

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING –Monday, January 4, 2021  
Due to Covid-19 this meeting was also held via Zoom**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:13 p.m. by Chairman Strausbaugh after the close of the re-organization meeting.

**PRESENT:** Supervisors DeDona, McCleaf, Strausbaugh, McCracken and Stine were present. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Secretary Sarah Ginn, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern and Solicitor Zachary Mills.

**FROM THE FLOOR:** None

**APPROVAL OF THE AGENDA:** On a DeDona/McCleaf motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

**APPROVAL OF THE DECEMBER 21, 2020 MEETING MINUTES:** On a DeDona/Stine motion, the Board of Supervisors approved the meeting minutes from December 21, 2020, vote was unanimous.

**SECRETARY/TREASURER'S REPORTS:**

**a. Invoices & Transfers:**

The following invoices were presented for payment:

General Fund	\$ 33,804.66
Highway Aid Fund	\$ 18,437.44
Grant Fund	<u>\$ 40,175.55</u>
 Total Invoices	 \$ 92,417.65

On a McCleaf/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

**b. Resolution 739-Identity Theft Prevention Program-** The Township Secretary/Treasurer presented Resolution 739 which establishes an identity theft prevention program for Washington Township. On a McCleaf/DeDona motion, the Board of Supervisors adopted Resolution 739, vote was unanimous.

**c. Purchasing Policy for 2021-** The Township Secretary/Treasurer presented Policy 2021-1, Purchasing and Purchase Order Policy for year 2021. On a McCleaf/DeDona motion, the Board of Supervisors approved the 2021 Purchasing Policy as presented, vote was unanimous.

**d. Resolution 740- Police Pension Fund Contribution-** The Township Secretary/Treasurer presented Resolution 740 which eliminates member contributions to the Police Pension Fund for year 2021. On a McCleaf/McCracken motion, the Board of Supervisors adopted Resolution 740, vote was unanimous.

**e. WTPD Donation Approvals-** The Township Secretary/Treasurer presented a memo from Chief McGovern asking for approval of the following donations. Walmart

donated 9 snow brushes for the patrol cars and 13 black knit beanie caps. The McCallum Family donated 5 AC&T Gift Cards, 5 Subway Gift Cards, 5 DQ Gift Cards and 5 Sheetz Gift Cards to the Police Department. On a Stine/DeDona motion, the Board of Supervisors accepted the donations to the Police Department from Walmart and the McCallum Family, vote was unanimous.

**f. Donation from RBA for Pine Hill-** The Township Secretary/Treasurer presented a check in the amount of \$5,000.00 from Rouzerville Business Association to be used for the Pine Hill bathroom project. On a Stine/DeDona motion, the Board of Supervisors accepted the \$5,000.00 donation from RBA for the Pine Hill bathroom project, vote was unanimous.

**g. Patricia O'Connor Estate Disbursement-** The Township Secretary/Treasurer presented a check in the amount of \$136,543.57 from the Estate of Patricia O'Connor. This check represents the final disbursement from the O'Connor Estate/Trust. On a McCleaf/DeDona motion, the Board of Supervisors accepted the final disbursement check from the Estate of Patricia O'Connor, vote was unanimous.

**h. Transfer Station Financial Statement October-** The Township Secretary/Treasurer presented the October 2020 Transfer Station Financial Statement. On a McCleaf/DeDona motion, the Board of Supervisors approved the October 2020 Transfer Station Financial Statement, vote was unanimous.

**i. Recycling Center Financial Statement October-** The Township Secretary/Treasurer presented the October 2020 Recycling Center Financial Statement. On a McCleaf/DeDona motion, the Board of Supervisors approved the October 2020 Recycling Center Financial Statement, vote was unanimous.

#### **ZONING OFFICER'S REPORT:**

**a. Request from Mason Dixon Appalachian Trail-** The Township Zoning Officer presented a request from the Kathy Seiler on behalf of the Mason Dixon Appalachian Trail Outdoor Festival Committee. They have requested to use Red Run Park for their festival on June 12, 2021 and June 11, 2022. On a McCleaf/DeDona motion, the Board of Supervisors approved the Mason Dixon Appalachian Trail Outdoor Festival be held at Red Run Park on June 12, 2021 and June 11, 2022, vote was unanimous.

**b. Martin Farms Applications-** The Township Zoning Officer presented 2 applications from Jack & Jason Martin to enter 2 properties into the Agricultural Security District. The first property is located at 4469 Salem Church Road, Waynesboro. The second property is located at 5295 Polktown Road, Waynesboro.

**c. Junk Yard License Renewal-** The Township Zoning Officer presented a license renewal from Bruce Neibert Jr. to operate a junk yard at 14750 Wayne Highway, Waynesboro. On a McCleaf/DeDona motion, the Board of Supervisors approved the junk yard license renewal for Bruce Neibert Jr. at 14750 Wayne Highway, vote was unanimous.

**SOLICITOR'S REPORT-** An update was given on the items he has been working on with our zoning department staff.

**MISCELLANEOUS-** Township Zoning Officer Vern Ashway discussed the upcoming schedule for Red Run Park entertainment for summer 2021. Township Manager Jeffrey Geesaman stated that park pavilion reservations for 2021 are being postponed until March 1, 2021.

With no further business, the meeting was adjourned at 7:49 p.m. on a McCracken/DeDona motion, vote was unanimous.



**Karen S. Hargrave**  
**Township Secretary**

