

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, January 3, 2022**

The regular meeting of the Board of Supervisors of Washington Township was called to order at the completion of the re-organization meeting by Chairman Strausbaugh.

PRESENT: Supervisors DeDona, McCleaf, Strausbaugh, Stine and McCracken. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Zoning Officer Chad Reichard, Assistant Secretary Sarah Ginn, Police Chief Michael McGovern, Solicitor Zachary Mills and 1 citizen.

FROM THE FLOOR: Chairman Strausbaugh administered an oath to Donna DeWitt as a fire police officer for Blue Ridge Fire & Rescue.

APPROVAL OF THE AGENDA: On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE DECEMBER 20, 2021 MEETING MINUTES: On a McCracken/Stine motion, the Board of Supervisors approved the December 20, 2021 meeting minutes, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:

a. Invoices & Transfers:

The following invoices were presented for payment:

General Fund	\$ 33,487.97
Highway Aid Fund	\$ 42,186.40
 Total Invoices	 \$ 75,674.37

On a McCleaf/DeDona motion, the Board of Supervisors approved payment of the invoices as presented, vote was unanimous.

b. Resolution #759 Adopting the Red Flag Program for 2022- The Township Secretary presented Resolution #759. On a DeDona/Stine motion, the Board of Supervisors adopted Resolution #759, vote was unanimous.

c. Purchasing Policy for 2022 Policy #2022-1- The Township Secretary presented the 2022 Purchasing Policy. On a McCleaf/DeDona motion, the Board of Supervisors adopted the 2022 Purchasing Policy, vote was unanimous.

d. Resolution #760 Police Pension Fund Contribution for 2022- The Township Secretary presented Resolution #760. On a McCleaf/DeDona motion, the Board of Supervisors adopted Resolution #760, vote was unanimous.

CHIEF OF POLICE REPORT:

a. Personal Gift to Officer Krause- Chief McGovern presented a letter detailing a \$25.00 gift card donation to Officer Krause. On a McCleaf/Stine motion, the Board of Supervisors approved the \$25.00 gift card donation to Officer Krause, vote was unanimous.

b. Termination of Part-Time Police Officers- Chief McGovern stated he would like the Board to consider terminating employment of 3 part-time police officers. Effective

January 3, 2022 the services of Kevin McDonald, Daniel Gaskin and Ryan Morris would no longer be needed. On a McCleaf/DeDona motion, the Board of Supervisors approved the termination of part-time officers McDonald, Gaskin and Morris effective January 3, 2022 vote was unanimous.

c. Ratify Hiring of Full-Time Police Clerk- Chief McGovern asked the Board to ratify the hiring of Charette Byers for full time employment at the police department in a clerical role. Ms. Byers hourly rate is \$15.45/hour. On a McCleaf/DeDona motion, the Board of Supervisors ratified the hiring of Charette Byers, effective January 3, 2022 at an hourly rate of \$15.45, vote was unanimous.

ZONING OFFICER REPORT:

a. Gary Hazard Red Run Park & Pavilion Request for April 3, 2022- The Zoning Officer presented an email request from Gary Hazard to use Red Run Park Pavilions on April 3, 2022 for a cub scout recruitment event. Mr. Hazard was also given the information on the cost of the pavilions. On a McCleaf/Stine motion, the Board of Supervisors approved the request from Gary Hazard to use Red Run Park on April 3, 2022 for a cub scout recruitment event, vote was unanimous.

MANAGER'S REPORT:

a. Solicitor Mills' 2022 Agreement- The Township Manager presented the Solicitor Representation letter from Zachary Mills for year 2022. On a McCleaf/DeDona motion, the Board of Supervisors authorized the Chairman to sign the agreement, vote was unanimous.

b. Intergovernmental Cooperation Agreement with Borough of Waynesboro with Exhibit A- The Township Manager presented the intergovernmental cooperation agreement with the Borough of Waynesboro for fire service protection. The agreement lists the following cost per year: Year 2022 \$150,000.00, Year 2023 \$166,843.00, Year 2023 \$185,380.00. On a McCleaf/McCracken motion, the Board of Supervisors authorized the Chairman and Secretary to sign the agreement with the Borough of Waynesboro, vote was unanimous.

c. Resolution #761 Intergovernmental Cooperation Agreement- The Township Manager presented Resolution #761 which authorizes entry into an intergovernmental cooperation agreement with the Borough of Waynesboro for fire protection services. On a McCleaf/McCracken motion, the Board of Supervisors adopted Resolution #761, vote was unanimous.

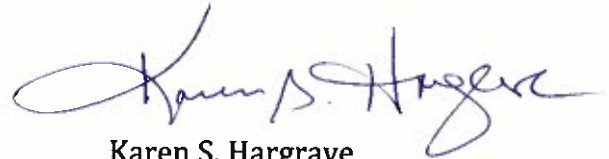
d. Resolution #762 ARLE Grant Authorization- The Township Manager presented Resolution #762 which authorizes and designates officials to execute associated grant documents with the Automated Red Light Enforcement Grant ("ARLE"). On a DeDona/McCleaf motion, the Board of Supervisors adopted Resolution #762, vote was unanimous.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

MISCELLANEOUS- Chief Deavers gave an update on the Waynesboro Fire Department's Covid policy. He also stated they have responded to several calls with no operational smoke alarms. He asked if the township could put a reminder on the website for residents to check their smoke alarms. Chief McGovern gave an update on the candidates and said he was

considering changing the PT requirements for testing. Supervisor DeDona suggested a draft press release once the Borough signs their portion of the fire service agreement. Supervisor McCleaf asked for an update on the new office building. The Township Manager advised that Newcomer Associates would be attending the January 10th workshop. The Township Manager gave an update on how Covid was affecting our staff. The Township Manager also discussed the ARLE grant that was recently awarded and stated we are still waiting to hear about the Green Light Go Grant.

With no further business, the meeting was adjourned at 2:24 p.m. on a McCleaf/McCracken motion, vote was unanimous.



Karen S. Hargrave
Township Secretary

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