

WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, December 21, 2020
Due to Covid-19 this meeting was also held via Zoom

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Vice-Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors Stine, DeDona, McCleaf, Strausbaugh and McCracken were present. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Secretary Sarah Ginn, Police Chief Michael McGovern, Solicitor Zachary Mills and 2 citizens.

FROM THE FLOOR: None

SWEARING IN OF FIRE POLICE: Vice-Chairman McCleaf gave an oath to Fire Police Officer Jocelyn Flory a member of Blue Ridge Fire & EMS.

PUBLIC HEARINGS- ORDINANCES:

a. Ordinance No. 279- Proposed Solar Ordinance- The Township Zoning Officer presented Ordinance No. 279 which amends the Township Code and enacts a new chapter relating to Solar Power. On a Strausbaugh/McCracken motion, the Board of Supervisors adopted Ordinance No. 279, vote was unanimous.

b. Ordinance No. 280- Proposed Manufactured Homes- The Township Zoning Officer presented Ordinance No. 280 which amends the subdivision and land development chapter and the zoning chapter of the Township Code as they relate to mobile homes and manufactured homes. On a McCracken/Strausbaugh motion, the Board of Supervisors adopted Ordinance No. 280, vote was unanimous.

c. Ordinance No. 281- Proposed Ordinance for additions to the Industrial Zone- The Township Zoning Officer presented Ordinance No. 281 which amends the zoning chapter of the Township Code as it relates to industrial districts. On a DeDona/McCracken motion, the Board of Supervisors adopted Ordinance No. 281, vote was unanimous.

APPROVAL OF THE AGENDA: On a Strausbaugh/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF MEETING MINUTES:

a. November 16, 2020- On a DeDona/McCracken motion, the Board of Supervisors approved the November 16, 2020 meeting minutes, vote was unanimous.

b. December 7, 2020- On a Strausbaugh/DeDona motion, the Board of Supervisors approved the December 7, 2020 meeting minutes, vote was unanimous.

NEW OFFICE/FACILITY REVIEW & DISCUSSION: No comments

2021 RE-ORGANIZATION MEETING ITEMS/DISCUSSION- The Township Manager and the Board of Supervisors discussed the upcoming items for the re-organization meeting on January 4, 2021.

REPORTS:

a. Waynesboro Ambulance November 2020 report- The Township Manager presented the November 2020 Waynesboro Ambulance Squad report. On a McCracken/DeDona motion, the Board of Supervisors approved the Waynesboro Ambulance Squad November 2020 report, vote was unanimous.

b. Waynesboro Fire Department November 2020 report- The Township Manager presented the November 2020 Waynesboro Fire Department report. On a DeDona/McCracken motion, the Board of Supervisors approved the Waynesboro Fire Department November 2020 report, vote was unanimous.

c. Blue Ridge Fire & Rescue November 2020 report- The Township Manager stated that there was no report received from Blue Ridge Fire & Rescue for November 2020.

d. Washington Township Police Department November 2020 report and Testing Results- Police Chief McGovern presented the November 2020 report from the Washington Township Police Department. On a McCracken/DeDona motion, the Board of Supervisors approved the November 2020 report from the Washington Township Police Department, vote was unanimous. The Police Chief also gave an update on the test and interview results for the position of Corporal. On a McCracken/Strausbaugh motion, the Board of Supervisors approved the promotion of Jason Wolfgang and Christopher Krause to Corporals effective January 3, 2021, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:**a. Invoices & Transfers:**

The following invoices were presented for payment:

General Fund	\$223,708.45
Highway Aid Fund	<u>\$323,811.74</u>
Total Invoices	\$547,520.19

On a Strausbaugh/DeDona motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

b. Treasurer's Report October 2020- The Township Secretary/Treasurer presented the October 2020 Treasurer's Report. On a DeDona/McCracken motion, the Board of Supervisors approved the October 2020 Treasurer's Report, vote was unanimous.

c. Benecon Surplus Check- The Township Secretary/Treasurer presented a surplus claims refund check from Pennsylvania Municipal Health Insurance Company for year 2019.

d. Donation Approval Request from Lowe's- The Township Secretary/Treasurer presented a memo from the Police Chief stating that Lowe's donated eight one-gallon all season windshield wiper fluid to the Police Department. On a DeDona/McCracken motion, the Board of Supervisors accepted the donation from Lowe's for the Police Department, vote was unanimous.

