \$ 2.00

- F. Right to Know request as per Resolution 471

- G. Tax Collector's fee schedule
 - a. Duplicate bill fee - \$4.00

 - b. Tax certifications fee - \$15.00

- H. Transient Retail Business License
 - a. License fee - \$25.00

SECTION 11. PAVILION AND PARK RENTAL FEES

- A. Red Run Park Pavilion Rental rate per day.
 - a. Pavilion # 1 rate \$ 45.00
 - b. Pavilion # 2 rate \$ 55.00
 - c. Pavilion # 3 rate \$ 50.00
 - d. Pavilion # 4 rate \$ 45.00
 - e. Pavilion # 5 rate \$ 35.00

- B. Pine Hill Pavilion rental rate per day
 - a. Pavilion A rate \$ 60.00
 - b. Pavilion B rate \$ 50.00
 - c. Pavilion C rate \$ 50.00

- C. Rouzerville Community Center Building
 - a. Room Rental 16 Hours - 8:00am - Midnight \$175.00
 - b. Room Rental 5 to 8 hours \$125.00
 - c. Room Rental less than 4 hours \$75.00
 - Refundable Deposit \$50.00

- D. Rolando Woods Park
 - a. Pavilion rate \$ 75.00

- E. Other Park Activities To be set by the Board of Supervisors

SECTION 12. BAD CHECK FEE AND POLICY.

A service charge of \$50.00 shall be imposed on any individual whose check is returned for insufficient funds or fails to clear the bank for any reason. This fee shall be in addition to the amount of the original check. The Township reserves the right to seek criminal penalties against all offenders.

SECTION 13. FINGERPRINTING FEE SCHEDULE.

A fee of \$15.00 shall be charged to each individual, except as listed below, for the Washington Township Police Department to provide their fingerprinting services.

This fee shall be paid at the time of the fingerprinting to the Police Department Secretary.

The following individuals shall be exempt from paying this fingerprinting fee:

1. Township residents.
2. Employees of Township businesses that need the fingerprinting for that business.
3. Fingerprinting at the request of another government agency.

SECTION 14. WELL AND GEOTHERMAL WELL ORDINANCE PERMITS

- A. The Application for new, relocated, reconstructed, abandonment of wells or geothermal wells shall be \$40.00 per well.
- B. The fee for the WTMA and/or its representative to review and approve an application for a geothermal well in Zones 2 or 3 of the Wellhead Protection Overlay district shall be set by the WTMA.
- C. The fee to enforce and inspect Geothermal Well Heating Systems by Commonwealth Code Inspection Services shall be as follows:
 - a. Application fee - \$50.00
 - b. Inspection fee/Inspection - \$50.00
 - c. Weekend Emergency Calls - \$50.00/hr. (3-hour minimum)

SECTION 15. STORAGE OF VEHICLE FEE

A fee of up to \$10.00 per day shall be assessed to all vehicles placed in storage at the Township facility starting 48 hours after the owner/insurance company has been notified to remove the vehicle.

SECTION 16. RECYCLING CANS & LIDS

Recycling can and lid fees shall be as follows:

Can - \$10.00
Lid - \$4.00

SECTION 17. BUILDING CODE FEES

See Exhibit A.

SECTION 18. RECREATION FEE IN LIEU OF DEDICATION OF RECREATION LAND

The recreation fee in lieu of dedication shall be \$1,150.00/dwelling unit.

SECTION 19. RESCINDING OF PREVIOUS RESOLUTION

The previous fee schedule as established by Resolution #707 are hereby rescinded by this resolution.

SECTION 20. NOTARY FEES

The schedule of notary fees is as follows:

- Acknowledgements \$5 for the first signature
\$2 for each additional signature
- Affidavits \$5 for all signatures
- Certificates \$5 per certified copy
- Oaths \$5 per individual taking oath
- Depositions \$3 per page
- Verifications \$5
- Protests \$3 per page

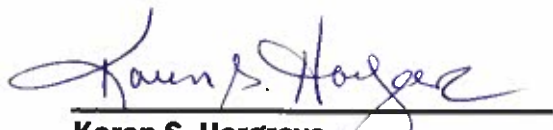
SECTION 21. EFFECTIVE DATE.

This revised fee schedule shall take effect immediately.

DULY ADOPTED, this 4th day of January 2021, by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

**TOWNSHIP OF WASHINGTON
COUNTY OF FRANKLIN
PENNSYLVANIA**

Attest:



Karen S. Hargrave
 Secretary



Charles L. Strausbaugh
 Chairman, Board of Supervisors

1766



1767

Exhibit A

Commonwealth
Code Inspection
Service, Inc.

1102 Sheller Avenue, Suite B
Chambersburg, PA 17201
717-262-0081

Corporate Office
176 Doe Run Road
Manheim, PA 17545
800-732-0043

Dear Ladies and Gentlemen,

Please find enclosed the 2021 Residential and Commercial fee schedules for the services provided by Commonwealth Code Inspection Services, Inc.

