

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, October 18, 2021**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors Strausbaugh, McCleaf, McCracken, DeDona and Stine were present. Also present were Township Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Assistant Zoning Officer Chad Reichard, Assistant Secretary Sarah Ginn, Chief Michael McGovern, Solicitor Zachary Mills and 3 citizens. Township Zoning Officer Vernon Ashway was not present.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a McCleaf/DeDona motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE OCTOBER 4, 2021, REGULAR MEETING MINUTES: On a McCleaf/Stine motion, the Board of Supervisors approved the meeting minutes from the October 4, 2021 regular meeting, vote was unanimous.

REPORTS:

- a. **Waynesboro EMS Report September 2021-** The Township Manager presented the September 2021 report from Waynesboro EMS. On a McCleaf/Stine motion, the Board of Supervisors approved the September 2021 report from Waynesboro EMS, vote was unanimous.
- b. **Waynesboro Fire Dept. Report September 2021-** The Township Manager presented the September 2021 report from the Waynesboro Fire Department. On a McCracken/McCleaf motion, the Board of Supervisors approved the September 2021 report from the Waynesboro Fire Department, vote was unanimous.
- c. **Blue Ridge Fire & Rescue Report September 2021-** Deputy Chief Matt Bonner presented the September 2021 report from Blue Ridge Fire & Rescue. He also gave an update on their Pen Mar Road sub-station. November 23, 2021 is the date the Pen Mar Road station will be in service. He also stated they are looking to hold a carnival at Red Run Park the week of September 11, 2022. On a McCleaf/DeDona motion, the Board of Supervisors approved the September 2021 report from Blue Ridge Fire & Rescue, vote was unanimous.
- d. **WTPD Report September 2021-** Chief McGovern presented the September 2021 report of the Washington Township Police Department. On a McCleaf/DeDona motion, the Board of Supervisors approved the September 2021 report from the Washington Township Police Department, vote was unanimous. The Police Chief also presented a memo requesting the movement of part-time officer salary funding to the overtime salary funding (estimate of \$10,000.00). On a McCleaf/Stine motion, the Board of Supervisors approved the Police Chief's request of line-item funding movement, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:**a. Invoices:**

The following invoices were presented for payment:

Highway Aid	\$ 39,926.44
General Fund	\$513,125.24
Cap Res- Cap Proj.	\$ 6,400.00
Total Invoices	\$559,451.68

On a McCleaf/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

b. Recycling Financial Report September 2021- The Township Secretary presented the Recycling Center Financial Report from September 2021. On a McCleaf/DeDona motion, the Board of Supervisors approved the September 2021 financial report of the Recycling Center, vote was unanimous.

c. Transfer Station Financial Report September 2021- The Township Secretary presented the Transfer Station Financial Report from September 2021. On a McCleaf/DeDona motion, the Board of Supervisors approved the September 2021 financial report of the Transfer Station, vote was unanimous.

ASSISTANT SECRETARY:

a. Recycling Report September 2021- The Township Assistant Secretary presented the September 2021 recycling report. On a McCleaf/Stine motion, the Board of Supervisors approved the September 2021 recycling report, vote was unanimous.

COMMUNICATIONS:

a. FC Appeal Board Decisions 9-22-21- The Township Manager presented the appeal decisions made by the Franklin County Appeal Board on September 22, 2021.

b. Local Realty Transfer Tax September 2021- The Township Manager presented the September 2021 Franklin County local realty transfer tax distribution report.

c. Property Changes September 2021- The Township Manager presented the September 2021 property changes report for Washington Township.

ZOING OFFICER'S REPORT:

a. 21-21 Spring Valley Phase II- The Assistant Zoning Officer presented preliminary subdivision plan 21-21 for Spring Valley Estates Phase II. All the appropriate agencies had been notified and the Washington Township Planning Committee recommended approval with conditions. On a McCleaf/DeDona motion, the Board of Supervisors approved preliminary subdivision plan 21-21 for Spring Valley Estates Phase II with conditions, vote was unanimous.

b. 23-21 Hess Subdivision- The Assistant Zoning Officer presented final subdivision plan 23-21 Hess Subdivision. All the appropriate agencies had been notified and the Washington Township Planning Committee recommended approval with conditions. On a McCleaf/DeDona motion, the Board of Supervisors approved final subdivision plan 23-21, Hess Subdivision, with conditions, vote was unanimous.

MANAGER'S REPORT:

- a. **October 2021 EIT Report-** The Township Manager presented the EIT report for October 2021.
- b. **October 2021 LST Report-** The Township Manager presented the LST report for October 2021.
- c. **Transfer Station DEP Inspection Report-** The Township Manager presented the DEP inspection report for the transfer station from September 21, 2021.
- d. **New Hires Memo-** The Township Manager presented a memo to request the ratifying of hiring 3 new employees. The first employee was Ryan Heinbaugh, full-time Public Works, \$18.00/per hour. The second employee was Timothy Schmidt Jr., full-time Public Works, \$20.00/per hour. The third employee was William Jack, full-time Transfer Station, \$18.00/per hour. On a McCleaf/McCracken motion, the Board of Supervisors ratified the hiring of Ryan Heinbaugh, Timothy Schmidt Jr. and William Jack effective October 18, 2021, vote was unanimous.
- e. **EMC Revise Appointments Memo-** The Township Manager presented a memo requesting changes within the Emergency Management Coordinator positions. The Township Manager recommended that Timothy Kimble be removed from Deputy Coordinator and replaced with himself (Jeffrey Geesaman). On a McCleaf/McCracken motion, the Board of Supervisors removed Timothy Kimble as Deputy Emergency Management Coordinator and replaced the position with Jeffrey Geesaman, effective immediately, vote was unanimous.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

MISCELLANEOUS- Police Chief McGovern updated the Board of Supervisors on the body cam grant they had obtained from the county. He was not comfortable with the language of the county contract and suggested turning down the county grant and buying the body cams outright in the 2022 budget. On a McCleaf/DeDona motion, the Board of Supervisors voted to not accept the county grant for body cams and to add this expense into the 2022 budget, vote was unanimous.

With no further business, the meeting was adjourned at 7:57 p.m. on a McCleaf/McCracken motion, vote was unanimous.



Karen S. Hargrave
Township Secretary

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