

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, April 20, 2020**

****Note* This meeting was held via a teleconference due to the Covid-19 pandemic***

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Chairman Reichard. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors Reichard, McCracken, McCleaf, DeDona and Strausbaugh were present. Also present were Secretary/Treasurer Karen Hargrave, Assistant Secretary Sarah Ginn, Township Zoning Officer Vernon Ashway, Solicitor Zachary Mills, Police Chief Michael McGovern, Reporter Andrea Rose and 2 citizens. Manager Jeffrey Geesaman was not present.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE APRIL 6, 2020 MEETING MINUTES: On a Strausbaugh/McCracken motion, the Board of Supervisors approved the meeting minutes from the April 6, 2020 meeting, vote was unanimous.

REPORTS:

a. 2020-02-18 WBA Meeting Minutes- The Township Secretary presented the February 18, 2020 meeting minutes from the Waynesboro Borough Authority.

b. Fire Police Information Spreadsheet- The Township Secretary presented the updated Fire Police listing for Blue Ridge Fire & Rescue.

c. WTMA Minutes 3-3-20-The Township Secretary presented the meeting minutes from the WTMA meeting held on March 3, 2020.

d. WTMA Agenda & Minutes 3-17-20- The Township Secretary presented the meeting minutes and agenda from WTMA's March 17, 2020 meeting.

e. WTMA Water Report February 2020- The Township Secretary presented the WTMA Water Report for February 2020.

f. WTMA Wastewater Report February 2020- The Township Secretary presented the WTMA Wastewater Report for February 2020.

g. WTMA Engineer's Report March 2020- The Township Secretary presented the WTMA Engineer's report for March 2020.

h. Waynesboro Fire Dept. March 2020 Report- The Township Secretary presented the March 2020 report from the Waynesboro Fire Department. On a McCleaf/DeDona motion, the Board of Supervisors approved the March 2020 report of the Waynesboro Fire Department as presented, vote was unanimous.

i. Waynesboro Ambulance March 2020 Report- The Township Secretary presented the March 2020 report from the Waynesboro Ambulance Squad. On a Strausbaugh/McCracken motion, the Board of Supervisors approved the March 2020 report of the Waynesboro Ambulance Squad as presented, vote was unanimous.

j. Blue Ridge Fire & Rescue March 2020 Report- The Township Secretary presented the March 2020 report from Blue Ridge Fire & Rescue. On a McCleaf/McCracken motion, the Board of Supervisors approved the March 2020 report of Blue Ridge Fire & Rescue, vote was unanimous.

k. Washington Township Police Dept. March 2020 Report- Chief McGovern presented the March 2020 report from the Washington Township Police Department. On a DeDona/McCracken motion, the Board of Supervisors approved the March 2020 report from the Washington Township Police Department as presented, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:

a. Invoices:

The following invoices were presented for payment:

General Fund	\$ 67,959.07
Gen Fund Payroll	\$ 2,803.72
Highway Aid Fund	\$ 1,956.31
Police Pension Fund	\$ 5,000.00
Capital Reserve Fund	<u>\$ 10,617.87</u>
 Total Invoices	 \$ 88,336.97

On a Strausbaugh/McCleaf motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

b. Treasurer's Report February 2020- The Township Secretary presented the February 2020 Treasurer's Report to the Board of Supervisors. On a McCleaf/McCracken motion, the Board of Supervisors approved the February 2020 Treasurer's Report as presented, vote was unanimous.

c. Recycling Financial Report February 2020- The Township Secretary presented the February 2020 financial report from the Recycling Center. On a DeDona/McCleaf motion, the Board of Supervisors approved the February 2020 financial report from the Recycling Center, vote was unanimous.

d. Transfer Station Financial Report February 2020- The Township Secretary presented the February 2020 financial report from the Transfer Station. On a DeDona/McCracken motion, the Board of Supervisors approved the February 2020 financial report from the Transfer Station, vote was unanimous.

