

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING –Monday, November 16, 2020**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Reichard. The meeting was opened with the Pledge of Allegiance.

**PRESENT:** Supervisors Reichard, McCleaf, DeDona, McCracken and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Township Secretary/Treasurer Karen Hargrave, Police Chief Michael McGovern, Solicitor Zachary Mills, and 3 citizens.

**FROM THE FLOOR:** Frank Mong, Five Forks Road, Waynesboro, PA was present and spoke with the Board of Supervisors requesting budget & financial support from the Washington Township Board of Supervisors for future upgrades anticipated for the Mont Alto, PA park. Mr. Mong advised that he currently was working to try to get electricity to the park and their second project was to try to equip the park with playground equipment. He advised they would be appreciative if the Board of Supervisors could consider any financial support in their 2021 budget process.

**CONDITIONAL USE HEARING:**

- a. **CU20-005 Application for Conditional Use- Geesaman:** The Chairman of the Board gave oaths to all persons wishing to speak on behalf of Conditional Use CU20-005. The applicant was Cy Geesaman and the property location was 11100 Prices Church Road, Waynesboro, PA. The background history was given by Township Manager Jeffrey Geesaman. This conditional use hearing was advertised in the Record Herald on October 29, 2020 and November 6, 2020 and letters dated November 9, 2020 were sent to adjoining property owners. Mr. Geesaman advised that the Township Code did allow this request but that it was required to be handled through this conditional use hearing. No one was available to speak on behalf of this applicant. The Board of Supervisors discussed this application and what items should be required for this application. After discussion on this conditional use application, the following conditions were discussed; that family members only to be buried on this property; the permit/plans need to indicate where the graveyard is located on the property; a limit of 50 graves, all graves must be permanently marked with headers or footers, must follow all PA Laws regarding Burial Laws and Cemeteries, the cemetery must have some sort of border designating the cemetery and any future subdivision or development on this property must have provisions on who will be responsible for the upkeep of the cemetery. On a McCleaf/DeDona motion, the Board of Supervisors voted to exit the conditional use hearing for Cy Geesaman, vote was unanimous. On a McCleaf/DeDona motion the conditional use application for Cy Geesaman CU20-005 was approved with the following conditions: family members only to be buried on this property; the permit/plans need to indicate where the graveyard is located on the property; a limit of 50 graves, all graves must be permanently marked with headers or footers, must follow all PA Laws regarding Burial Laws and Cemeteries, the cemetery must have some sort of border designating the cemetery and any future subdivision or development on this property must have

provisions on who will be responsible for the upkeep of the cemetery, vote was unanimous.

#### **EXECUTIVE SESSION- INTERVIEW PART-TIME POLICE OFFICER:**

On a McCleaf/DeDona motion, the Board of Supervisors went into executive session at approximately 7:32 p.m. to discuss personnel matters, vote was unanimous. On a McCleaf/DeDona motion, the Board of Supervisors came out of executive session at approximately 7:39 p.m., vote was unanimous. On a McCleaf/DeDona motion, the Board of Supervisors ratified the hiring of part-time police officer Kevin McDonald with the condition of the completion of the background check and pursuant to the current Collective Bargaining Agreement, vote was unanimous.

**APPROVAL OF THE AGENDA:** On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

**APPROVAL OF THE NOVEMBER 2, 2020 MEETING MINUTES:** On a Strausbaugh/McCleaf motion, the Board of Supervisors approved the meeting minutes from the November 2, 2020 meeting, vote was unanimous.

#### **REPORTS:**

**a. Waynesboro EMS Report October 2020-** The Township Manager presented the October 2020 report from Waynesboro EMS. On a McCleaf/Strausbaugh motion, the Board of Supervisors accepted the October 2020 report from Waynesboro EMS, vote was unanimous.

**b. Waynesboro Fire Report October 2020-** The Township Manager presented the October 2020 report from Waynesboro Fire Department. On a McCleaf/Strausbaugh motion, the Board of Supervisors accepted the October 2020 report from Waynesboro Fire Department, vote was unanimous.

