

WASHINGTON TOWNSHIP SUPERVISORS
MEETING -Monday June 5, 2023

3014

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman McCleaf.

PRESENT: Supervisors, McCleaf, McCracken, Strausbaugh, Stine and DeDona were present at this meeting. Also present were Manager Jeffrey Geesaman, Assistant Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern and 3 citizens.

FROM THE FLOOR: No comment.

2023 BIDS:

- a. Seal Coat
- b. Equipment & Labor
- c. Traffic Light
- d. Materials

The Assistant Township Manager opened all sealed bids received by the Township. The bids will be awarded at the June 19, 2023 meeting in order for them to be reviewed.

APPROVAL OF THE AGENDA: On a McCracken/Strausbaugh motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MEETING MINUTES:

a. **Regular Meeting Minutes May 15, 2023** - On a McCracken/Strausbaugh motion, the Board of Supervisors approved the meeting minutes, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:

a. **Invoices -May 2023:** The following invoices were presented for payment:

General Fund	\$195,155.36
Highway Aid	218.49
Train Fund	19.99
Impact Fee Fund	437.50
General Fund-Payroll	400.00
Recreation Fund	502.99
Cap Reserve-Cap Projects	33,118.15
Total Invoices	\$ 229,414.98

On a Strausbaugh/McCracken motion, the Board of Supervisors approved payment of the invoices as presented, vote was unanimous.

b. **Eagles Club Donation-Pine Hill Projects;** The Township received a \$250.00 donation from the Eagles Club of Waynesboro. On a McCracken/Stine motion, the Board of Supervisors accepted the \$250.00 donation as noted above, vote was unanimous.

ASSISTANT ZONING OFFICER'S REPORT:

- a. **Franklin County Comprehensive Plan Update:** The Assistant Zoning Officer advised that he attended a meeting concerning the proposed Franklin County Comprehensive Plan update. He provided the Board of Supervisors with informational paperwork from that meeting.
- b. **02-23- Kevek Investments LLC DEP:** The Assistant Zoning Officer presented a planning module which proposes to be subdivided with a DEP planning module, Resolution 793, located on Valleywood Drive. On a McCracken/Stine motion, the Board of Supervisors approved Resolution 793, vote was unanimous.

ASSISTANT MANAGER'S REPORT:

- a. **Franklin County Appeal Notice** -The Assistant Township Manager presented a copy of a tax appeal for property located at 840 Eastland Road. This notice was presented for the Board of Supervisors' information.
- b. **Blue Ridge Summit Library Donation Letter** - The Assistant Township Manager presented the 2023 Fundraising Campaign Letter for the Blue Ridge Summit Free Library. The Assistant Township Manager advised that the Township budgeted money for their annual donation to the Blue Ridge Summit Free Library. On a DeDona/McCracken motion, the Board of Supervisors approved the Township's annual donation to the Blue Ridge Summit Free Library, vote was unanimous.
- c. **Blue Ridge Ice Cream Social Request Letter** -The Assistant Township manager presented a letter dated May 24, 2023 concerning the annual Blue Ridge Summit Ice Cream Social Event Request. On a Strausbaugh/DeDona motion, the Board of Supervisors approved the Blue Ridge Summit Ice Cream Social Event, vote was unanimous.
- d. **Washington Township Burn Ban** - The Assistant Township Manager presented a copy of the Washington Township Burn Ban which was effective at 12:00 p.m. on June 6, 2023.

MANAGERS REPORT:**a. New Building Update**

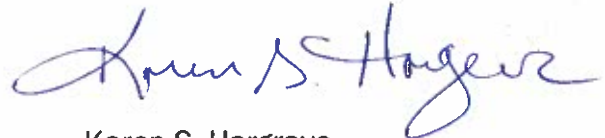
The Township Manager gave an update on the new building project. Some discussion was held about the ribbon cutting/open house and dates for the event. It was suggested the Board of Supervisors think about what they wanted to do with all the odds and ends left at the old Township Building.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

MISCELLANEOUS - Supervisor Strausbaugh commented that the Zoning Hearing Board meeting scheduled for June 21st at 7:00 p.m. was an important meeting that citizens may want to attend. The Assistant Zoning Officer advised that the Township received the Certificate of Insurance in order for the group of workers from OSI to begin working at the Township. The Assistant Zoning Officer advised the Board of Supervisors that the Township had a list of items for the workers to start on June 14, 2023. He advised that there is a group of 4 workers scheduled to work Tuesday, Wednesday and Thursday for 4 hours per day.

On a DeDona/Stine motion, the Board of Supervisors entered an executive session at approximately 2:25 p.m. On a DeDona/Stine motion, the Board of Supervisors came out of executive session at approximately 3:28 p.m. The purpose of the executive session was to discuss employee matters. On a Strausbaugh/DeDona motion, the Board of Supervisors voted to pay Township Assistant Manager Vernon Ashway a salary of \$105,000 per year with year 2023 being prorated effective the beginning of the payroll after July 28, 2023 . The Board also voted to pay Jeffrey Geesaman the sum of \$50 per hour for any hours worked if needed at the direction of Township Manager Ashway, vote was unanimous. Some discussion was held concerning the Township's grand opening event .

With no further business, the meeting was adjourned at 3:34 p.m. on a DeDona/McCracken motion, vote was unanimous.



Karen S. Hargrave
Township Secretary

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