

**Citizens in Attendance:** Jenn Fitch – Herald Mail, Zach Glenn – The Record Herald,

Version 4

Project, Problem or Idea	Discussion	TO MTG	YES	NO	TABLE	NO ACT	FOR INFO	Supervisor Position					Disposition and Comments	
								B M	E G	W C	S M	C R		
1. Meeting with Rouzerville Ruritan Board 7:00 PM	.1 See ad													*See supplemental minutes
<b>Return to 13013 Welty Rd. to complete Workshop Mtg</b>														
2. Planning Commission	.1 7-11-16 Agenda .2 <b>Results of the 7-11-16 Meeting</b>	X					X							
3. Trails Grant	.1 Email .2 Original Budget .3 New Budget						X X X							
4. Sec. Cindy Dunn's Visit	.1 See email .2 <b>Pictures – Mtg with Sec. Dunn</b>						X X							
5. BOMP	.1 Mr. Hatfield Agreement .2 7-3-16 Herald Mail Article .3 <b>7-2-16 Record Herald Article</b> .4 <b>Civil War News Article (from Elaine)</b>	X					X X X							
6. Zoning Hearing Board Case 16-02	.1 Neibert Application						X							
7. 9-11 Tribute – New flier	.1 See draft – please review						X							O.K.
8. NIMS	.1 See email survey request .2 See survey .3 Response to survey .4 Sup. McCracken IS700 Certificate						X X X X							
9. WTMA	.1 6-21-16 Agenda and Mtg Mins. .2 June - Engineer's report .3 2015 Water Quality Report .4 Water Service Area Amendment .5 <b>Monthly invoice summary</b>						X X X X X							
10. Transfer Station	.1 Camera installation info and invoice .2 <b>Roof at Scale house – See Memo</b>						X X							

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								<u>M</u>	<u>G</u>	<u>C</u>	<u>M</u>	<u>R</u>	
11. Green Light Go Grant	.1 See emails						X						
12. Complaints	.1 Charmian Rd. – Land use permit						X						
13. Materials Bid Sheet Tabulation	.1 See sheet						X						
<b>14. Correspondence</b>	.1 PennDOT – Blue Ridge Library Rd. closure approval	X											
	.2 PSATS Township Planner						X						
	.3 CCIS – June Report						X						
	.4 WASD – Per Capita Exemption						X						
	.5 Eckert Seaman – Invoice Knopp hearing	X											
	.6 FC Historical Society						X						
	.7 EIT July Report						X						
	.8 June Permits Report						X						
	.9 Don Eshleman – FC Fire Chiefs June Firefighter Academy						X						
	.10 RE Transfer Summary Sheet						X						
	.11 RE Transfers for June						X						
	.12 Chamber mixer – July 21						X						
	.13 FC Juvenile Justice Newsletter						X						
	.14 FCADC Second Qtr. Nwsltr						X						
	.15 Benecon Health Ins. Notice						X						
	<b>.16 Susan Armstrong – FC-COG Home Energy Assistance</b>						X						
	<b>.17 Mike Ross’s dinner</b>						X						
	<b>.18 FCCD – Hamner</b>						X						
	<b>.19 FCCD – Cobblestone</b>						X						
	<b>.20 Chamber letter</b>						X						
	<b>.21 Free - Kids Circus Tickets</b>						X						
	<b>.22 CrossWalk Church Ltr.</b>						X						
	<b>.23 Seventh Day-Adventist Church</b>						X						
<b>15. Accounts Receivable</b>	<b>.1 See July 1, 2016 Report</b>						X						

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<b>16. Welty Road Water Project</b>	.1 See email .2 See transcript from public hearing						X X						
<b>17. WTB Update</b>	.1 See photo of mountable curb .2 See Memo .3 Presentation to MPO today .4 Multimodal reimbursement #7						X X X X						
<b>18. Accident</b>	.1 See Memo						X						
Miscellaneous													*See below
<b>EXECUTIVE SESSION</b>	<b>Contract &amp; Personnel Matters</b>												WC/CR motion- into Executive Session - 8:55 PM - vote 5-0 Yes
<b>E.1 Police Contract</b>	.1 Discussion						X						
<b>E.2 Personnel Matter</b>	.1 See paperwork						X						Get legal advice. WC/CR motion- out of Executive Session - 9:17 PM - vote 5-0 Yes

On a Conrad/Reichard motion, meeting was adjourned at 9:18 PM.

**Michael A. Christopher**  
Township Manager

**\*Miscellaneous:**

1. Supervisor Conrad asked why the Old Forge/Mentzer Gap Road discussion was not on the minutes from the last workshop? The manager advised that he was not sure why they were not in the minutes.
2. The Board then discussed the Old Forge/Mentzer Gap Road property. The Supervisors feel that this property is a nuisance and should be cleaned up.  
  
The Solicitor will be asked on Monday how best to resolve this problem. In addition, the nuisance ordinance should be reviewed and updated to make sure situations like this are completely covered.
3. Supervisor McCracken indicated that she would not be at the July 18<sup>th</sup> and July 27<sup>th</sup> meetings.
4. Supervisor Gladhill indicated that she would not be at the July 27<sup>th</sup> Workshop meeting.
5. Supervisor Gladhill said the Waynesboro fire police need an agreement with Company 4 so that they can be dispatched right-away. She asked the Township staff to look into this.
6. Supervisor McCleaf said he was pleased with the site distance improvement at Washington Township Boulevard and Old Forge Rd. The corn was cut back enough.
7. Supervisor McCleaf wants an update on the Stilts' property on Fish & Game Road.