e. Face Masks Donation from Nancy Ruiz- The Township Secretary presented a memo from Township Manager Jeffrey Geesaman stating that township resident Nancy Ruiz donated numerous cloth face masks to the township staff. On a McCleaf/Strausbaugh motion, the Board of Supervisors accepted the cloth face mask donations and asked for staff to send a thank you letter to Nancy Ruiz, vote was unanimous.

f. Donation from Tripwire Operations Group for Purchase of Guns- The Township Secretary presented a memo from Township Manager Jeffrey Geesaman stating that a donation in the amount of \$3,272.00 was received by the Police Department from Tripwire Operations Group, LLC to purchase 8 new handguns. On a McCleaf/McCracken motion, the Board of Supervisors accepted the \$3,272.00 donation from Tripwire Operations Group, LLC for the Police Department to purchase 8 new handguns, vote was unanimous.

ASSISTANT SECRETARY'S REPORT:

a. Recycling Report March 2020- The Assistant Secretary presented the March 2020 Recycling Report. On a McCracken/DeDona motion, the Board of Supervisors approved the March 2020 Recycling Report as presented, vote was unanimous.

COMMUNICATIONS:

a. Polling Place Date Change- The Township Secretary presented a letter from the Franklin County Commissioners' Office stating that due to the current pandemic situation the Presidential Primary scheduled for Tuesday, April 28th has been postponed to Tuesday, June 2nd. On a Strausbaugh/DeDona motion, the Board of Supervisors voted to make the Rouzerville Community Center available for the Presidential Primary on June 2, 2020, vote was unanimous.

b. Franklin County Local Realty Transfer Tax Distribution Report- The Township Secretary presented the Franklin County Local Realty Transfer Tax Distribution Report for the month of March.

c. Franklin County Tax Services Tax Assessment- The Township Secretary presented an assessment change from Franklin County Tax Services for 12222 Polktown Road, Lot 63. On a McCleaf/DeDona motion, the Board of Supervisors accepted the assessment change for 12222 Polktown Road, Lot 63, vote was unanimous.

ZONING OFFICER REPORT:

a. Time Extension Request from Rachel Frick- The Township Zoning Officer presented a time extension request from Rachel Frick for her conditional use application. On a McCleaf/McCracken motion, the Board of Supervisors approved the time extension request from Rachel Frick for her conditional use application, vote was unanimous.

MANAGER'S REPORT:

a. Resolution #719 Proclamation of Local Disaster Emergency Ratify- The Township Secretary presented a signed and ratified copy of Resolution #719 from the April 6, 2020 meeting.

b. Resolution #720 Proclamation of Local Disaster Emergency- The Township Secretary presented Resolution #720 a proclamation of local disaster emergency until the next regular meeting on May 11, 2020. On a McCleaf/DeDona motion, the Board of Supervisors adopted Resolution #720, vote was unanimous.

c. Resolution #721 Acknowledging Rotary Club of Waynesboro- The Township Secretary presented Resolution #721 acknowledging the 100 years of service and leadership provided by the Rotary Club of Waynesboro. On a Strausbaugh/McCleaf motion, the Board of Supervisors adopted Resolution #721, vote was unanimous.

d. Discussion on extension for payment of Real Estate Taxes- A discussion was held on Franklin County requesting Washington Township to consider extending the discount and face period due dates for real estate taxes. On a DeDona/McCleaf motion, the Board of Supervisors authorized staff to prepare a resolution to extend the face period due date to October 31, 2020 at the request of Franklin County, vote was unanimous.

SOLICITOR'S REPORT- The Solicitor gave an update on the issues he has assisted Township staff with in the past 2 weeks.

MISCELLANEOUS- Supervisor McCleaf asked Andrea Rose to publicize the donation the Police Department received from Tripwire Operations Group, LLC. Supervisors Reichard and McCracken thanked the township staff for stepping up with some unexpected health issues recently and extra work during the pandemic situation.

With no further business, the meeting was adjourned at 7:38 p.m. on a McCleaf/McCracken motion, vote was unanimous.



Karen S. Hargrave
Township Secretary