

WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, May 3, 2021
Due to Covid-19 this meeting was also held via Zoom

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors DeDona, McCleaf, Strausbaugh, McCracken and Stine were present. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Secretary Sarah Ginn, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern, Solicitor Zachary Mills and 1 citizen.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE APRIL 26, 2021 REGULAR MEETING MINUTES: On a McCracken/McCleaf motion, the Board of Supervisors approved the meeting minutes from the April 26, 2021 regular meeting, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:

a. Invoices & Transfers:

The following invoices were presented for payment:

General Fund	\$ 13,870.37
Highway Aid Fund	\$ 11.45
Grant Fund	\$ <u>5,505.00</u>
 Total Invoices	 \$ 19,386.82

On a McCleaf/DeDona motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

b. Recycling Financial Statement March 2021- The Township Secretary/Treasurer presented the March 2021 recycling financial statement. On a McCleaf/DeDona motion, the Board of Supervisors approved the March 2021 recycling financial report, vote was unanimous.

c. Transfer Station Financial Statement March 2021- The Township Secretary/Treasurer presented the March 2021 transfer station financial statement. On a McCleaf/DeDona motion, the Board of Supervisors approved the March 2021 transfer station financial report, vote was unanimous.

ZONING OFFICER'S REPORT:

a. The Institute Summit Endowment Grant- The Township Zoning Officer read a letter received from Tracy Holiday, Executive Director of The Institute. The Institute has been awarded a grant for their proposed Story Walk trail at Pine Hill Recreation Area.

MANAGER'S REPORT:

a. Blue Ridge Fire & Rescue Box Alarm Card Changes 2021- The Township Manager presented the 2021 box alarm card changes/updates for Blue Ridge Fire & Rescue. On a McCleaf/DeDona motion, the Board of Supervisors approved the Blue Ridge Fire & Rescue box alarm card changes and authorized signatures on the review form, vote was unanimous.

b. 2021 Material Bids- The Township Manager presented the 2021 material bid documents. On a DeDona/McCleaf motion, the Board of Supervisors authorized advertisement of the 2021 material bids, vote was unanimous.

c. 2021 Seal Coat Bids- The Township Manager presented the 2021 seal coat bid documents. On a DeDona/McCleaf motion, the Board of Supervisors authorized advertisement of the 2021 seal coat bids, vote was unanimous.

d. 2021 Equipment and Labor Bids- The Township Manager presented the 2021 equipment and labor bid documents. On a DeDona/McCleaf, motion, the Board of Supervisors authorized advertisement of the 2021 equipment and labor bids, vote was unanimous.

e. Honodel Road Bridge Replacement Proposal- The Township Manager presented a design proposal from C.S. Davidson, Inc. for the Honodel Road Bridge Replacement. The proposal summary included fees for survey, preliminary design, and permitting totaling \$9,800.00. On a McCleaf/DeDona motion, the Board of Supervisors accepted the \$9,800.00 design proposal quote from C.S. Davidson, Inc., vote was unanimous.

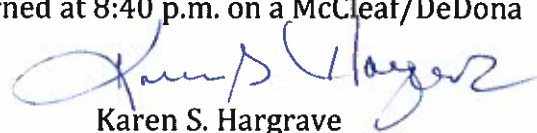
SOCIAL MEDIA POLICY- The Assistant Township Zoning Officer presented information on developing a social media policy for Washington Township. A consensus was taken by the Board of Supervisors and no further action was taken on developing a social media policy.

STRATEGIC MANAGING OF WASHINGTON TOWNSHIP PARKS- The Township Manager discussed the township parks we currently own. A discussion was held on updating the recreation fee ordinance to help offset the costs to maintain the township parks. On a McCleaf/DeDona motion, the Board of Supervisors voted to find 4-6 volunteers willing to serve on a recreational study committee, update the open space policy for the parks and research modifying the recreation fee ordinance, vote was unanimous.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

MISCELLANEOUS- Jeffrey Geesaman stated that the second trash trailer from the transfer station would soon be sent out for new subframe and suspension. Chad Reichard asked the Board of Supervisors for topic suggestions for future meetings. Supervisor McCleaf thanked whoever was responsible for the trash being picked up along Washington Township Boulevard.

With no further business, the meeting was adjourned at 8:40 p.m. on a McCleaf/DeDona motion, vote was unanimous.


Karen S. Hargrave
Township Secretary