

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING -Monday, August 17, 2020**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Reichard. The meeting was opened with the Pledge of Allegiance.

**PRESENT:** Supervisors Reichard, McCleaf, DeDona, McCracken and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Secretary/Treasurer Karen Hargrave, Township Zoning Officer Vernon Ashway, Assistant Secretary Sarah Ginn, Police Chief Michael McGovern, Solicitor Zachary Mills and 1 citizen.

**FROM THE FLOOR:** None

**APPROVAL OF THE AGENDA:** On a McCleaf/DeDona motion, the Board of Supervisors approved the agenda as presented with an addition of an executive session after all regular business, vote was unanimous.

**APPROVAL OF THE AUGUST 3, 2020 MEETING MINUTES:** On a McCleaf/McCracken motion, the Board of Supervisors approved the meeting minutes from the August 3, 2020 meeting, vote was unanimous.

**REPORTS:**

**a. Waynesboro Fire Department July 2020-** The Township Manager presented the July 2020 report from the Waynesboro Fire Department. On a DeDona/McCleaf motion, the Board of Supervisors accepted the July 2020 report from the Waynesboro Fire Department, vote was unanimous.

**b. Waynesboro EMS Report July 2020-** The Township Manager presented the July 2020 report from Waynesboro EMS. On a DeDona/McCleaf motion, the Board of Supervisors accepted the July 2020 report from Waynesboro EMS, vote was unanimous.

**c. Washington Township Police Report July 2020-** Chief McGovern presented the July 2020 report from the Washington Township Police Department. On a McCleaf/DeDona motion, the Board of Supervisors accepted the July 2020 report from the Washington Township Police Department, vote was unanimous.

**d. Blue Ridge Fire & Rescue Report July 2020-** Chief James Meek presented the July 2020 report from Blue Ridge Fire & Rescue. On a Strausbaugh/McCleaf motion, the Board of Supervisors accepted the July 2020 report from Blue Ridge Fire & Rescue, vote was unanimous.

**SECRETARY/TREASURER'S REPORTS:**

**a. Invoices & Transfers:**

The following invoices were presented for payment:

General Fund	\$126,599.35
Highway Aid Fund	<u>\$ 8,459.40</u>
Total Invoices	\$135,058.75

The Township Secretary/Treasurer also presented transfer confirmations showing monies moved into the new Money Management Accounts (MMA) at F&M Trust from funds at PLGIT. On a McCleaf/Strausbaugh motion, the Board of Supervisors approved payment of the invoices presented and the fund transfers, vote was unanimous.

**b. Non-Uniformed MMO Calculations for 2021-** The Township Secretary/Treasurer presented the Non-Uniformed MMO Calculations for 2021 to the Board of Supervisors. On a McCleaf/DeDona motion, the Board of Supervisors tabled any action on this matter for further discussion, vote was unanimous.

**c. Uniformed MMO Calculations for 2021-** The Township Secretary/Treasurer presented the Uniformed MMO Calculations for 2021 to the Board of Supervisors. On a McCleaf/DeDona motion, the Board of Supervisors tabled any action on this matter for further discussion, vote was unanimous.

#### **ASSISTANT SECRETARY'S REPORT:**

**a. Recycling Report July 2020-** The Assistant Secretary presented the July 2020 Recycling Report. On a McCleaf/DeDona motion, the Board of Supervisors accepted the July 2020 Recycling Report, vote was unanimous.

#### **ZONING OFFICER REPORT:**

**a. Pavilion Refund Requests-** The Township Zoning Officer presented a list of pavilion refund requests that had been approved by township staff since the last meeting.

**b. 07-20 Kirkpatrick-** The Township Zoning Officer presented final land development plan number 07-20 for David & Rebecca Kirkpatrick. All reviewing agencies have been contacted and the Washington Township Planning Committee recommended the plan for approval with conditions. The conditions for plan 07-20 are as follows: payment of park and recreation fees and approval of DEP Septic Module. On a McCleaf/DeDona motion, the Board of Supervisors approved final land development plan number 07-20 with conditions presented, vote was unanimous.

