

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING -WEDNESDAY September 5, 2018 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, McCracken, Reichard, Gladhill and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Township Planner Vernon Ashway, Assistant Secretary Sarah Ginn, and 8 citizens. Secretary Karen Hargrave was not present.

FROM THE FLOOR: Landon Chappell and Hannah Cavey introduced themselves as 9th grade Honors Civics students from Waynesboro Area High School who would be observing tonight's meeting.

APPROVAL OF THE AGENDA: On a Reichard/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE AUGUST 20, 2018 REGULAR MEETING MINUTES: On a Reichard/Gladhill motion, the Board of Supervisors approved the meeting minutes from the August 20, 2018 regular meeting, vote was unanimous.

JOHNSON DRAINAGE COMPLAINT: The Township Manager presented photos of a water runoff/drainage issue at 14464 Charmian Road in Blue Ridge Summit. The Township Manager gave background history on what was known of the property and an inlet and pipe that had been installed 30 plus years ago. The Johnson family now owns the property and is requesting an extension of the current pipe to help with drainage issues that have been occurring the past few months. Several options were discussed between the Johnsons and the Board of Supervisors. Solicitor Lisko explained that the 2nd class Township Code allows the township to help with stormwater management, but the township is not legally bound to correct this issue. The Township Manager suggested that he be allowed to go out to the property and shoot grades to find the best possible solution to this issue. On a Strausbaugh/Reichard motion, the Board of Supervisors voted to provide some assistance to the Johnson family at 14464 Charmian Road with their drainage problem, the level of help will be determined by the Township Manager after further examining the property and suggestions are brought back to the Board of Supervisors; also the property owners would be required to sign off on any township liability once accommodations have been made by the township, vote was unanimous.

EXECUTIVE SESSION- LEGAL MATTERS: On a Gladhill/McCracken motion, the Board of Supervisors entered executive session to discuss legal matters at 7:56 PM, vote was unanimous. On a Reichard/Gladhill motion, the Board of Supervisors exited out of executive session at 8:39 PM, vote was unanimous. On a Gladhill/Reichard motion, the Board of Supervisors voted to continue with the next item of business on the agenda (see below "Conference with Special Council.")

SECRETARY/TREASURER'S REPORTS:

a. Invoices:

The following invoices were presented for payment:

General Fund	\$ 51,676.81
WTB Fund	2,307.40
Highway Aid Fund	<u>5,927.78</u>

Total Invoices	\$ 59,911.99
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On a Gladhill/Strausbaugh motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

b. Treasurer's report- June 2018: The Assistant Treasurer presented the June 2018 Treasurer's report. On a Reichard/Gladhill motion, the Board of Supervisors approved the June 2018 Treasurer's report as presented, vote was unanimous.

MANAGER'S REPORT:

a. Colby Mowen pay increase- The Manager informed the Board of Supervisors that Victor (Colby) Mowen would now be working permanent part time hours at the Transfer Station on Fridays and Saturdays. He recommended a pay increase for Colby to \$12.00 per hour. On a Strausbaugh/McCracken motion, the Board of Supervisors approved a new pay rate for Victor (Colby) Mowen of \$12.00 per hour, vote was unanimous.

b. Seal coat proposal for Rouzerville Community Center- The Manager presented 2 quotes for seal coating and line painting at the Rouzerville Community Center. The first price was from AAA Paving & Excavating for \$17,975.00. The second price received was from Country Sealcoatings and Paving Inc. for \$4,900.00. On a Reichard/Strausbaugh motion, the Board of Supervisors voted to accept the quote of \$4,900.00 from Country Sealcoatings and Paving Inc. for work to be completed at the Rouzerville Community Center, vote was unanimous.

c. Request for refund-Red Run Pavilion #1- A refund request was received from Lisa Welsh for Red Run Pavilion #1 for September 8, 2018 in the amount of \$45.00. On a Reichard/McCracken motion, the Board of Supervisors approved a refund request of \$45.00 to Lisa Welsh for Red Run Pavilion #1 on September 8, 2018, vote was unanimous.

d. HVAC repairs at Rouzerville Community Center- The Township Manager presented a quote from Controls Service & Engineering Company, Inc. for recommended repairs to the HVAC system at the Rouzerville Community Center in the amount of \$3,076.00. On a McCracken/Gladhill motion, the Board of Supervisors approved the quote received from Controls Service & Engineering Company, Inc. in the amount of \$3,076.00 for recommended HVAC repairs at the Rouzerville Community Center, vote was unanimous.

e. Policy for code violation complaints- The Township Manager discussed a new policy for receiving code violation complaints. It was suggested to have complaints received in writing and then forwarded to the Zoning Officer for further investigation. On a Reichard/Strausbaugh motion, the Board of Supervisors voted to adopt a policy on code violations be received in writing from citizens before being further investigated by the Zoning Officer, vote was unanimous.

f. Sub contract Jeff Smith and Dave Crouse to do excavation work with their own equipment on the Boulevard up to \$10,300.00- The Township Manager requested using sub-contractors Jeff Smith and Dave Crouse for work on the Washington Township Boulevard. On a Reichard/Gladhill motion, the Board of Supervisors voted to sub contract excavation work on Washington Township Boulevard to Jeff Smith and Dave Crouse up to \$10,300.00 each for the remainder of year 2018, vote was unanimous.

g. Engagement letter for attorney for special council- The Township Manager presented a confirmation of representation and fee agreement from James Tupitza of Tupitza & Associates for the Amsterdam Road bridge project. On a Strausbaugh/Gladhill motion, the Board of Supervisors authorized the Township Manager to sign the confirmation of representation and fee agreement for Tupitza & Associates, vote was unanimous.

h. New phone system- A quote from Tele Plus was received for a new phone system in the amount of \$25,015.00. On a McCracken/Gladhill motion, the Board of Supervisors voted to accept the quote from Tele Plus in the amount of \$25,015.00 for a new phone system, vote was unanimous.

i. Request for a noise ordinance- A letter from a township citizen "Kevin" was received requesting the township consider adopting a noise ordinance based on examples cited in his letter. No action was taken by the Board of Supervisors.

CONFERENCE WITH SPECIAL COUNCIL: At approximately 8:40 PM a conference call was made with Attorney James Tupitza, the Board of Supervisors, Solicitor John Lisko and Mr. and Mrs. Adrian Shank (representing Shank's Mill on Amsterdam Road). A lengthy discussion was held on possible solutions for fixing the box culvert at the Amsterdam Road bridge near Shank's Mill. On a Reichard/Strausbaugh motion, the Board of Supervisors voted to table the issue for 60 days to give Mr. & Mrs. Adrian Shank time to decide on the repairs they would be making and to have the Township Manager consult with the Shanks, vote was unanimous.

COMMUNICATIONS: None

SOLICITOR'S REPORT- No report

MISCELLANEOUS: A brief discussion was held regarding the Ford property that is for sale at 14332 Charmian Road. On a Reichard/Gladhill motion, the Board of Supervisors voted to pursue a drive by appraisal by a real estate agent of the Ford property at 14332 Charmian Road, vote was unanimous.

With no further business, the meeting was adjourned at approximately 9:50 p.m. on a Reichard/McCracken motion, vote was unanimous.



Sarah M. Ginn
Assistant Secretary

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