

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING –Monday October 1, 2018 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

**PRESENT:** Supervisors McCleaf, McCracken, Gladhill and Strausbaugh were present. Supervisor Reichard was not present. Also present were Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Vernon Ashway, Assistant Secretary Sarah Ginn, Reporter Jen Fitch and 3 citizens.

**FROM THE FLOOR:** None

**APPROVAL OF THE AGENDA:** On a McCracken/Strausbaugh motion, the Board of Supervisors approved the agenda as presented with one addition of an executive session to discuss personnel matters, vote was 4-0.

**APPROVAL OF THE SEPTEMBER 17, 2018 REGULAR MEETING MINUTES:** On a Strausbaugh/Gladhill motion, the Board of Supervisors approved the meeting minutes from the September 17, 2018 regular meeting, vote was 4-0.

**SECRETARY/TREASURER'S REPORTS:**

**a. Invoices:**

The following invoices were presented for payment:

General Fund	\$ 248,144.50
WTB Fund	30.06
Highway Aid Fund	<u>1,167.85</u>

Total Invoices	\$ 249,342.41
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On a Gladhill/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was 4-0.

**b. Treasurer's report- July 2018-** The Treasurer presented the July 2018 Treasurer's report. On a McCracken/Gladhill motion, the Board of Supervisors approved the July 2018 Treasurer's report as presented, vote was 4-0.

**c. Transfer Station July 2018 Financial Report-** The July 2018 Transfer Station financial report was presented to the Board of Supervisors. On a Gladhill/McCracken motion, the Board of Supervisors approved the July 2018 Transfer Station financial report, vote was 4-0.

**d. Recycling July 2018 Financial Report-** The July 2018 Recycling financial report was presented to the Board of Supervisors. On a Gladhill/McCracken motion, the Board of Supervisors approved the July 2018 Recycling financial report, vote was 4-0.

**e. Red Run Express Donations-** Two donations were received for the Red Run Express. A \$50.00 donation from John S. Shaffer and a \$50.00 donation was received from Jessie R. Monroe. On a McCracken/Gladhill motion, the Board of Supervisors accepted 2 donations totaling \$100.00 for the Red Run Express, vote was 4-0.

**COMMUNICATIONS:**

**a. Liquor Control Board- Fees Notice-** A direct deposit in the amount of \$900.00 would be received from the Commonwealth of Pennsylvania for a refund of liquor and malt beverage license fees issued from February 1, 2018 to July 31, 2018.

**b. PennDOT Annual Contract Payment Notification-** Notification was received from PennDOT that payment in the amount of \$9,227.52 would be sent for the annual contract for the 2018/19 winter season.

**c. Notice of Estimated Allocation Municipal Liquid Fuels and Turnback-** Notification was received from PennDOT that the estimated liquid fuels allocation for 2019 is \$553,448.73. The estimated turnback allocation for 2019 is \$19,120.00.

**d. Franklin County Supervisors Annual Convention-** The Annual Fall Convention of the Franklin County Association of Township Officials will be held on Wednesday, October 24, 2018 at 6:30 P.M. at the Pleasant Hall Fire Department.

**e. Notice of Tax Appeal-** A notice was received from the Franklin County Board of Assessments and Revision of Taxes about an upcoming tax appeal hearing on October 19, 2018.

**f. Knick Knack Pittie Pack Email Request for RCC-** A request was received from Dawn Backer of the Knick Knack Pittie Pack requesting the use of the Rouzerville Community Center on December 2, 2018 for a non-profit event. On a Strausbaugh/Gladhill motion, the Board of Supervisors approved the discounted non-profit rental rate for the December 2, 2018 rental for Knick Knack Pittie Pack at the Rouzerville Community Center pending receipt of a certificate of liability insurance prior to the event, vote was 4-0.

**ZONING OFFICER REPORT:**

**a. Zoning Hearing Board Report-** The Zoning Officer gave an update from the September 24, 2018 Zoning Hearing Board meeting that was held to discuss a variance granted for 11264 Ridge Crest Drive.

**b. M&H Construction Letter Sheffield Manor PRD-** A letter was received from Michael Henicle, President of M&H Construction, Inc. to rescind the Sheffield Manor PRD in its entirety as he has a contract of sale on a portion of the referenced property. On a Gladhill/Strausbaugh motion, the Board of Supervisors approved the request received from Michael Henicle to have the Sheffield Manor PRD rescinded in its entirety if any or all the property is sold on or about March 5, 2020, vote was 4-0.

**MANAGER'S REPORT:**

**a. Grant Price's Resignation from WTMA Board of Directors-** A letter of resignation was received from Grant Price for his position on the WTMA Board. On a McCracken/Strausbaugh motion, the Board of Supervisors accepted the resignation of Grant Price from the WTMA Board, vote was 4-0.

**b. Greenways, Trails, and Rec Program Request-** A letter was received from the Commonwealth of Pennsylvania Financing Authority notifying the township that the financial assistance request received for Monterey Pass Battlefield Trail System Improvements Project had been declined.

**c. Return after E1 for consideration on hiring 2 part-time police officers-** On a Gladhill/McCracken motion, the Board of Supervisors approved the hiring of 2 part-time police officers, Bradley Sheetz and Scott Reagan at an hourly rate of \$ 22.40, vote was 4-0.

**SOLICITOR'S REPORT-** No report

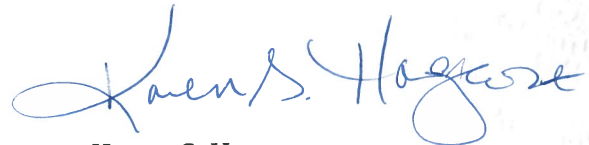
**MISCELLANEOUS:** The Township Manager stated that the fiber mat oil & chip project had been completed.

**E1: EXECUTIVE SESSION- EMPLOYEE MATTERS (Police Interviews)-** On a McCracken/Strausbaugh motion, the Board of Supervisors voted to go into executive session at approximately 7:25 PM to discuss employee matters, vote was 4-0. At approximately 8:19 PM on a Gladhill/McCracken motion, the Board of Supervisors voted to come out of executive session and back into regular session, vote was 4-0.

**E2: EXECUTIVE SESSION- REAL ESTATE MATTERS-** On a Gladhill/McCracken motion, the Board of Supervisors voted to go into executive session at approximately 8:31 PM to discuss real estate and personnel matters, vote was 4-0. At approximately 9:08 PM on a Gladhill/McCracken motion, the Board of Supervisors voted to come out of executive session and back into regular session, vote was 4-0.

On a Strausbaugh/Gladhill motion, the Board of Supervisors voted to appeal the decision made on September 24, 2018 by the Zoning Hearing Board which granted a variance to 11264 Ridge Crest Drive and use Attorney Zach Mills as special counsel, vote was 4-0.

With no further business, the meeting was adjourned at approximately 9:09 p.m. on a Strausbaugh/McCracken motion, vote was 4-0.



Karen S. Hargrave  
Secretary

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