Thank you,

Earl Baer



BCO, CBO

Branch Offices in:

Mifflintown
717-436-5656

Newville
717-776-9949

McConnellsburg
717-485-3295

Commonwealth Code Inspection Service, Inc.

1102 Sheller Avenue, Suite B
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Corporate Office
176 Doe Run Road
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800-732-0043

2021 Residential Fee Schedule

Including but not limited to: One- and Two-Family Dwellings, Townhouses, Swimming Pools, Decks, Small Projects, Daycare C/O, Foster Home Inspections Fees.

Residential: Inspection Prices are for dwellings 0-3,500 square feet. Dwellings over 3,500 square feet will be charged an additional ten dollars per 100 square feet, which will be added to the total basic inspection fee.

| | | | |
|--|------|---------------------|-------|
| Footings | \$60 | Sprinkler Rough-In | \$60 |
| Foundation | \$60 | Electrical Rough-In | \$50 |
| Framing | \$60 | Electrical Service | \$50 |
| Plumbing Rough-In | \$50 | Energy | \$60 |
| Mechanical Rough-In | \$50 | Wallboard | \$50 |
| | | Final | \$60 |
| Total Inspection fees: | | | \$550 |
| Total Inspection fees with Sprinkler System: | | | \$610 |

All prices include Rough and Final Inspections. Final must be ready within 1 year or a Permit Extension Fee will apply. Failed inspection will incur re-inspection fee, \$60 minimum

Fees for small scale Projects:

| | |
|-----------------------------|---|
| Manufactured Home on Piers: | \$210 (3 inspections; Footing, Electric Service, Final) (HUD Inspection additional \$60) |
| Decks, Porches: | \$180 (3 inspections; Footing, Framing, Final) |
| Fences and retaining walls: | \$120 (2 inspections; Footing, Final) |
| Demolition: | \$70 (one inspection; Final) |
| Swimming Pools: | |
| Aboveground Swimming Pool: | \$70 (one inspection; Final) |
| In-ground Swimming Pool | \$190 (3 inspections; Footing/foundation, bonding/electric, final) |

Miscellaneous Projects:

| | |
|---|--|
| In Home Daycare (up to 12 Children): | \$60 (one site visit; Final) |
| Foster Home Inspection: | \$60 (one site visit; Final) |
| Electric Service upgrades/repairs/or replacements: | |
| Up to 200 Amp: | \$70 |
| Over 200 amp up to 400 Amp: | \$80 |
| Over 400 Amp Commercial fee schedule applies. | |
| Group metering or services (apartments, mobile homes, etc.) | Regular fee for the first service, \$20 for each additional meter. |

Enforcement Action, Stop Work Order, Notice of Violation, etc.: \$60 plus any postage fees to be assessed at time of application

The fee for scanning and transfer Paper Files to CD: \$25 minimum and \$2 per page for projects that exceed 15 pages. The fees for Digital File Storage to be assessed to the Permit Applicant at time of UCC-Permitting. (only applicable to Municipalities that choose digital formatting of files)

All Applications Require:

| | |
|--------------------------|--|
| Application Process fee: | \$25 |
| Plan Review Fee: | \$40 per hour (one hour minimum except minor projects) |
| State DCED Fee | \$4.50 |

Payment: Forms of Payment accepted are Cash, Check, Money Order, or Credit Cards. Credit Card payments are assessed a processing fee of \$3.00 for \$100.00 or less and 3% for \$101.00 or more. Branch Offices in:

Mifflintown
717-436-5656

Newville
717-776-9949

McConnellsburg
717-485-3295

Commonwealth

Code Inspection

Service, Inc.

1102 Sheller Avenue, Suite B
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717-262-0081

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800-732-0043

CONSOLIDATED COMMERCIAL FEE SCHEDULE

Commercial Inspection Fees

The fee schedule for inspections is based upon the latest building valuation data report of square foot construction costs published by the ICC valuation service, with a regional modifier applied. Actual cost submitted to, and accepted by, the Municipality may also be used.

Large projects that require long term multiple inspections (progressive inspections) are calculated as follows:

Projects with a total construction cost of \$0.00 to \$499,999.99*

Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of \$500,000.00 to \$2,000,000.00*

Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of > \$2,000,000.00 to \$6,000,000.00*

\$4000.00 + [(Total construction cost - \$2,000,000) X .0009] = insurance cost
+ Estimated length of project in weeks X \$45. = labor & travel cost
= Total

Projects with a total construction cost of > \$6,000,000.00 to \$10,000,000.00*

\$7600.00 + [(Total construction cost - \$6,000,000) X .0008] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$10,000,000.00 to \$30,000,000.00*

\$10800.00 + [(Total construction cost - \$10,000,000) X .00075] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$30,000,000.00 to \$50,000,000.00*

\$25800.00 + [(Total construction cost - \$30,000,000) X .0007] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$50,000,000.00 to \$100,000,000.00*

\$39800.00 + [(Total construction cost - \$50,000,000) X .00065] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Branch Offices in

Mifflintown
717-436-5656

Newville
717-776-9949

McConnellsburg
717-485-3295

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Projects with a total construction cost of >\$100,000,000.00 to \$200,000,000.00*
\$72300.00 + [(Total construction cost - \$100,000,000) X .0006] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of >\$200,000,000.00 to \$350,000,000.00*
\$132000.00 + [(Total construction cost - \$200,000,000) X .00055] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of >\$350,000,000.00 to \$500,000,000.00*
\$214500.00 + [(Total construction cost - \$350,000,000) X .0005] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

The inspection fees for Mechanical, Plumbing, Electrical, Energy, Accessibility and Fire Protection are computed at 25 percent of the Building inspection fee for each discipline. Multiple prime contracts will be computed the same as a building inspection fee and combined prime contract fees shall be no less than a single contract fee, distributed on a percentage of total basis.

