

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, June 7, 2021**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors DeDona, Strausbaugh and McCracken were present. Supervisors McCleaf and Stine were not present. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Secretary Sarah Ginn, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern, Solicitor Zachary Mills and 6 citizens.

FROM THE FLOOR: None

PUBLIC HEARINGS:

a. Conditional Use Hearing for The Institute- The Chairman gave oaths to those wishing to testify on behalf of the conditional use hearing for The Institute. The application and background information were presented by the Township Zoning Officer. Tracy Holliday and James Fleagle spoke on behalf of The Institute. Matthew Gunder spoke on real estate/property matters concerning The Institute. On a McCracken/DeDona motion, the Board of Supervisors voted to close the public hearing at 7:25 p.m., vote was 3-0. The Board of Supervisors discussed the application and conditions to be set for The Institute at 10356 Amsterdam Road. On a DeDona/McCracken motion, the Board of Supervisors approved the conditional use application for The Institute with 8 conditions (see attached), vote was 3-0.

b. Conditional Use Hearing for Michelle Strong- The Chairman gave oaths to those wishing to testify on behalf of the conditional use hearing for Michelle Strong. The application and background information were presented by Jeffrey Evans, Ms. Strong's legal representative. Michelle Strong also spoke on behalf of her application for 15112 Pepple Road. On a McCracken/DeDona motion, the Board of Supervisors voted to close the public hearing at 8:35 p.m., vote was 3-0. The Board of Supervisors discussed the application and the conditions to be set for Michelle Strong and her short-term vacation rental. On a DeDona/McCracken motion, the Board of Supervisors approved the conditional use application for Michelle Strong with 5 conditions (see attached), vote was 3-0.

OPENING OF BIDS: The Township Manager opened the bids received. He stated the bids will be calculated and reviewed and presented at the next meeting for consideration.

a. Material Bid

b. Seal Coat Bid

c. Equipment and Labor Bid

APPROVAL OF THE AGENDA: On a McCracken/DeDona motion, the Board of Supervisors approved the agenda as presented, vote was 3-0.

APPROVAL OF THE MAY 17, 2021 REGULAR MEETING MINUTES: On a McCracken/DeDona motion, the Board of Supervisors approved the meeting minutes from the May 17, 2021 regular meeting, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:**a. Invoices & Transfers:**

The following invoices were presented for payment:

General Fund	\$151,791.39
Highway Aid Fund	\$ 4,228.45
Grant Fund	\$ 25,270.01
Cap Res Fund	\$ 175.00
Developers Escrow	\$ 1,680.00
Impact Fee Fund	\$ 21,236.88
WTB Fund	\$ 1,821.25
Cap Res Cap Projects	\$ 6,688.00
Police Pension Fund	\$ 4,977.80
 Total Invoices	 \$217,868.78

On a McCracken/DeDona motion, the Board of Supervisors approved payment of the invoices presented, vote was 3-0.

b. Treasurer's Report April 2021- The Township Treasurer/Secretary presented the April 2021 Treasurer's report. On a McCracken/DeDona motion, the Board of Supervisors approved the April 2021 Treasurer's report, vote was 3-0.

c. Donation to WTPD from Walmart & Lowes- The Township Treasurer/Secretary read a letter listing donations recently received from Walmart and Lowes for the Police Department. On a DeDona/McCracken motion, the Board of Supervisors accepted the office supplies and cleaning supplies donated to the Police Department from Walmart and Lowes, vote was 3-0.

d. New Bank Account "Grant Fund II"- The Township Treasurer/Secretary stated that she would be setting up a new bank account for the "American Rescue Plan" monies that the township will be receiving. On a McCracken/DeDona motion, the Board of Supervisors voted to authorize the Township Treasurer/Secretary to open a new bank account for "American Rescue Plan" monies, vote was 3-0.

ZONING OFFICER'S REPORT:

a. 11-21 Darlene Mohn Lot 1A- The Township Zoning Officer presented plan 11-21 for the Estate of Darlene Mohn. The final subdivision plan for lot 1A on Old Forge Road was sent to the appropriate agencies with no comments received. On a DeDona/McCracken motion, the Board of Supervisors approved final subdivision plan 11-21 for the Estate of Darlene Mohn, vote was 3-0.

b. FCADC LERTA Approval- The Township Zoning Officer presented a LERTA application from the Franklin County Area Development Corporation for Lot 6A in the Wharf Road Industrial Park on Zane A. Miller Drive. On a DeDona/McCracken motion, the Board of Supervisors approved the LERTA application from FCADC for Lot 6A in the Wharf Road Industrial Park, vote was 3-0.

