

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING –Monday, November 7, 2022**

**PRESENT:** Supervisors Strausbaugh, DeDona, McCleaf, Stine and McCracken. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Assistant Manager Vernon Ashway, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern and Solicitor Zachary Mills.

**FROM THE FLOOR:** None

**APPROVAL OF THE AGENDA:** On a McCracken/McCleaf motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

**APPROVAL OF THE MEETING MINUTES:**

**a. Regular Meeting Minutes October 17, 2022-** On a McCleaf/McCracken motion, the Board of Supervisors approved the October 17, 2022 meeting minutes as presented, vote was unanimous.

**TOWNSHIP SECRETARY:**

- a. FCATB EIT Report** – The Township Secretary presented the Board of Supervisors with the November 2022 EIT Report.
- b. FCATB LST Report-** The Township Secretary presented the Board of Supervisors with the November 2022 LST Report.
- c. Donation Approval to WTPD -Walmart & Mike's Truck & Auto** – The Township Secretary presented the Board of Supervisors with the above donations to the Township Police Department. On a McCleaf/McCracken motion, the Board of Supervisors approved the above donations, vote was unanimous.
- d. Invoices-** The following invoices were presented for payment:

General Fund	\$ 77,078.42
Cap Res Cap Project	\$ 776,601,98
Payroll Fund	907.34
Police Pension Fund	1,500.00
Highway Aid Fund	<u>\$ 50,270.33</u>
Total Invoices	\$ 906,358.07

On a DeDona/McCracken motion, the Board of Supervisors approved the payment of the invoices presented, vote was unanimous.

F&M Loan Requisition # 6 in the amount of \$776,602 was also presented to the Board of Supervisors.

On a McCracken/Stine motion, the Board of Supervisors approved the payment of the invoices presented, vote was unanimous.

**ASSISTANT ZONING OFFICER'S REPORT:**

- a. Request for Pine Hill Park – Elaine Turner-**The Assistant Zoning Officer presented an email asking to use Pine Hill Park for her Christmas photo sessions Ms. Turner did supply the Township a certificate of insurance for this event. On

a DeDona/McCleaf motion, the Board of Supervisors approved the request above, vote was unanimous.

- b. Request for Antietam Meadow Park-** The Assistant Zoning Officer presented an email request from Elizabeth Bryan, Wolf Den Leader for Waynesboro Club Scout Pack # 97, requesting use of Antietam Meadow Park in the early evening on Tuesday, November 15<sup>th</sup>, from approximately 5:45 pm to 7:15 pm. On a McCleaf/DeDona motion, the Board of Supervisors approved the request above, vote was unanimous.

#### **ASSISTANT MANAGER'S REPORT:**

- a. Blue Ridge Summit Free Library-Budget Allocation Request-**The Assistant Manager presented a request from the Blue Ridge Summit Library asking the Board of Supervisors to renew their budget allocation for the library. On a McCleaf/DeDona motion, the Board of Supervisors approved the budget allocation request for year 2023 for Blue Ridge Summit Library, vote was unanimous.
- b. Fairview Elementary – Donation Request for Playground Request -**The Assistant Manager presented a Memo from the Fairview Elementary School to give the Township an opportunity to support the Waynesboro Community with a donation toward new playground equipment for their students. On a McCleaf/Stine motion, the Board of Supervisors authorized a donation of \$500.00 to Fairview Elementary School for new playground equipment, vote was unanimous.
- c. F.C. Tax Assessment Office – Appeals Decision -** The Assistant Manager presented a letter dated 10/11/22 disclosing the district's appeal decisions made by the Appeal Board on 9/28/22.
- d. F.C. Tax Claim Bureau – Repository Sale Bid Consent –** The Assistant Manager presented a letter from the Franklin County Tax Assessment Office asking permission for a repository sale consent for sale of a 1976 Liberty Mobile Home, Sunshine Tr Pk Lot 3 (Laurie Ann Northrup), Parcel # 23-0Q19B-002.0003. On a McCleaf/McCracken motion, the Board of Supervisors authorized the repository sale of the above-mentioned property, vote was unanimous.
- e. Friends of Monterey Pass Battlefield – Grant Request -**The Assistant Manager presented a letter dated November 1, 2022 requesting the Board of Supervisors apply for grant money to finish the trails at Monterey Park through Delta. On a McCleaf/Stine motion, the Board of Supervisors authorized the Township to apply for grant money on behalf of Monterey Pass Park, vote was unanimous.
- f. Waynesboro EMS-2023 Budget Request -**The Township received a request from Waynesboro EMS for the Board of Supervisors to continue to fund the Waynesboro EMS in the amount of \$12,500 in their 2023 budget. On a McCleaf/DeDona motion, the Board of Supervisors agreed to continue to fund the Waynesboro EMS in the amount of \$12,500 for year 2023, vote was unanimous.
- g. Proposed Resolution 777-Multimodal Grant Bridge Replacement-**The Assistant Manager presented proposed Resolution # 777, Multimodal Grant Bridge Replacement, through the PA Department of Transportation requesting the Board grant permission to move forward with the grant process. On