**c. Blue Ridge Fire & Rescue Report October 2020-** The Township Manager presented the October 2020 report from Blue Ridge Fire & Rescue. On a McCleaf/DeDona motion, the Board of Supervisors accepted the October 2020 report from Blue Ridge Fire & Rescue, vote was unanimous.

**d. WTPD Report October 2020-** Chief McGovern presented the October 2020 report from the Washington Township Police Department. On a McCleaf/McCracken motion, the Board of Supervisors accepted the October 2020 report from the police department, vote was unanimous.

#### **SECRETARY/TREASURER'S REPORTS:**

##### **a. Invoices:**

The following invoices were presented for payment:

Highway Aid Fund	\$ 1,241.35
Capital Reserve Fund	\$ 13,009.76
Developers Escrow Fund	\$ 18,000.00
Impact Fee Fund	\$ 30,000.00
WTB Fund	\$ 235.00
General Fund	\$721,671.76

Capital Res-Cap Proj	\$10,476.00
Police Pension Fund	<u>\$ 900.00</u>
 Total Invoices	 \$795,533.87

On a McCleaf/DeDona motion, the Board of Supervisors approved the invoices presented for payment, vote was unanimous.

**b. Transfer Station Financial Report – August 2020**

On a DeDona/McCracken motion, the Board of Supervisors approved the August 2020 Transfer Station Report, vote was unanimous.

**c. Recycling Financial Report-August 2020**

On a Strausbaugh/McCleaf motion, the Board of Supervisors approved the August 2020 Recycling Report, vote was unanimous.

**d. WTPD Request-Surplus Items**

The Township Police department requested to declare the following items as surplus property: 4 ea-Work Tables, 6 ea-Filing Cabinets (broken drawers and no keys for locks), 1 ea-Paper File Sorter (broken and unusable), 3 ea-lockers tethered together with welds and the doors would not secure due to broken hardware. On a Strausbaugh/DeDona motion, the Board of Supervisors declared the listed items above as surplus, vote was unanimous.

**e. Donation of American Flag from Reverend Pam Illick**

The Township received a donation of an American flag from Reverend Pam Illick. On a McCleaf/DeDona motion, the Board of Supervisors accepted the donation of the above-referenced flag, vote was unanimous.

**The Board decided to open Item 11-a – Opening of Truck Surplus Bids at this time:**

**11a. Opening of Truck Surplus Bids**

The Township received the following bids on the following trucks:

**1992 International Dump Truck M-44**

Tom Cordell	\$1,088 with bid bond
105 Excavation	\$5,000 with bid bond
George Nicholas	\$2,000 with bid bond

On a McCleaf/DeDona motion, the Board of Supervisors awarded the bid on the above-referenced vehicle to 105 Excavation, vote was unanimous.

**1992 International Dump Truck M-45**

105 Excavation	\$2,000 with bid bond
George Nicholas	\$1,500 with bid bond

On a McCleaf/DeDona motion, the Board of Supervisors awarded the bid on the above-referenced vehicle to 105 Excavation, vote was unanimous.

**1992 International Dump Truck M-46**

George Nicholas	\$500.00 with bid bond
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On a McCleaf/DeDona motion, the Board of Supervisors declined the bid on this vehicle and declared this vehicle surplus property, vote was unanimous.

**The Board of Supervisors moved the Zoning Officer Report forward on this agenda.**

**ZONING OFFICER REPORT:**

- a. **11-2020 Shadow Ridge Lot 12 Plan-** The Township Manager presented this lot addition plan 11-2020 for Robert L. & Joann M. Stouffer which was a lot addition with a building on it but they were keeping the residue of the property. On a McCleaf/DeDona motion, the Board of Supervisors approved plan 11-2020 Shadow Ridge - Lot 12 plan as presented, vote was unanimous.
- b. **13-20 Leona Wilders Plan -** The Township Manager presented this two (2) lot subdivision plan located on Waterloo Road which plan will divide the parcel into 3 lots. Both lots are adequate. On a McCleaf/DeDona motion, the Board of Supervisors approved plan 13-2020 Leona Wilders, vote was unanimous.