Inspection Fee Example:

Type of Construction: 2C
Use Group: B

Height: 1 story, 12 feet
Area/Floor: 10,000 sq. ft.

| Solution | | |
|----------|---|----------------|
| 1 | Gross square footage: 1 story X 10,000 square feet | 10,000 sq. ft. |
| 2 | Compute estimated construction value | |
| | Type of construction factor | 1.02 |
| | Gross area modifier | 67 |
| | Estimated construction value (30000 X 1.02 X 67) | \$683,400.00 |
| 3 | Compute plan review fee | |
| | Building: \$683,400. X .002 | \$1,366.80 |
| | Mechanical, Plumbing, Electrical: (.25 X \$1366.80) X 3 | \$1,025.10 |
| 4 | Total inspection fees | \$2,391.90 |
| 5 | Commonwealth Discount fee: X .80 (if applicable**) | \$1,914 |

* Pricing schedules assume that the project will not cause an increase in our insurance costs.

** Discounts may be given for warehouses, building shells, or repetitive work at the discretion of the plan review and inspection departments

Branch Offices in

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Commercial Plan Reviews

We will perform commercial plan reviews. Our Commercial Plan review fees are calculated according to the ICC Valuation Service or actual cost of construction as follows:

Estimated Construction Value \$ 0. to \$ 1,250,000. = Construction value X .0015 (\$150 Minimum)

Estimated Construction Value \$ 1,250,000. to \$ 5,000,000. = \$1,875. + (.0005 X construction value over \$1,250,000.)

Estimated Construction Value over \$5,000,000. = \$3,750. + (.0004 X construction value over \$5,000,000.)

Plan review for mechanical, plumbing, electrical, energy, accessibility and fire protection is computed at 25% of the building plan review fee for each discipline. (\$150 minimum)

Special pricing may be given to buildings such as warehouses due to their relative simplicity or structures with repetitive features such as high rise buildings

Plan Review Fee Example:

Type of Construction: 2C
Height: 3 stories, 35 feet

Use Group: B
Area/Floor: 10,000 sq. ft.

| Solution | | |
|----------|---|----------------|
| 1 | Gross square footage: 3 stories X 10,000 square feet | 30,000 sq. ft. |
| 2 | Compute estimated construction value | |
| | Regional Modifier | 1.02 |
| | Square foot cost of construction | 67 |
| | Estimated construction value (30000 X 1.02 X 67) | \$2,050,200.00 |
| 3 | Compute plan review fee | |
| | Building: \$1,875 + (2,050,200 - \$1,250,000) X (.0005) | \$2,275.00 |
| | Mechanical, Plumbing, Electrical: (.25 X \$2,275) X 3 | \$1,706.25 |
| 4 | Total ICC Based plan review fee | \$3,981.25 |

* (Gross area modifier of 67 as example, actually based on the average building cost per square foot in the geographic area.)

This formula does not reflect changes that ICC may have made to their fee schedule. We will use other plan review services that meet our criteria for consistent quality and charge the same or less than ICC reviews.

Branch Offices in

Mifflintown
717-436-5656

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Commonwealth

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Plan reviews covering the requirements of mechanical and plumbing codes are available, each for a fee of 25% of the applicable building code review fee. Plan reviews for the requirements of the electrical code shall be provided at a fee of 35% of the applicable building code review fee, excluding reviews for any use included in the I (Institutional) use group classification. Reviews done for the excluded use classification shall be based upon the degree of complexity.

A preliminary plan review is available for a fee of 50% of the full plan review fee cost. Preliminary plan review addresses such code requirements as: use and occupancy classification, type of construction, height and area calculations, means of egress, and fire restrictive construction requirements.

The preliminary plan review fee shall be credited towards the cost of a complete building code plan review conducted by Commonwealth Code Inspection Service, Inc.

Expedited or "fast track" plan reviews may be available as time and work-load allow. Expedited plan reviews shall be charged at 150% of the regular rate.

All Applications Require:

| | |
|--------------------------|--------|
| Application Process fee: | \$50 |
| State DCED Fee | \$4.50 |

CHECKS FOR PLAN REVIEW FEES SHALL BE MADE PAYABLE TO: Commonwealth Code Inspection Service, Inc. (CCIS).

Branch Offices in

Mifflintown
717-436-5656

Newville
717-776-9949

McConnellsburg
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