

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING -Monday, April 4, 2022**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors Strausbaugh, DeDona, McCleaf, Stine, and McCracken. Also present were Manager Jeffrey Geesaman, Township Zoning Officer Vernon Ashway, Assistant Zoning Officer Chad Reichard, Assistant Secretary Sarah Ginn, Police Chief Michael McGovern and Solicitor Zachary Mills. Township Secretary/Treasurer Karen Hargrave was not present. Supervisor Strausbaugh left at 2:15 p.m. and the meeting was run by Vice-Chairman McCleaf.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

ZACH WILLIARD & LAURA KURTZ PRESENTATION: Zach Williard from PFM Financial Advisors presented financing plans for the new building. Laura Kurtz from Eckert Seamans introduced herself and her role as bond council for the loan.

APPROVAL OF THE MEETING MINUTES:

a. Regular Meeting Minutes March 21, 2022- On a McCleaf/McCracken motion, the Board of Supervisors approved the March 21, 2022 meeting minutes as presented, vote was unanimous.

WASHINGTON TOWNSHIP NEW OFFICE COMPLEX:

a. Award of Bids for New Office Building- The Township Manager presented the bids received for the new office building. On a McCleaf/DeDona motion, the Board of Supervisors awarded the general contract bid to GRC General Contractors with the 2 add-ons for a grand total of \$3,891,143.00, vote was unanimous. On a DeDona/McCleaf motion, the Board of Supervisors awarded the plumbing bid to Mid-State in the amount of \$251,586.00, vote was unanimous. On a DeDona/McCleaf motion, the Board of Supervisors awarded the HVAC bid to Rodney B. Smith in the amount of \$505,000.00, vote was unanimous. On a DeDona/McCleaf motion, the Board of Supervisors awarded the electrical contract bid to Monocacy in the amount of \$406,800.00, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:

a. Invoices & Credit Card Payment:

The following invoices were presented for payment:

General Fund	\$ 51,639.75
Highway Aid Fund	54,688.22
 Total Invoices	 \$106,327.97

The credit card bill was due before the meeting date. The Assistant Secretary requested the Board approve payment of the credit card through an ACH payment in the amount of \$2,467.42.

On a DeDona/Stine motion, the Board of Supervisors approved payment of the invoices and the credit card statement as presented, vote was 4-0.

b. Washington Township Police Contribution- A letter was received from Cody Hill of Middletown Valley Bank pledging \$1,000.00 per year for 5 years towards the police department's license plate reader software program. On a DeDona/McCracken motion, the Board of Supervisors accepted the Middletown Valley Bank donation to the police department beginning in year 2023, vote was 4-0.

POLICE CHIEF:

a. YMCA Special Event Request for June 2022 Triathlon- The Police Chief presented a special event form from the Waynesboro YMCA to host an event on June 11, 2022 between the hours of 7:45 a.m. to 12:00 noon. The Police Chief noted that their current liability insurance certificate expires on May 1, 2022. The YMCA explained that they would receive their new one in May and would update our office. On a DeDona/Stine motion, the Board of Supervisors approved the YMCA special event request for June 11, 2022 pending a new certificate of liability insurance is received by May 9, 2022, vote was 4-0.

ZONING OFFICER'S REPORT:

a. Library and Story Time stop at Red Run Park- The Zoning Officer presented information from Jill Ann Yaich, Senior Director of Franklin County Library System. The Franklin County Library is interested in doing a bookmobile and story time at Red Run Park on the third Monday of each month (June-October) from 2-3 p.m. On a DeDona/McCracken motion, the Board of Supervisors approved the request from the Franklin County Library System as described, vote was 4-0.

b. DCNR ADA Accessible Park Improvements Project Resolution- The Zoning Officer presented a resolution page from DCNR to pursue an ADA Accessible Park Improvement Project through a grant. On a DeDona/Stine motion, the Board of Supervisors authorized the Chairman to sign the DCNR resolution, vote was 4-0.

c. Deed of Dedication for Avalon Development Corp.- The Zoning Officer requested the Board of Supervisors table the deed of dedication for Avalon Development Corp. until all the necessary paperwork has been received. On a DeDona/Stine motion, the Board of Supervisors tabled the Deed of Dedication for Avalon Development Corp., vote was 4-0.

d. Resolution # 769 & Deed of Dedication for Martin's Ridge Phase III- The Zoning Officer presented a Deed of Dedication from the Martin Family Irrevocable Trust and Springfield Contractors for Cross Fields Drive and Bloomfield Lane. Resolution #769 was also presented for Board consideration. On a DeDona/McCracken motion, the Board of Supervisors accepted the Deed of Dedication and adopted Resolution #769, accepting Cross Fields Drive & Bloomfield Lane, vote was 4-0.

MANAGER'S REPORT:

a. Annual Chamber Banquet Invite- The Township Manager shared the Annual Chamber Banquet invitation for Thursday, April 21st.

b. FC Tax Services Changing Property Assessments- The Township Manager presented three tax assessment changes from Franklin County Tax Services.

c. Notes and Observations on Township Building Decision- Supervisor DeDona presented notes and observations he's made during the decision for the new building. A discussion was held amongst the supervisors.

d. Resolution #768- The Township Manager presented Resolution #768, reimbursement for project costs of a new municipal building. On a DeDona/McCracken motion, the Board of Supervisors adopted Resolution #768, vote was 4-0.

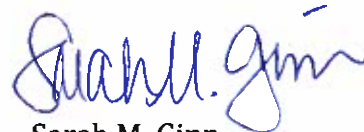
e. Discussion about Project Manager for the new office facility- A brief discussion was held on the township manager transitioning to project manager for the new building construction. It was anticipated that within the next few weeks this transition would need to take place and the zoning officer would move into an assistant manager's role.

f. EMS Box Card Changes- The Township Manager presented information to change certain box areas for EMS responses only based on an updated map provided by Franklin County Department of Emergency Services. On a DeDona/Stine motion, the Board of Supervisors voted to make the changes to EMS response in the presented areas, vote was 4-0.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff. Mr. Mills recommended withdrawing the civil suit against the Lee Ditch Estate because the violations have been corrected. On a DeDona/McCracken motion, the Board of Supervisors voted to withdraw the civil suit against the Lee Ditch Estate, vote was 4-0.

MISCELLANEOUS- A brief discussion was held on who would be attending the PSATS Convention. The Township Manager also stated that the Township Secretary/Treasurer would be out of the office for the next 2 weeks possibly.

With no further business, the meeting was adjourned at 3:50 p.m. on a McCracken/DeDona motion, vote was 4-0.



Sarah M. Ginn
Township Assistant Secretary

