

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING –Monday, January 16, 2023**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman McCleaf.

**PRESENT:** Supervisors DeDona, McCleaf, Strausbaugh, and McCracken. Supervisor Stine was available by telephone. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern, Solicitor Zachary Mills and no citizens.

**FROM THE FLOOR:** None.

**APPROVAL OF THE AGENDA:** On a DeDona/McCracken motion, the Board of Supervisors approved the amended agenda as presented, vote was unanimous.

**APPROVAL OF THE JANUARY 3, 2023 RE-ORGANIZATION MEETING MINUTES & JANUARY 3, 2023 REGULAR MEETING MINUTES:** On a McCracken/DeDona motion the Board of Supervisors approved the January 3, 2023 re-organization and January 3, 2023 regular meeting minutes, vote was unanimous.

**REPORTS:**

**a. Waynesboro EMS December 2022 Report-** D J Ott presented the December 2022 report from Waynesboro Ambulance Squad. On a McCracken/DeDona motion, the Board of Supervisors accepted the December 2022 report from the Waynesboro Ambulance Squad, vote was unanimous.

**b. Blue Ridge Fire & Rescue Report-December 2022-** The Township Manager presented the December 2022 report from Blue Ridge Fire & EMS. On a McCracken/DeDona motion, the Board of Supervisors accepted the December 2022 report from Blue Ridge Fire & EMS, vote was unanimous.

**c. Blue Ridge Fire & Rescue – 2022 Year End Report -** The Township Manager presented the December 2022 year-end report from Blue Ridge Fire & EMS. On a McCracken/DeDona motion, the Board of Supervisors accepted the December 2022 year-end report from Blue Ridge Fire & EMS, vote was unanimous.

**d. WTPD Monthly Report and Year End Report-December 2022-** Police Chief Michael McGovern presented the December 2022 monthly and 2022 year-end reports for the Township Police Department. On a DeDona/Strausbaugh motion, the Board of Supervisors accepted the December 2022 and year-end December 2022 report for the Washington Township Police Department, vote was unanimous.

**e. Waynesboro Fire December/End of Year Report-** The Township Manager presented the December 2022 report from Waynesboro Fire. On a DeDona/Strausbaugh motion, the Board of Supervisors accepted the December 2022 report from the Waynesboro Fire Department, vote was unanimous.

**TOWNSHIP SECRETARY/TREASURER'S REPORTS:**

**a. Invoices & Transfers:**

The following invoices were presented for payment:

General Fund	\$203,276.26
Fire & EMS Fund	35,900.00
Highway Aid Fund	5,916.07
Capital Reserve	109.95
Capital Reserve-Cap Proj	<u>465,808.50</u>
<b>Total Invoices</b>	<b>\$711,010.78</b>

Also presented for payment was F&M Loan Requisition # 12 for \$465,808.50.

On a DeDona/McCracken motion, the Board of Supervisors approved payment of the invoices and the F&M loan requisition # 12 as presented, vote was unanimous.

**b. Recycling Report December 2022-** The Township Secretary presented the December 2022 Recycling Report. On a Strausbaugh/DeDona motion, the Board of Supervisors approved the December 2022 Recycling Report, vote was unanimous.

**c. WTPD Walmart Donation-**The Washington Township Police Department received miscellaneous donation items (lamination machine, lamination pouches, desk calendars, paper cutter, pens & highlighters) from Walmart. On a Strausbaugh/DeDona motion, the Board of Supervisors approved the Police Department donations from Walmart, vote was unanimous.

#### **ASSISTANT ZONING OFFICER'S REPORT:**

**a. Extension Letters-** The Assistant Township Zoning Officer presented three extension letter requests from R. Lee Royer & Associates as agent for Antietam Commons, Woodcrest F-3 and Woodcrest D-3 Phase 1. On a DeDona/Strausbaugh motion, the Board of Supervisors approved the above letters of extension for Antietam Commons, Woodcrest F-3 and Woodcrest D-3 Phase 1. On a DeDona/Strausbaugh motion, the Board of Supervisors approved all three extension requests above, vote was unanimous.

**b. Baer-Waiver Request-** The Assistant Township Zoning Officer presented a letter from R. Lee Royer requesting a waiver of Section 310-34.D which requires approval from the Franklin County Conservation District. On a DeDona/McCracken motion, the Board of Supervisors approved the requested waiver per Section 310-34.D conditioned upon approval of Franklin County Conservation District, the note must be included on the E&S plan and copies of the plan provided to Washington Township, vote was unanimous.

**c. Walmart Zoning Determination-** The Assistant Township Zoning Officer presented a plan for Walmart for a building (add-on) plan which was approved by the Township Board of Supervisors which included alterations to the existing store, included a 4,700 square foot building enlargement and the reconfiguration and re-striping of a portion of the existing parking lot. After review, it appears that a majority of the property is located within a C-commercial district and a portion of the Property may be located within an R-2 Medium Density Residential zoning district. The Assistant Township Zoning Officer asked the Board of Supervisors, based upon history and documentation found within the Township's records, that the Board confirm this particular lot is a Commercial lot. On a Strausbaugh/DeDona motion, the Board of Supervisors confirmed that the above lot is zoned C-Commercial, vote was unanimous.

**ASSISTANT MANAGER'S REPORT:**

a. **Property Changes in Washington Twp-December 2022**-The Assistant Township Manager presented the Property Changes in Washington Township for December 2022.

**MANAGER'S REPORT:**

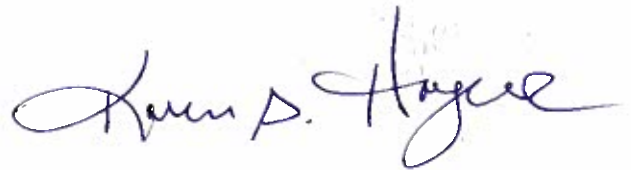
a. **New Building Update**- The Township Manager advised that there was not much new to report on the new building process.

**SOLICITOR'S REPORT**- An update was given on the items he has been working on with our staff.

**MISCELLANEOUS**- The Assistant Township Zoning Officer advised the Board that Plan 16-22, Antietam Creek LLC, was a land development plan consisting of storage units being built on the site of the old Dawg House. The plan was approved by the Board of Supervisors several months ago, but the layout of the buildings have changed slightly since then. These changes didn't require approval by the Board of Supervisors and were presented for informational purposes only. Township Manager Jeffrey Geesaman advised the Board of Supervisors that if Pennsylvania doesn't work with their recycling program he feels that it will go by the wayside. Assistant Township Manager Vern Ashway advised the Board the Township Transfer Station would be closed for one day for repairs.

**EXECUTIVE SESSION**- The Board of Supervisors entered an executive session at approximately 2:27 pm. The Board of Supervisors came out of executive session at approximately 3:14 p.m. The purpose of the executive session was to discuss personnel matters. On a Strausbaugh/McCracken motion, the Board of Supervisors voted to raise Brigitte Mowen from \$18.72 ph. to \$21.72 ph. effective beginning January 30, 2023, vote was unanimous.

With no further business, the meeting was adjourned at 3:32 p.m. on a Strausbaugh/McCracken motion, vote was unanimous.



Karen S. Hargrave  
Township Secretary

