

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, September 13, 2021**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Vice-Chairman McCleaf.

PRESENT: Supervisors McCleaf, McCracken and Stine were present. Supervisors DeDona and Strausbaugh were not present for this meeting. Also present were Township Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Zoning Officer Chad Reichard, Assistant Secretary Sarah Ginn, Corporal Jason Wolfgang, Solicitor Zachary Mills and 2 citizens.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a McCracken/Stine motion, the Board of Supervisors approved the agenda as presented, vote was 3-0.

APPROVAL OF THE AUGUST 16, 2021, REGULAR MEETING MINUTES: On a McCracken/Stine motion, the Board of Supervisors approved the meeting minutes from the August 16, 2021 regular meeting, vote was 3-0.

SECRETARY/TREASURER'S REPORTS:

a. Invoices:

The following invoices were presented for payment:

Highway Aid	\$ 3,513.99
General Fund	\$159,342.36
Capital Reserve	\$ 1,932.00
Developers Escrow	\$ 2,408.34
Impact Fee	\$ 2,408.34
 Total Invoices	 \$169,605.03

On a McCracken/Stine motion, the Board of Supervisors approved payment of the invoices presented, vote was 3-0.

b. Donation Approval Request- The Township Secretary/Treasurer read a donation request letter from the Chief of Police. A Canon Laser Printer was donated to the Police Department by Walmart (value of \$99.00). On a McCracken/Stine motion, the Board of Supervisors approved the Canon Laser Printer donation from Walmart for the Police Department, vote was 3-0.

c. Police MMO for 2022- The Township Secretary/Treasurer presented the 2022 Minimum Municipal Obligation for the Washington Township Police Pension Plan. On a McCracken/Stine motion, the Board of Supervisors approved the 2022 calculation of the Minimum Municipal Obligation for the Washington Township Police Pension Plan, vote was 3-0.

d. Non-Uniformed MMO for 2022- The Township Secretary/Treasurer presented the 2022 Minimum Municipal Obligation for the Washington Township Non-Uniformed Pension Plan. On a McCracken/Stine motion, the Board of Supervisors approved the 2022

calculation of the Minimum Municipal Obligation for the Washington Township Non-Uniformed Pension Plan, vote was 3-0.

e. WTPD Thank You Letter- The Township Secretary/Treasurer read a thank you letter from the Cumberland Perry Area Career & Technical Center for the police department's donation of three tasers to the center.

f. Treasurer's Report July 2021- The Township Secretary/Treasurer presented the July 2021 Treasurer's Report. On a McCracken/Stine motion, the Board of Supervisors approved the July 2021 Treasurer's Report, vote was 3-0.

g. WTPD Donation from Farrar's Firearms- The Township Secretary/Treasurer read a donation request letter from the Chief of Police. Farrar's Firearms & Custom Designs donated the cost of converting 4 department shotguns for use as non-lethal options (\$70.00). On a McCracken/Stine motion, the Board of Supervisors approved the conversion donation from Farrar's Firearms for the Police Department shotguns, vote was 3-0.

COMMUNICATIONS:

- a. Tax Appeal Hearing September 22, 2021-** The Township Secretary/Treasurer read a notice of tax appeal hearing scheduled for September 22, 2021.
- b. Tax Billing Changes 2022-** The Township Secretary/Treasurer read a letter from the Franklin County Commissioners Office explaining the 2022 proposed changes to the billing format.
- c. Antietam Humane Society Invitation-** The Township Secretary/Treasurer read an invitation from the Antietam Humane Society for their grand opening of their spay/neuter clinic to be held on October 24, 2021 from 1-3 p.m.

ZONING OFFICER REPORT:

- a. 16-21 UCC Appeal Board Hearings-** The Township Zoning Officer gave an update from a recent UCC appeal board hearing. On a McCracken/Stine motion, the Board of Supervisors authorized township staff to find a solicitor to represent the UCC Appeal Board, vote was 3-0.

MANAGER'S REPORT:

- a. Ratification of Aaron Attong Employment-** The Township Manager requested the ratification of hiring Aaron Attong effective September 1, 2021, for full-time employment with the Police Department. On a McCracken/Stine motion, the Board of Supervisors ratified the hiring of Aaron Attong as a full-time police officer effective September 1, 2021, vote was 3-0.
- b. Resignation of Timothy Kimble-** The Township Manager read a resignation letter from Timothy Kimble. Mr. Kimble resigned his position from the Transfer Station effective September 8, 2021. On a McCracken/Stine motion, the Board of Supervisors approved the resignation of Timothy Kimble, vote was 3-0.
- c. Surplus Radio Request-** The Township Manager read a letter from the Chief of Police requesting the surplus of a Motorola XTS 2500 portable radio. On a McCracken/Stine motion, the Board of Supervisors voted to surplus the Motorola XTS 2500 portable radio, vote was 3-0.
- d. Exonerating Tax Claim Specialist-** The Township Manager presented an exoneration request from the Franklin County Tax Claim Bureau. On a McCracken/Stine motion, the Board of Supervisors authorized the Township

Secretary to sign the exoneration request for the Herzog and Downin properties, vote was 3-0.

