

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, August 16, 2021**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors DeDona, McCleaf, Strausbaugh, McCracken and Stine were present. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Secretary Sarah Ginn, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern and Solicitor Zachary Mills. There were 5 citizens present at this meeting.

FROM THE FLOOR:

- a. Joseph Miller, representing Pen Mar Youth League, spoke on behalf of the league's request to add lights at Pine Hill Park ball fields. On a DeDona/McCleaf motion, the Board of Supervisors approved Pen Mar Youth League proceeding forward with adding lights to Pine Hill Park ball fields, vote was unanimous.

APPROVAL OF THE AGENDA: On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE AUGUST 2, 2021 REGULAR MEETING MINUTES: On a McCleaf/McCracken motion, the Board of Supervisors approved the meeting minutes from the August 2, 2021 regular meeting, vote was unanimous.

NEW OFFICE FACILITY REVIEW/PUBLIC COMMENTS: None.

REPORTS:

a. Waynesboro EMS - July 2021- The Township Manager presented the July 2021 report from Waynesboro EMS. On a McCleaf/McCracken motion, the Board of Supervisors approved the July 2021 report from Waynesboro EMS, vote was unanimous.

b. Waynesboro Fire Department July 2021- The Township Manager presented the July 2021 report from the Waynesboro Fire Department. On a McCleaf/Stine motion, the Board of Supervisors approved the July 2021 report from the Waynesboro Fire Department, vote was unanimous.

c. Blue Ridge Fire & EMS July 2021- The Township Manager presented the July 2021 report from Blue Ridge Fire & EMS. On a McCleaf/McCracken motion, the Board of Supervisors approved the July 2021 report from Blue Ridge Fire & EMS, vote was unanimous.

d. WTPD July 2021- Chief McGovern presented the July 2021 report of the Washington Township Police Department. On a McCleaf/Stine motion, the Board of Supervisors approved the July 2021 report from the Washington Township Police Department, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:

a. Invoices:

The following invoices were presented for payment:

Fire & EMS Fund	\$103,109.54
General Fund	\$128,445.10
Highway Aid Fund	\$ 90,528.43
WTB	\$ 595.00
Cap Res- Cap Projects	\$ 21,977.30
Total Invoices	\$344,655.37

On a McCleaf/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

- b. Treasurer's Report June 2021-** The Township Secretary/Treasurer presented the June 2021 treasurer's report. On a McCleaf/McCracken motion, the Board of Supervisors approved the June 2021 Treasurer's report, vote was unanimous.
- c. Recycling Financial Statement June 2021-** The Township Secretary/Treasurer presented the June 2021 Recycling financial statement. On a McCleaf/McCracken motion, the Board of Supervisors approved the June 2021 recycling financial report, vote was unanimous.
- d. Transfer Station Financial Statement June 2021-** The Township Secretary/Treasurer presented the June 2021 Transfer Station financial report. On a McCleaf/McCracken motion, the Board of Supervisors approved the June 2021 Transfer Station financial report, vote was unanimous.
- e. WTPD Monetary Donation-** The Township Secretary/Treasurer presented a memo from the Chief of Police stating a \$50.00 bill was donated to the police department from Lori Dickson. On a McCleaf/Stine motion, the Board of Supervisors accepted the \$50.00 donation for the Police Department, vote was unanimous.

ASSISTANT SECRETARY REPORT:

b. Recycling Report July 2021- The Assistant Township Secretary presented the July 2021 Recycling Report. On a McCleaf/Stine motion, the Board of Supervisors approved the July 2021 Recycling Report, vote was unanimous.

COMMUNICATIONS:

- a. WASD Opening Day Invitation-** The Township Manager presented a letter from the Waynesboro Area School District inviting the Board of Supervisors to an opening day ceremony at the High School on August 17, 2021, at 8:45 a.m.
- b. PSATS Annual Business Meeting & Centennial Celebration-** The Township Manager presented information on the PSATS Annual Business Meeting and Centennial Celebration to be held in Hershey on October 14 & 15.

