

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING -Monday, May 18, 2020**

***\*Note\* This meeting was held in person and via teleconference due to the Covid-19 pandemic.***

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Reichard. The meeting was opened with the Pledge of Allegiance.

**PRESENT:** Supervisors Reichard, McCracken, McCleaf, DeDona and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Secretary/Treasurer Karen Hargrave, Assistant Secretary Sarah Ginn, Township Zoning Officer Vernon Ashway, Police Chief Michael McGovern, Solicitor Zachary Mills, and 5 citizens.

**FROM THE FLOOR:** None

**APPROVAL OF THE AGENDA:** On a Strausbaugh/McCleaf motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

**APPROVAL OF THE APRIL 20, 2020 MEETING MINUTES:** On a Strausbaugh/McCleaf motion, the Board of Supervisors approved the meeting minutes from the April 20, 2020 meeting, vote was unanimous.

**REPORTS:**

**a. Washington Township Police Department April 2020-** Chief Michael McGovern presented the April 2020 report from the Washington Township Police Department. On a McCleaf/DeDona motion, the Board of Supervisors approved the April 2020 report from the Washington Township Police Department as presented, vote was unanimous.

**b. Waynesboro Fire Department April 2020-** There was no report presented from the Waynesboro Fire Department.

**c. Waynesboro Ambulance Squad April 2020-** Chairman Reichard presented the April 2020 report from the Waynesboro Ambulance Squad. On a McCleaf/McCracken motion, the Board of Supervisors approved the April 2020 Waynesboro Ambulance Squad report as presented, vote was unanimous.

**d. Blue Ridge Fire & Rescue April 2020-** Chairman Reichard presented the April 2020 report from Blue Ridge Fire & Rescue. On a McCleaf/McCracken motion, the Board of Supervisors approved the April 2020 report from Blue Ridge Fire & Rescue as presented, vote was unanimous.

**SECRETARY/TREASURER'S REPORTS:**

**a. Invoices:**

The following invoices were presented for payment:

General Fund	\$162,553.00
Highway Aid Fund	\$ 3,905.08
Developer's Escrow Fund	\$ 460.58

Impact Fee Fund	<u>\$ 15,000.00</u>
Total Invoices	\$181,918.66

On a McCleaf/DeDona motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

**b. Treasurer's Report-** The Township Secretary/Treasurer presented the March 2020 Treasurer's Report. On a Strausbaugh/McCracken motion, the Board of Supervisors approved the March 2020 Treasurer's Report as presented, vote was unanimous.

**c. WTPD Donation from Alan Fishman for \$150.00 in gift certificates-** The Township Secretary stated that the Washington Township Police Department received \$150.00 in gift certificates to Frank's Pizza from Alan Fishman. On a McCleaf/DeDona motion, the Board of Supervisors accepted the \$150.00 donation of gift certificates to Frank's Pizza for the Police Department, vote was unanimous.

**d. Washington Township Franchise Money-** The Township Secretary stated that the 1<sup>st</sup> quarter Franchise fees from Comcast were received in the amount of \$34,382.48.

**e. Recycling Financial Statement March 2020-** The Township Secretary presented the March 2020 financial statement for the Recycling Center. On a McCleaf/DeDona motion, the Board of Supervisors accepted the March 2020 financial statement from the Recycling Center, vote was unanimous.

**f. Transfer Station Financial Statement March 2020-** The Township Secretary presented the March 2020 financial statement for the Transfer Station. On a McCleaf/DeDona motion, the Board of Supervisors accepted the March 2020 financial statement from the Transfer Station, vote was unanimous.

#### **ASSISTANT SECRETARY'S REPORT:**

**a. Recycling Report April 2020-** The Assistant Secretary presented the April 2020 Recycling Report. On a McCleaf/Strausbaugh motion, the Board of Supervisors approved the April 2020 Recycling Report as presented, vote was unanimous.

#### **COMMUNICATIONS:**

**a. Franklin County Local Realty Transfer Tax-** The Township Secretary presented the April 2020 Franklin County Local Realty Transfer Tax Report.

**b. Thank you from Medic 2-** The Township Secretary presented a thank you letter from Medic 2 regarding the township's recent donation.

**c. Letter of Appreciation from Daryl Lehman-** The Township Secretary read a letter of appreciation from Daryl Lehman. Mr. Lehman expressed his appreciation for the addition of a walking/running trail along the Washington Township Boulevard and the great upkeep of this community asset.

#### **ZONING OFFICER REPORT:**

**a. Plot Plan Extension 13-08 Antietam Commons Lot 6-** The Township Zoning Officer presented a 1-year plot plan time extension request for Antietam Commons Lot 6. On a McCleaf/Strausbaugh motion, the Board of Supervisors approved a 1-year plot plan extension for plan 13-08 Antietam Commons Lot 6, vote was unanimous.