- e. **Franklin County Association of Township Officials Fall Convention-** The Township Manager shared the 2021 Fall Convention invitation for the Franklin County Association of Township Officials. The meeting will be held on October 27, 2021, and the deadline to RSVP is September 30, 2021.
- f. **American Rescue Plan Request-** The Township Manager read a letter from Casey Rock, Chief of Operations, Waynesboro EMS. The letter formally requested an allocation of \$60,000.00 in calendar year 2022 from the American Rescue Plan monies. No action was taken by the Board of Supervisors on this request at this time.
- g. **Red Run Park Bench-** The Township Manager presented information on a request from Patricia Edwards to install a granite park bench in honor of her family (The Smiths) at Red Run Park. The township will need to dig and pour the concrete foundation for the bench. On a McCracken/Stine motion, the Board of Supervisors approved the township's participation in the project honoring the Smith Family, vote was 3-0.
- h. **Eagle Scout Project Pine Hill Fire Ring-** The Township Manager shared photos of a completed Eagle Scout project recently completed by Adison Gladfelter. A fire ring, benches and firewood holder were constructed at Pine Hill Park.
- i. **Red Run Halloween Event-** A brief discussion was held regarding a Halloween event at Red Run Park next month. On a Stine/McCracken motion, the Board of Supervisors voted to table the issue until the October 4, 2021 meeting, vote was 3-0.
- j. **Mont Alto State Park Donation Request-** The Township Manager read a memo on a donation request from the Friends of the Mont Alto State Park. No money was budgeted for a donation in 2021. The Board of Supervisors suggested the Township Manager consider adding a \$500.00 donation to the Friends of the Mont Alto State Park in the 2022 budget.
- k. **Earned Income Comparison Report August 2021-** The Township Manager presented the earned income comparison report for August 2021.
- l. **LST Income Comparison Report August 2021-** The Township Manager presented the LST income comparison report for August 2021.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

EXECUTIVE SESSION:

- a. **Employee matters**
- b. **Fire Service Fee Negotiations**
- c. **EMC issue**

On a McCracken/Stine motion, the Board of Supervisors voted to enter executive session at 2:26 p.m., vote was 3-0.

On a McCracken/Stine motion, the Board of Supervisors voted to exit executive session at 3:26 p.m., vote was 3-0.

MISCELLANEOUS- On a McCracken/Stine motion, the Board of Supervisors approved the pay increases as presented by the Township Manager (see attached table below), effective September 12, 2021, vote was 3-0.

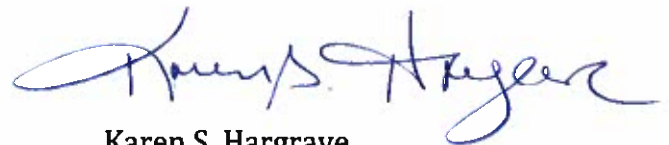
Name		Current	Proposed	Position
Mowen, Brigitte	Full-time	\$15.61	\$16.50	Admin
Sheffler, Kimberly	Part-time	\$13.27	\$14.00	Receptionist
Summers, Karen	Full-time	\$14.44	\$15.00	Police Admin.
Richardson, Tim	Full-time	\$18.87	\$20.00	Transfer Station Manager
Butler, William	Full-time	\$14.79	\$16.00	Transfer Station
Full-time TS Operator	Full-time	\$13.50	\$16.00	Transfer Station
Shaffer Jr., Robert	Part-time	\$13.01	\$14.00	Transfer Station
Shaffer Sr., Robert	Part-time	\$12.74	\$14.00	Transfer Station
Part-time TS Operator	Part-time	\$12.24	\$14.00	Transfer Station
Bloom, David	Part-time	\$13.86	\$15.00	Parks
Chase Murray	Part-time	\$10.92	\$14.00	Parks
Chad Reichard	Part-time	\$13.00	\$14.00	Transfer Station

On a McCracken/Stine motion, the Board of Supervisors authorized the Township Manager to advertise for 5 positions. The positions include 2 full-time Public Works employees, 1 full-time Assistant Transfer Station Operator, 1 part-time Transfer Station Operator and 1 part-time Transfer Station Laborer, vote was 3-0.

The Township Manager stated that the September 11th memorial ceremony held recently at Red Run Park was a well-attended community event.

The Township Manager informed the Board of Supervisors that paving of the Washington Township Boulevard walking path would begin the week of September 20th.

With no further business, the meeting was adjourned at 3:35 p.m. on a McCracken/Stine motion, vote was 3-0.



Karen S. Hargrave
Township Secretary