**ASSISTANT SECRETARY REPORT:**

- a. **Recycling Report October 2020-** The Township Secretary presented the October 2020 recycling report. On a McCleaf/DeDona motion, the Board of Supervisors accepted the October 2020 recycling report, vote was unanimous.

**COMMUNICATIONS:****a.Notification-Evaluation for Possible Redesignations**

The Township received notification dated October 24, 2020 of a possible redesignation of Toms Creek, Adams County, PA.

**b.Friends of Mont Alto State Park Request**

This matter was heard at the beginning of the meeting at "From the Floor" section of this agenda.

**c.Franklin County Local Realty Tax - October 2020**

The Township received a copy of the October 2020 Local Realty Transfer Tax Distribution report from Franklin County.

**d.Concern about Transfer Station Policy Changes**

The Township received an email from Robert Sherald with concerns about the changes with the recycling program at the Township Transfer Station.

**e.Property Changes in Washington Township**

The Township Manager presented the Property Changes for Washington Township for the month of November.

**f.Washington Township Earned Income Tax**

The Township Manager presented the December 2020 Earned Income Tax Report to the Board of Supervisors.

**MANAGER'S REPORT:**

**b. Proposed Resolution - Fire & EMS Tax-** The Township Manager presented proposed Resolution # 731 which would establish an emergency service tax and establishing funds, distribution of and accountability for those taxes. On a McCleaf/DeDona motion, the Board of Supervisors approved Resolution #731, Fire & EMS Tax Resolution, vote was unanimous.

**c. New Part-Time Hire for the Transfer Station - Timothy Kimble-** The Township Manager hired Timothy Kimble as a part-time employee for the Township Transfer Station for 24 hours per week at the rate of \$12.00 per hour. On a

McCleaf/DeDona motion, the Board of Supervisors ratified the hiring of Timcchy Kimble for 24 hours per week at the rate of \$12.00 per hour, vote was unanimous.

**d.Leftover Christmas Lights-** The Township manager advised that the parks department had extra white Christmas lights that had been used in the past and were no longer needed. They requested the lights be donated to Renfrew. On a McCleaf/DeDona motion, the Board of Supervisors declared the white Christmas lights surplus property and authorized the donation to Renfrew, vote was unanimous.

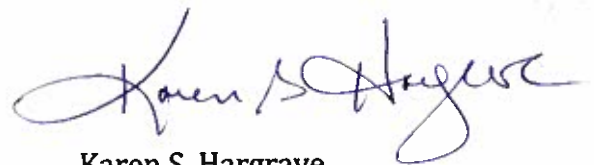
**e.Budget 2021 Discussion-** The Township Manager presented an updated draft of the Township 2021 budget for the Boards' review. On a McCleaf/DeDona motion, the Board of Supervisors authorized staff to advertise the Washington Township 2021 Proposed Budget, vote was unanimous.

**SOLICITOR'S REPORT-** An update was given on a phone call he received concerning a request for possible funding for the Antietam Humane Society towards the filing of cases before the MDJ.

**MISCELLANEOUS-** Supervisor Strausbaugh requested information concerning Newcomers and questioned the number of signs throughout the Township for L&S Furniture store closing. Supervisor McCleaf asked if there was a way to expedite the Shank matter.

On a McCleaf/DeDona motion, the Board went into Executive Session at approximately 8:40 p.m., vote was unanimous. On a McCleaf/DeDona motion, the Board of Supervisors came out of executive session at approximately 10:03 p.m. The executive session was held to discuss real estate and personnel matters.

With no further business, the meeting was adjourned at 10:04 p.m. on a McCleaf/DeDona motion, vote was unanimous.



Karen S. Hargrave  
Township Secretary

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