**SUPPLEMENTAL MINUTES  
for the 7-13-16 Workshop Meeting**

**Item 01.00** – Meeting of Rouzerville Ruritan Board – 7:00 PM

This meeting was held at the Rouzerville Ruritan Building, 11962 Old Rt. 16 beginning at 7:00 PM.

Present from:

**Rouzerville Ruritan Club Board:** Shelly and Vince Kratochvil, Kim & Steve Hess, Lynn Foster, Susann Posey, Kathy Lange, and Joe & Jackie Bottom.

**Washington Township Supervisors Board:** Stewart McCleaf, Chairman, William Conrad, Vice Chairman, Elaine Gladhill, Barb McCracken, Chad Reichard, Michael Christopher, Township Manager, and Jeffrey Geesaman, Assistant Township Manager.

**From the Press:** Jenn Fitch, the Herald Mail and Zach Glenn, the Record Herald.

1. The purpose of the meeting was for the Township Supervisors to become familiar with the facilities and to meet with the Rouzerville Ruritan Club Board to discuss the Township acquiring the property.
2. The Supervisors walked around the outside of the building, looked at the ball fields, pavilion, and parking lot. The Supervisors did not go into any of the out buildings. The Manager provided a description of approximately where the property lines were.
3. Once inside the community building the Supervisors looked at all the rooms.
4. The Supervisors and Board then met to discuss the transfer of ownership.
5. The Board asked if they could continue to use the meeting room for their regular meetings and special meetings. Supervisors indicated that they could without a fee. They would also like to keep the office, one storage room and keep the displays on the walls. The Supervisors did not have a problem with this request. The request would be limited to Ruritan Club 1031.

6. They currently do not charge a fee for the use of the pavilion.
7. They charge \$100.00 for the use of the Community Room and Kitchen.
8. Pen Mar Youth League maintains both the ballfields without a formal agreement (on a handshake.)
9. They have the community room rented a few times in August and September.
10. They pay taxes on the back properties (ball fields), that they obtained some years after the front property. They do not pay taxes on the community building or the front property.
11. The Township will prepare the deed and all the needed paperwork for the transfer of the property.
12. After some discussion it was decided that their ground breaking was on November 20, 1986 and that the properties should transfer on that date 30 years later. So the target date is November 20, 2016 for the transfer. However, that is a Sunday so November 21, 2016 should be the date of the transfer.
13. Attached to these supplemental minutes is a copy of the Ruritan Club's June 15, 2016 meeting minutes where they voted to "turn over the Rouzerville Ruritan Club and property to the township...".

Prepared by  
Michael A. Christopher



**ROUZERVILLE RURITAN CLUB**  
**Notes from the Joint Meeting**  
**7-13-16**

1. They would like use of the meeting room for their 2 meetings/month, for special meetings/events, the use of the office, one storage room, and to keep their displays on the walls.  
Supervisors were OK with this request  
Needs further discussion: How long do they get access to the building?  
What happens if the Township wants the building for other purposes? Say – put the police station or fire hall at this location; what happens with the Club?  
Also, this arrangement is only for this Ruritan Club #1031. Some other Club does not have the right to this same deal.
2. Pavilion currently is not rented. We do not know at this time what improvements would be needed to rent it out to the public like Red Run Park. Further review will be required to determine what the best use of the pavilion will be.
3. Both ball fields, score keeper building, porta-pots are maintained by Pen Mar Youth League without an agreement.  
The Township will need to develop an agreement with Pen Mar Youth League for the continuation of their use of the property.
4. Rental of the community room and kitchen – they currently rent the room for \$100.00/event. Whoever rents the building is responsible to clean up the room and remove the garbage to the dumpster.  
Renters pick-up the keys from Susann Posey. She then checks the room – they do not require a deposit to make sure it is cleaned up.
5. Equipment in the kitchen – some of the equipment in the kitchen and elsewhere belongs to members and not the club. They will be permitted to remove those items. A lot of the equipment belongs to the club and will stay.
6. IESI does the trash removal.
7. The site has 3 parcels – Q-19B-38, which includes the building and 3.67 acres; Q-19B-39, and Q-19B-39A are the back two parcels which have the back ball field on it and is being taxed. Both parcels tax for 2016 was \$74.60 (total).  
**Action item** – We will need to get this tax removed from these two parcels.
8. There is a water shut off for the office.
9. The white garage houses mowers. Upstairs there is some junk.
10. Keys to the building – they do not know who has keys to the buildings. The locks will need to be changed. We will need to provide keys for the Rouzerville Ruritan Club personnel.
11. Currently they leave the heat at 65° in the winter. The first person in needs to turn it up. Usually, this is not a problem.
12. Voting for District 2 currently occurs at this building. Supervisors did not see any problem with this continuing.
13. Known items that will need some attention:
  - .1 Toilets need some work
  - .2 Parking Lot – weeds, needs fixed up

- .3 There are 3 heating/cooling units for the building. One of the units is in default. They have not tried to get it fixed.
- .4 Ice machine does not work in kitchen.
14. Current bills - the Township asked for a history of the bills they pay, electric, gas, etc. The former treasurer has this info; Keith Grossnickle. They suggested we contact him for this info.
15. There is propane gas for the kitchen.
16. Building size - meeting room 90.5 x 32.5 feet. The building was built in 1986.
17. BINGO. More discussion will need to occur on what happens with Bingo stuff.
18. On Thursday, 7-14-16 I took Josh Kilmer, our insurance agent, out to the site. He took a bunch of pictures and said he did not see any problems with insurance. He said if we were going to rent it out with alcohol for parties, we would need a new agreement for people to sign including their homeowners insurance information. He will provide us with draft copies from other municipalities.



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Michael A. Christopher  
Township Manager