ZONING OFFICER'S REPORT:

- a. 16-21 Dennis Bingaman Subdivision-** The Township Zoning Officer presented plan 16-21, final subdivision plan for Dennis Bingaman. The appropriate agencies have been notified with one comment received from Martin & Martin, Inc. The engineering firm recommended township and SEO approval of the Pennsylvania DEP non-building waiver request. On a DeDona/Stine motion, the Board of Supervisors approved final subdivision plan 16-21 for Dennis Bingaman with the comments offered by Martin & Martin Inc., vote was unanimous.

- b. **Request for a waiver from Triad Engineering-** The Township Zoning Officer presented a letter from Triad Engineering in reference to Renfrew Park/Mill House Building. Triad Engineering requested a waiver to Township Code Section 310-11.A pertaining to a drawing to scale not smaller than 100 feet to the inch. The drawing in question is provided at a scale of 200 feet to the inch. On a McCleaf/DeDona motion, the Board of Supervisors approved the waiver request from Triad Engineering, vote was unanimous.
- c. **14-21 Renfrew Grist Mill-** The Township Zoning Officer presented plan 14-21, final land development plan for Renfrew Park. The appropriate agencies have been notified with comments received. On a McCleaf/DeDona motion, the Board of Supervisors approved final land development plan 14-21 for Renfrew Park with conditions of meeting stormwater and bonding requirements, vote was unanimous.
- d. **Institute request for Pumpkins and Pippins Event-** Jessica Watson, Assistant Director of The Institute presented a request to use Pine Hill Park on Saturday, October 16, 2021 for their fall fundraiser "Pumpkins and Pippins." On a McCleaf/Stine motion, the Board of Supervisors approved The Institute's request to use Pine Hill Park on October 16, 2021 for their fall fundraiser, vote was unanimous.
- e. **Discussion on permitting horses in R-1 and R-2-** The Township Zoning Officer and the Board of Supervisors began discussions on allowing horses in R-1 and R-2 zones. No actions were taken at this time.

MANAGER'S REPORT:

- a. **Earned Income Comparison Report August 2021-** The Township Manager presented the earned income comparison report for August 2021.
- b. **LST Income Comparison Report August 2021-** The Township Manager presented the LST income comparison report for August 2021.
- c. **Grant Writing Discussion & Vote-** On a McCracken/Stine motion, the Board of Supervisors voted to accept Delta Development Group's proposal for grant writing, vote was unanimous.
- d. **Resolution #749 Supplemental Appropriations for 2021 Budget-** The Township Manager presented Resolution #749 which provides for supplemental appropriations for the 2021 budget. On a DeDona/McCleaf motion, the Board of Supervisors adopted Resolution #749, vote was unanimous.
- e. **Medical Marijuana Use Policy-** A brief discussion was held on the need to develop a medical marijuana use policy. On a McCleaf/Stine motion, the Board of Supervisors authorized township staff to proceed with ideas in developing a medical marijuana use policy, vote was unanimous.
- f. **County Bridge Inspection Program-** The Township Manager presented information to participate in the 2021-2025 Franklin County bridge inspection program as administered through the Commonwealth of Pennsylvania, Department of Transportation. On a McCleaf/McCracken motion, the Board of Supervisors approved Washington Township's participation in the 2021-2025 Franklin County bridge inspection program, vote was unanimous.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

MISCELLANEOUS- Supervisor DeDona gave updates on events at the Battle of Monterey Pass Museum. The Township Manager gave an update on the county's decision to change the billing format for real estate taxes. These bills will also be mailed out by a vendor. The Township Manager also stated that a meeting date would need to be set to begin negotiations with the Borough of Waynesboro for the fire protection contract. The township representatives will be Dan DeDona, Scott Stine, Jeffrey Geesaman and Vernon Ashway. Police Chief Mike McGovern stated that the next testing date for police officer applicants will be September 27, 2021.

With no further business, the meeting was adjourned at 8:53 p.m. on a McCleaf/DeDona motion, vote was unanimous.



Karen S. Hargrave
Township Secretary