

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING - Tuesday, September 8, 2020**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Reichard. The meeting was opened with the Pledge of Allegiance.

**PRESENT:** Supervisors Reichard, McCleaf, DeDona, McCracken and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Township Zoning Officer Vernon Ashway, Assistant Secretary Sarah Ginn, Police Chief Michael McGovern, and Solicitor Zachary Mills. Secretary/Treasurer Karen Hargrave was not present.

**FROM THE FLOOR:** None

**APPROVAL OF THE AGENDA:** On a DeDona/McCleaf motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

**APPROVAL OF THE AUGUST 17, 2020 MEETING MINUTES:** On a McCleaf/DeDona motion, the Board of Supervisors approved the meeting minutes from the August 17, 2020 meeting, vote was unanimous.

**SECRETARY/TREASURER'S REPORTS:**

**a. Invoices & Transfers:**

The following invoices were presented for payment:

General Fund	\$ 65,003.49
Highway Aid Fund	<u>\$ 17,711.69</u>
Total Invoices	\$82,715.18

The Assistant Township Secretary also presented transfer confirmations showing monies moved into the new Money Management Accounts (MMA) at F&M Trust from funds at PLGIT and BB&T. On a McCleaf/Strausbaugh motion, the Board of Supervisors approved payment of the invoices presented and the fund transfers, vote was unanimous.

**b. Washington Township Treasurer's Reports June & July 2020-** The Assistant Township Secretary presented the June and July 2020 Treasurer's reports. On a McCleaf/DeDona motion, the Board of Supervisors approved the June and July 2020 Treasurer's reports, vote was unanimous.

**c. Uniformed MMO Calculation for 2021-** The 2021 MMO calculations for the Police Pension were reviewed. On a McCleaf/Strausbaugh motion, the Board of Supervisors voted to have the Township Manager sign the obligation for 2021, vote was unanimous.

**d. Non-Uniformed MMO Calculation for 2021-** The 2021 MMO calculations for the Non-Uniformed Pension were reviewed. On a McCleaf/DeDona motion, the Board of Supervisors voted to have the Township Manager sign the obligation for 2021, vote was unanimous.

**e. Transfer Station Financial Report June 2020-** The Assistant Township Secretary presented the June 2020 Transfer Station Financial Report. On a

DeDona/McCleef motion, the Board of Supervisors approved the June 2020 Transfer Station Financial Report, vote was unanimous.

**f. Recycling Financial Report June 2020-** The Assistant Township Secretary presented the June 2020 Recycling Financial Report. On a DeDona/McCleef motion, the Board of Supervisors approved the June 2020 Recycling Financial Report, vote was unanimous.

**g. Donation to WTPD from Connection's Women's Ministry-** A memo was received from Chief McGovern in reference to ten (10) \$5.00 gift cards for Dunkin' Donuts received from Connection Women's Ministry. On a McCleef/DeDona motion, the Board of Supervisors accepted the 10 gift cards for the Police Department, vote was unanimous.

#### COMMUNICATIONS:

**a. Waynesboro Crop Walk-** The Township Manager shared a press release with details on the Waynesboro Area Crop Walk on Sunday, October 11, 2020.

**b. Upset Tax Sale Dockets-** The Township Manager shared documentation from Franklin County Tax Claim Bureau about 2 upset tax sales that were held in Washington Township.

**c. Tax Appeal Hearing-** The Township Manager shared notification from the Franklin County Board of Assessment Office regarding a tax appeal hearing on September 22, 2020.

#### ZONING OFFICER REPORT:

**a. Pavilion Refund Requests-** The Township Zoning Officer presented a list of pavilion refund requests that had been approved by township staff since the last meeting.

**b. Pine Hill Park Cub Scout Camping-** The Township Zoning Officer presented an email request from Jess Roschli in reference to a cub scout camping event at Pine Hill Park. The over night request is for September 19 and 20<sup>th</sup>. On a McCleef/McCracken motion, the Board of Supervisors approved the over night camping request at Pine Hill Park for Cub Scout Pack 97 on September 19<sup>th</sup> and 20<sup>th</sup>, vote was unanimous.

**c. Rouzerville Ruritan Center Request-** The Township Zoning Officer presented an email request from Nicole Murphy for use of the Rouzerville Community Center on November 10, 17 and 24. Cub Scout Pack 19 needs a place to hold their meetings on the requested dates from 6:30 p.m. to 7:30 p.m. On a McCleef/Strausbaugh motion, the Board of Supervisors approved the use of the Rouzerville Community Center by Cub Scout Pack 19 on November 10, 17 and 24<sup>th</sup> and they would be charged the appropriate non-profit discounted rate, vote was unanimous.

**d. Rental for the Rouzerville Community Center-** The Township Zoning Officer stated that the Rouzerville Community Center was rented for the whole week of September 27<sup>th</sup> for a kid's clothing consignment sale. Their certificate of liability insurance, reservation form and payment have all been received.

#### MANAGER'S REPORT:

**a. Notice of Estimated Allocation of Municipal Liquid Fuels-** The Township Manager told the Board of Supervisors that the estimated liquid fuels allocation for year 2021 is \$505,188.63.

**b. Quotes for Transfer Station Lightning Protection-** The Township Manager presented 2 quotes for lightning protection at the Transfer Station. The first quote from Tele-Plus provides low voltage in line surge protection for networking, video and security

equipment. The Tele-Plus quote totaled \$4,308.98. On a McCleaf/McCracken motion, the Board of Supervisors authorized the scope of work outlined in the Tele-Plus quote for \$4,308.98, vote was unanimous. The second quote presented was from MEC, Inc. to install ground rods and upgrade and install electrical panels for \$5,450.00. On a McCleaf/McCracken motion, the Board of Supervisors authorized the scope of work outlined in the MEC, Inc. quote for \$5,450.00, vote was unanimous.

**c. All-Day Meeting Agenda-** The Township Manager and the Board of Supervisors reviewed and discussed agenda items for the upcoming All-Day Workshop scheduled for September 25, 2020.

**d. 9-11 Memorial Service-** The Township Manager advised that there would be an abbreviated service at the 9-11 Memorial at Red Run Park on September 11, 2020 at 8:45 a.m.

**SOLICITOR'S REPORT-** An update was given on the items he has been working on.

**MISCELLANEOUS-** The Township Zoning Officer gave an update on the results of a speed camera that was set on North Welty Road after receiving some complaints. The Township Manager gave an update on the Amsterdam Bridge matter.

With no further business, the meeting was adjourned at 8:26 p.m. on a McCracken/DeDona motion, vote was unanimous.



Sarah M. Ginn  
Assistant Township Secretary

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