**b. Refund Requests for Pavilion Reservations-** The Township Zoning Officer presented 3 pavilion refund requests due to the pandemic. On a McCleaf/McCracken

motion, the Board of Supervisors approved refunds for Heidi Calhoun, Chris Keilholtz, and Valerie Elbum each for \$45.00, vote was unanimous.

**c. 03-20 Liberty Baptist Church-** The Township Zoning Officer presented plan 03-20 for Liberty Baptist Church at 11195 Airport Road. The appropriate agencies have been notified and comments were reviewed with the Board of Supervisors. A waiver of Section 310-21.N was requested by R. Lee Royer for road widening because of a current swale along the road. On a McCleaf/Strausbaugh motion, the Board of Supervisors approved the final land development plan number 03-20 for Liberty Baptist Church pending bonding satisfaction and approving waiver of Section 310-21.N as requested; vote was unanimous.

**d. 04-20 Buchanan Auto Park-** The Township Zoning Officer presented plan 04-20 for Buchanan Auto Park at 11582 Buchanan Trail East. The appropriate agencies have been notified and comments were reviewed by the Board of Supervisors. A waiver of Section 310-21.N was requested by R. Lee Royer for road widening since Mentzer Lane is a minimal use road. A waiver was also requested by R. Lee Royer to use 12" pipe size due to the infiltration bed as this would be adequate in conveying stormwater runoff for this project. There was also concern and discussion on keeping the alley way open for public use. It was suggested to create a memorandum of understanding with the property owner that the alley would always remain open. On a McCleaf/DeDona motion, the Board of Supervisors approved final land development plan 04-20 for Buchanan Auto Park approving the 2 waiver requests presented and adding a memorandum of understanding about keeping the alley way open, vote was 4-0 with Supervisor Strausbaugh abstaining.

**e. 05-20 Sharon McGee-** The Township Zoning Officer presented plan 05-20 for Sharon Magee of 12293 Pen Mar Road. The appropriate agencies have been notified and comments were reviewed by the Board of Supervisors. A waiver of Section 310-24.D&C was requested by R. Lee Royer since this is just a lot line change. On a McCleaf/Strausbaugh motion, the Board of Supervisors approved final sub-division plan 05-20 for Sharon Magee and the waiver request of Section 310-24.D&C, vote was unanimous.

**f. 06-20 CPW Equipment-** The Township Zoning Officer presented plan 06-20 for CPW Equipment, LLC for 5165 Design Avenue. The appropriate agencies have been notified and comments were reviewed by the Board of Supervisors. A waiver of Section 310-25.B was requested by R. Lee Royer because there is already two existing driveways in place. On a McCleaf/DeDona motion, the Board of Supervisors approved final land development plan 06-20 for CPW Equipment, LLC and the waiver request of Section 310-25.B, vote was unanimous.

#### **MANAGER'S REPORT:**

**a. Resolution #724 Proposed Tax Resolution-** The Township Secretary presented Resolution #724 which supersedes Resolution #722 and implements Act 15 of 2020 relating to property tax relief and payment deadlines. On a Strausbaugh/McCleaf motion, the Board of Supervisors adopted Resolution #724, vote was unanimous.

**b. 2020 Material Bids-** The Township Secretary presented the 2020 material bids and advertisement proof. On a McCleaf/DeDona motion, the Board of Supervisors authorized township staff to proceed with the advertisement of material bids as presented for 2020, vote was unanimous.

**c. Washington Township Boulevard Bid-** The Township Secretary presented the Washington Township Boulevard bid for roadway paving and a pedestrian path from Gehr Road to Tomstown Road funded in part by CFA Multimodal Transportation Funding. On a McCleaf/Strausbaugh motion, the Board of Supervisors authorized township staff to

proceed with the advertisement of bids for the Washington Township Boulevard as presented, vote was unanimous.

**d. Chadwick Fuchs-** The Township Secretary presented a letter from Police Chief McGovern stating that probationary officer Chadwick Fuchs had completed his 1-year probationary employment period satisfactorily on May 14, 2020. On a McCleaf/McCracken motion, the Board of Supervisors removed Chadwick Fuchs from probationary employment to permanent employment with the police department effective May 14, 2020, vote was unanimous.

**SOLICITOR'S REPORT-** No report

**MISCELLANEOUS-** Township Manager Jeffrey Geesaman asked for the Board of Supervisors' decision on the summer bands and train activities for Red Run Park with the current pandemic situation. On a McCleaf/McCracken motion, the Board of Supervisors voted to cancel all bands at Red Run Park and to not run the Red Run Express this summer, vote was unanimous.

With no further business, the meeting was adjourned at 7:56 p.m. on a McCleaf/DeDona motion, vote was unanimous.



Karen S. Hargrave  
Township Secretary