e. Donation Approval Request Police Department Gift Cards and Firearms Training- The Township Secretary/Treasurer presented a memo from the Police Chief stating that they received three gift cards to The Meadows and eight vouchers to the Adams County Winery from the 11/30 Network. On a DeDona/McCracken motion, the Board of

Supervisors accepted the donations from 11/30 Network for the Police Department, vote was unanimous. The Police Chief's memo also stated that Hilltop Arms, LLC located at 410 North Grant Street, Waynesboro has agreed to allow the Police Department to use their indoor range free of charge. On a McCracken/DeDona motion, the Board of Supervisors accepted the indoor range facility use free of charge at Hilltop Arms, LLC, vote was unanimous.

ASSISTANT SECRETARY'S REPORT:

a. Recycling Report November 2020- The Assistant Secretary presented the November 2020 Recycling Report. On a DeDona/McCracken motion, the Board of Supervisors accepted the November 2020 Recycling Report, vote was unanimous.

ZONING OFFICER'S REPORT:

a. 14-2020 Middletown Bank- The Township Zoning Officer presented plan 14-20 Middletown Bank for 11337 Buchanan Trail East. The plan was sent to the appropriate agencies for comments. The Washington Township Planning Committee recommended the plan for approval at their December 14, 2020 meeting. On a McCracken/DeDona motion, the Board of Supervisors approved the final land development plan 14-20 for Middletown Bank, vote was unanimous.

b. 15-2020 Bender and Schmidt- The Township Zoning Officer presented plan 15-20 final subdivision plan for Hazel Bender and Randy Schmidt at 15460 Norwood Avenue, Blue Ridge Summit. The plan was sent to the appropriate agencies for comments. The Washington Township Planning Committee recommended the plan for approval at their December 14, 2020 meeting. On a McCracken/Strausbaugh motion, the Board of Supervisors approved the final subdivision plan 15-20 for Hazel Bender and Randy Schmidt, vote was unanimous.

c. 12-2020 Johnny Knepper Estates East Subdivision- The Township Zoning Officer presented plan 12-20 final subdivision plan for Johnny Knepper Estates (3 lots) on Washington Township Boulevard. The plan was sent to the appropriate agencies for comments. The Washington Township Planning Committee recommended the plan for approval at their December 14, 2020 meeting. On a DeDona/McCracken motion, the Board of Supervisors approved the final subdivision plan 12-20 for Johnny Knepper Estates (3 lots) on Washington Township Boulevard, vote was unanimous.

d. 10-2020 Johnny Knepper Estates Phase 1 Final- The Township Zoning Officer presented plan 10-20 final subdivision plan for Johnny Knepper Estates East (Phase 1) on Washington Township Boulevard. The plan was sent to the appropriate agencies for comments. The Washington Township Planning Committee recommended the plan for approval with conditions and awaiting a storm water review. On a DeDona/Stine motion, the Board of Supervisors approved the final subdivision plan 10-20 for Johnny Knepper Estates East (Phase 1) with conditions and storm water review, vote was unanimous.

MANAGER'S REPORT:

a. Final Proposed Advertised Budget- The Township Manager presented the final version of the 2021 budget. On a Strausbaugh/DeDona motion, the Board of Supervisors adopted the 2021 budget, vote was unanimous.

b. Zoning Hearing Board Resignation from Scott Stine- The Township Manager read a letter of resignation from Scott Stine from the Washington Township Zoning Hearing

Board. On a McCracken/DeDona motion, the Board of Supervisors accepted the resignation from Scott Stine on the Zoning Hearing Board, vote was unanimous.

c. Rate of compensation for part-time snowplow drivers- The Township Manager discussed setting a rate of compensation for non-public works employees who help with snow removal/snowplow duties on a part-time basis. On a Stine/DeDona motion, the Board of Supervisors set the 2021 hourly rate for part-time snow plow drivers at \$25.00, vote was unanimous.

SOLICITOR'S REPORT- No report

MISCELLANEOUS- Supervisors DeDona and Stine discussed they would like the meeting materials to be posted online and able to be viewed sooner if possible. The Township Manager stated that some items are not received until the last minute, but other documents will be posted sooner if possible.

With no further business, the meeting was adjourned at 8:05 p.m. on a DeDona/McCracken motion, vote was unanimous.



Karen S. Hargrave
Township Secretary