MANAGER'S REPORT:

a. Waynesboro Fire Chief- The Township Manager shared a help wanted ad from the Borough of Waynesboro for a full-time fire chief.

b. WTPD Applicant Eligibility list and recommendations- The Township Manager presented a letter from the Police Chief with candidates for employment. The top 2 candidates for the positions of police officer are Jacob Simmons and Zachary Whittington. On a DeDona/McCracken motion, the Board of Supervisors voted to offer employment to Jacob Simmons and Zachary Whittington with conditions, vote was 3-0.

c. EIC Report June 2021- The Township Manager presented the Earned Income Comparison Report for June 2021.

d. LST Report June 2021- The Township Manager presented the LST Income Comparison Report for June 2021.

e. Birdhouses from Pack 19- The Township Manager stated that Scout Pack 19 recently built, painted and donated 18 birdhouses to the township to be installed in our parks. On a McCracken/DeDona motion, the Board of Supervisors accepted the 18 birdhouses from Scout Pack 19, vote was 3-0.

f. Antietam Commons HOA Retention Basin- The Township Manager presented information about the retention basin along North Welty Road. The Antietam Commons Homeowner's Association has agreed to deed the retention basin to the township. On a McCracken/DeDona motion, the Board of Supervisors approved proceeding with Antietam Commons HOA turning the North Welty Road retention basin over to Washington Township, vote was 3-0.

g. Blue Ridge Summit Library Ice Cream Social Event- The Township Manager stated that the Blue Ridge Summit Library Ice Cream Social Event would be held on July 17, 2021.

h. Antietam Meadow Park Event- The Township Manager invited the Supervisors to a sign reveal and stream health event at Antietam Meadow Park on June 27, 2021.

DISCUSSION OF GRANT WRITERS: The Assistant Zoning Officer and Township Manager discussed two proposals that had been received for grant writing services. The Board of Supervisors requested meetings be set up with the firms to discuss their proposals in further detail.

a. DT Firm Proposal-

b. Delta Development Proposal-

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

MISCELLANEOUS- None

With no further business, the meeting was adjourned at 9:59 p.m. on a McCracken/DeDona motion, vote was unanimous.



Karen S. Hargrave
Township Secretary

BEFORE THE BOARD OF SUPERVISORS OF
WASHINGTON TOWNSHIP, FRANKLIN COUNTY, PENNSYLVANIA

In re: Application of : CU21-02

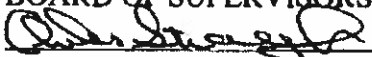
The Institute :

ORDER

June 14, 2021, the *Application for Conditional Use* of The Institute having been presented to the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, and having been heard and considered at an uncontested public hearing on June 7, 2021, pursuant to notice as required by the Pennsylvania Municipalities Planning Code and with a quorum of Board members present, the Washington Township Board of Supervisors hereby approves the *Application for Conditional Use* for the property at 10356 Amsterdam Road, Waynesboro, PA 17268, subject to the following conditions:

1. All current uses of the property may continue unaffected by the conditions set forth in this *Order*.
2. Current uses aside, the property may only be used for the purposes described in the *Application for Conditional Use*, namely, as a nature and cultural education center with accompanying infrastructure such as administrative offices, parking, and fundraising events for the Institute.
3. The maximum number of people who may be on the property at any given time is 250, and there must be appropriate support facilities (parking, restrooms, etc.) available on the property to accommodate the people on the property.
4. Each structure on the property, when changed over for the approved conditional use, must be inspected by the Washington Township Sewage Enforcement Officer and comply with any requirements imposed by that inspection.
5. Each structure on the property, when changed over for the approved conditional use, must be inspected by the Washington Township Building Inspector and comply with any requirements imposed by that inspection.
6. Each structure on the property, when changed over for the approved conditional use, must be inspected by Commonwealth Code Inspection Service and comply with any requirements imposed by that inspection.
7. Each bridge and culvert on a roadway leading to the property must be inspected and certified as safe for public use by an engineer, and a copy of each report must be provided to the Township. No public vehicles may access the property except via a roadway that meets this requirement.
8. This conditional use will expire after three (3) years, and the applicant must submit a new application for conditional use for the property to renew it.

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS


Charles Strausbaugh, Chairman

BEFORE THE BOARD OF SUPERVISORS OF
WASHINGTON TOWNSHIP, FRANKLIN COUNTY, PENNSYLVANIA

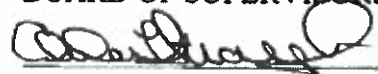
In re: Application of : CU21-03
Michelle Strong :

ORDER

June 14, 2021, the *Application for Conditional Use* of Michelle Strong having been presented to the Board of Supervisors of Washington Township, Franklin County, Pennsylvania, and having been heard and considered at an uncontested public hearing on June 7, 2021, pursuant to notice as required by the Pennsylvania Municipalities Planning Code and with a quorum of Board members present, the Washington Township Board of Supervisors hereby approves the *Application for Conditional Use* for the property at 15112 Pepple Road, Waynesboro, PA 17268, subject to the following conditions:

1. The property may only be used for the purposes described in the *Application for Conditional Use*.
2. The maximum number of guests staying in the bed & breakfast is four (4).
3. The property must be inspected by the Washington Township Sewage Enforcement Officer and comply with any requirements imposed by that inspection.
4. The property must be inspected by the Washington Township Building Inspector and comply with any requirements imposed by that inspection.
5. A caretaker for the bed & breakfast must be onsite or on a neighboring property on Pepple Road. If the caretaker is different from the applicant, the name and address of the caretaker must be submitted in writing to the Township and updated immediately when changes occur.

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS



Charles Strausbaugh, Chairman

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