McCleaf/DeDona motion, the Board of Supervisors approved Resolution # 777, Multimodal Grant Bridge Replacement, vote was unanimous.

- h. **Proposed Resolution 778 – WTPD Document Destruction Request** – The Assistant Manager presented Resolution # 778, WTPD Document Destruction Request. On a McCleaf/Stine motion, the Board of Supervisors approved Resolution # 778, WTPD Document Destruction Request, vote was unanimous.
- i. **Employee Benefit Plan – Proposed Changes** – The Assistant Manager presented some proposed changes in the employee benefit plan. Some discussion was held on different items. The Board of Supervisors requested a proposed package be presented to them for consideration.
- j. **Supervisor’s Meetings for 2023 – Proposed Time Change** – The Assistant Manager presented a time change for year 2023 for the second regular meeting of the Board of Supervisors to change from 7:00 p.m. to 1:30 p.m. On a McCleaf/DeDona motion, the Board of Supervisors approved the request for year 2023 time change for the second regular meeting as stated above, vote was unanimous.
- k. **Hiring of Full-Time Public Works Maintenance Employee – Timothy Schmidt Jr.** – The Assistant Manager presented an application and requested the Board of Supervisors hire Timothy Schmidt Jr. for a full-time position with public works at the rate of \$20.60 per hour effective November 14, 2022. On a Stine/McCleaf motion, the Board of Supervisors authorized hiring Timothy Schmidt Jr. for a full-time position with public works at the rate of \$20.60 per hour effective November 14, 2022, vote was unanimous.
- l. **Hiring of Full-Time Public Works Maintenance Employee – Jeramiah Haines** - The Assistant Manager presented an application and requested the Board of Supervisors hire Jeramiah Haines for a full-time position with public works at the rate of \$20.00 per hour effective November 14, 2022. On a Stine/McCleaf motion, the Board of Supervisors authorized hiring Jeramiah Haines for a full-time position with public works at the rate of \$20.00 per hour effective November 14, 2022, vote was unanimous.

**MANAGER’S REPORT:**

- a. **New Building Construction Update-** The Township Manager gave the Board of Supervisors an update on the new building construction.
- b. **DEP Municipal Waste Transfer Facility Inspection Report – 9/16/22** -The Manager presented the Municipal Waste Transfer Facility Inspection Report with no violations.
- c. **FCATB 2023 Budget for Member Governing Body Review & Action** – The Manager presented the Board with the FCATB 2023 Budget. On a DeDona/McCleaf motion, the Board of Supervisors approved the above FCATB 2023 budget as presented, vote was unanimous.

**SOLICITOR’S REPORT:** The Solicitor gave updates on items he has been working on with our staff.

**MISCELLANEOUS-** None.

With no further business, the meeting was adjourned at 2:56 p.m. on a McCleaf/Stine motion, vote was unanimous.



Karen S. Hargrave  
Township Secretary