TOWNSHIP OF WASHINGTON FRANKLIN COUNTY, PENNSYLVANIA

RESOLUTION NO. 795

A RESOLUTION OF BOARD OF SUPERVISORS OF THE TOWNSHIP FOR DISPOSITION OF WASHINGTON TOWNSHIP POLICE DEPARTMENT RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008.

WHEREAS, by virtue of Resolution No. 748, adopted on November 7, 2022, Washington Township Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 6, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That the Supervisors of Washington Township. Franklin County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Washington Township Police Department

- *Community Relations Files Includes information relating to business and home security surveys, crime prevention, education programs, neighborhood crime watch and public safety, which are no longer of administrative value
- *Miscellaneous Books, Training Books, and Files which are no longer of administrative value

All destroyed documents are a combined total of 40 cubic feet

DULY ADOPTED, this 5th day of July 2023, by the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, in lawful session duly assembled.

> TOWNSHIP OF WASHINGTON COUNTY OF FRANKLIN **PENNSYLVANIA**

Attest:

Karen S. Hargrave

Secretary

Chairman, Board of Supervisors

I, Karen S. Hargrave, Secretary of the Board of Supervisors, Washington Township, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Supervisors, held the 26th day of September 2022.

Date:

Karen S. Hargrave, Secretary