

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - Monday, March 4, 2024**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors Strausbaugh, McCleaf, McCracken, Stine and Snowberger. Also, present were Township Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Township Secretary Brigitte Mowen, Assistant Zoning Officer Chad Reichard, Solicitor Zachary Mills, OIC Jason Wolfgang and no citizens.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MEETING MINUTES:

a. Regular Meeting Minutes

On a McCleaf/McCracken motion, the Board of Supervisors approved the regular meeting minutes for February 20, 2024, vote was unanimous.

TOWNSHIP SECRETARY:

a. Invoices:

The following invoices were presented for payment:

General Fund	\$ 46,035.61
Highway Aid	\$ 3,508.20
WTB Fund	<u>\$ 985.00</u>
 Total Invoices	 \$ 50,528.81

On a McCleaf/ McCracken motion, the Board of Supervisors approved payment of the invoices as presented, vote was unanimous.

ASSISTANT ZONING OFFICER'S REPORT:

- a. February 2024 Permit Report:** Assistant Zoning Officer presented the February 2024 Permit Report to the Board of Supervisors.
- b. Woodcrest D-3, Phase 1 Extension Request:** Assistant Zoning Officer presented an extension request from Woodcrest D-3, Phase 1. The extension request date is August 1, 2024. On a McCleaf/Snowberger motion the Board of Supervisors approved the extension for Woodcrest D-3, Phase 1, vote was unanimous.
- c. JCS Commercial Properties:** Assistant Zoning Officer presented a time extension request for JCS Commercial Properties. The extension request date is August 1, 2024. On a McCleaf/McCracken motion the Board of Supervisors approved the extension, vote was unanimous.

MANAGER'S REPORT:

- a. **Fire Contract Negotiations:** The Township Manager presented a letter from the Borough of Waynesboro Manager Jason Stains expressing interest in starting negotiations for a new fire contract between the municipalities. The Township Manager will coordinate with the emergency management committee and set up a meeting with the Borough of Waynesboro to begin negotiations.
- b. **DEP Pick up Pennsylvania Event:** Township Manager presented a letter from DEP regarding the upcoming "Pick Up Pennsylvania" event for 2024. On a McCleaf/ McCracken motion, the Board of Supervisors voted to waive any disposal fees of waste collected by registered "Pick Up Pennsylvania" participants from April 1 through April 30, vote was unanimous.
- c. **Bids for Red Run Playground:** Township Manager presented the bids received from Ann Yost of YSM Landscape Architects for the Red Run Playground. The two bids received for the project were Matthews Construction Services, LLC base bid amount of \$169,490.25 and CPA Pavement Services, Inc. base bid amount of \$223,682.43. YSM Landscape Architects recommends Matthews Construction Services for the project. On a McCleaf/McCracken motion, the Board of Supervisors approved the bid from Matthews Construction Services, LLC for the base bid of \$169,490.25 for the Red Run Park Playground, vote was unanimous.

SOLICITOR'S REPORT: Solicitor Mills advised that he has been working with the staff on various issues in addition to reviewing the Red Run Park Playground Bids. Solicitor Mills also gave an update to the Board of Supervisors on the pending Mumpower litigation.

MISCELLANEOUS: Supervisor Stine recommended to the Board of Supervisors that the Regular Meetings be moved to 4:00 p.m. on the evenings the Township has a Conditional Use Hearing. This change would eliminate the need for the Board and staff to return later in the day to finish the meeting. Supervisor Stine also inquired if the Township knew if the Zullinger School house had a request for water and sewer hookup. Supervisor McCleaf updated the Board of Supervisors on the proposed WTMA project that would run a water line through Pine Hill Park. The Township Manager updated the Board of Supervisors on the proposed road name change of N. Landis Avenue. Antietam Commons HOA spoke with Franklin County, the Dispatch Center and will be holding a meeting to discuss the proposed change. The Township Manager also updated the Board on the final GRC invoice to be paid for the new Township Building and the damaged gas line that was repaired. Assistant Zoning Officer updated the Board that the current OSI group will be ending this March 2024 and the third group of OSI will start in June 2024.

With no further business, the meeting was adjourned at 2:09 p.m. and will reconvene at 5:30 p.m. for the Conditional Use Hearing for Joe Daniels. On a McCleaf/ McCracken motion, vote was unanimous.

CONDITIONAL USE HEARING AT 5:30 PM – CU23-003 Daniels

The Township re-convened at 5:30 p.m. Application by Joseph Daniels for a Conditional Use to operate a bed and breakfast operation on the property. The applicant is requesting the approval of this Conditional Use in accordance with Section 360-58(I) of the Code of Washington Township. This property is located in the Forest-Conservation (F-C) Zoning District at 13245 Buena Vista, Waynesboro, PA 17268.

The Assistant Zoning Officer advised this would fall under 360-58 Section "I" of our Township Code. The Chairman of the Board advised the public that anyone wishing to testify should be sworn in before the conditional use hearing began. The only testimony considered for this conditional use hearing would be anyone sworn in and testifying at this hearing. All persons were sworn in before any discussion was held on this property/conditional use. The applicant and several citizens present to testify, those persons being Joe Daniels, Daniel Webber, Dawn Koontz and Janet Webber. After all questions and discussion between the Board of Supervisors and the applicant, on a McCleaf/Stine motion, the Board of Supervisors closed the conditional use hearing at approximately 5:58 p.m., vote was 4-0, with Supervisor McCracken not present for this conditional use hearing. Discussion was then held among the Supervisors on the conditional use request and conditions to impose. Township Solicitor advised all persons present that he would draft an Order to be signed at the next regular meeting. On a McCleaf/Stine motion, the Board of Supervisors closed the conditional use meeting at approximately 6:19 p.m., vote was 4-0.



Karen S. Hargrave
Township Secretary

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