**c. 08-20 FCADC-** The Township Zoning Officer presented final land development plan number 08-20 for FCADC Wharf Road Industrial Park Lot 6A. All reviewing agencies have been contacted and the Washington Township Planning Committee recommended the plan for approval with conditions. The conditions for plan 08-20 are as follows: notation on the plan requiring buffer/screening and tie in of stormwater pipes under the roadway. On a McCleaf/McCracken motion, the Board of Supervisors approved final land development plan number 08-20 with conditions presented, vote was unanimous.

**d. Ordinance # 273 Washington Township Panhandle Lots-** The Township Zoning Officer presented Ordinance # 273 which amended the subdivision and land development chapter of the Washington Township Code as it relates to panhandle lots. On a McCleaf/Strausbaugh motion, the Board of Supervisors adopted Ordinance # 273, vote was unanimous.

**e. Ordinance # 275 Creating a Historic District-** The Township Zoning Officer presented Ordinance # 275 which amended the zoning chapter of the Washington Township Code to create a historic district. On a McCleaf/McCracken motion, the Board of Supervisors voted to adopt Ordinance # 275, vote was 4-1 with Supervisor Strausbaugh voting no.

**f. Ordinance # 276 Birds and Bees Ordinance-** The Township Zoning Officer presented Ordinance # 276 which amended the zoning chapter of the Washington Township Code to revise restrictions on certain agricultural activities, particularly the

keeping of bees, chickens, ducks and other poultry. On a DeDona/McCleaf motion, the Board of Supervisors adopted Ordinance # 276, vote was unanimous.

**MANAGER'S REPORT:**

**a. Resolution # 730 Pat O'Connor Nature Park Rules and Regulations-** The Township Manager presented Resolution # 730 which establishes rules and regulations for conduct in and the use of the Pat O'Connor Nature Park. On a McCleaf/DeDona motion, the Board of Supervisors adopted Resolution #730, vote was unanimous.

**b. Washington Township Project Proposal-** The Township Manager presented a schedule of services from Newcomer Associates for a new site program and masterplan for the property acquired on Buchanan Trail East. On a McCleaf/DeDona motion, the Board of Supervisors authorized the Township Manager to sign the schedule of services agreement dated August 10, 2020 for Newcomer Associates, vote was unanimous.

**c. Transfer Station Employee Matters-** The Township Manager presented a memo to the Board of Supervisors in reference to the Transfer Station employees and their outstanding job during the pandemic situation. The following wage increases were proposed: Timothy Richardson Jr. \$17.69/hr. to \$18.50/hr., Keith Patterson \$12.48/hr. to \$12.75/hr., William Butler \$12.59/hr. to \$14.50/hr., Robert Shaffer Jr. \$12.48/hr. to \$12.75/hr., Robert Shaffer Sr. \$12.00/hr. to \$12.50/hr., Milton Simmers \$9.00/hr. to \$10.75/hr. On a McCleaf/DeDona motion, the Board of Supervisors approved the hourly rate wage increases, effective August 17, 2020 as detailed in the manager's memo, vote was unanimous. The Board of Supervisors discussed a bonus for the Transfer Station employees in addition to the hourly rate increases. On a Strausbaugh/DeDona motion, the Board of Supervisors approved a \$100.00 bonus to each full-time employee at the Transfer Station and a \$50.00 bonus to each part-time employee at the Transfer Station, vote was unanimous.

**SOLICITOR'S REPORT-** An update was given on the George Nicholas situation.

**MISCELLANEOUS-** None

On a McCleaf/DeDona motion, the Board of Supervisors voted to go into Executive Session at 7:52 p.m., vote was unanimous.

On a McCleaf/DeDona motion, the Board of Supervisors voted to come out of Executive Session at 8:32 p.m., vote was unanimous.

With no further business, the meeting was adjourned at 8:33 p.m. on a McCleaf/DeDona motion, vote was unanimous.



Karen S. Hargrave  
Township Secretary

