

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING -Monday August 6, 2018 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, McCracken, Reichard, Gladhill and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Vernon Ashway, Reporters Andrea Rose and Jen Fitch and 2 citizens.

FROM THE FLOOR: Darren Clark, President and IT Consultant, stated that he moved to Blue Ridge Summit from Frederick Maryland and opened an office for his business in Waynesboro. He was present to introduce himself to the Board of Supervisors and was interested in possibly doing business with the Township.

APPROVAL OF THE AGENDA: On a Reichard/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE JULY 16, 2018 REGULAR MEETING MINUTES: On a Reichard/Gladhill motion, the Board of Supervisors approved the meeting minutes from the July 16, 2018 regular meeting, vote was unanimous.

DEPARTMENT MARCH REPORTS:

a. Waynesboro Fire Department- The Township Manager presented the June 2018 report for Waynesboro Fire Department. On a Gladhill/McCracken motion, the Board of Supervisors approved the June 2018 Waynesboro Fire Department report, vote was unanimous.

b. CCIS Monthly Report- The Township Manager presented the July 2018 CCIS Monthly Report to the Board of Supervisors.

SECRETARY/TREASURER'S REPORTS:

a. Donation from Abate of MD, Inc. to Red Run Park for \$200.00

The Township received a \$200.00 donation for Red Run Park from Abate of MD, Inc. On a Reichard/Gladhill motion, the Board of Supervisors accepted the above donation and requested a letter of appreciation be sent to Abate of MD, Inc., vote was unanimous.

b. Invoices:

The following invoices were presented for payment:

General Fund	\$ 50,325.98
Capital Reserve	778.25
WTB Fund	62,272.83
Highway Aid Fund	<u>5,929.97</u>
Total Invoices	\$ 119,307.05

On a Gladhill/Reichard motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

ASSISTANT SECRETARY/TREASURER REPORT: No report

COMMUNICATIONS:

a. National Night Reminder- The Township Manager advised that the Township Police Department was scheduled to have their National Night Out on Tuesday, August 7, 2018 from 6:00 to 8:00 PM in the Lowes Parking Lot in Rouzerville.

b. 2017 Annual Drinking Water Quality Report-The Township Manager presented the 2017 Annual Drinking Water Quality Report to the Board of Supervisors.

c. Sheetz Liquor License - The Township Manager presented notice dated July 27, 2018 advising Washington Township that effective July 26, 2018 a transfer application filed by Sheetz Inc. to obtain the liquor license from Highline Coffee House and Café LLC.

d. Tax Appeal Hearing Notice - The Township Manager advised that the Township received a letter dated August 1, 2018 from The Franklin County Board of Assessment & Revision of Taxes which included a listing of properties scheduled for a tax hearing on August 22, 2018 at 218 North Second Street, 1st Floor, Chambersburg, PA.

ZONING OFFICER/PLANNER REPORTS:

a. Time Extension Request - The Township Planner advised that he received a request for a 90-day extension of time from Dennis E. Black Engineering for Avalon Park Final Land Development Plan. On a Reichard/Gladhill motion, the Board of Supervisors granted the 90-day extension for the above referenced plan, vote was unanimous.

MANAGER'S REPORT:

a. Amsterdam Road Engineers Update- The Township Manager gave an update on the Amsterdam Road situation.

b. Grove Miller proposal for Traffic Study to place a weight/truck restriction on Amsterdam Road - The Township Manager presented a proposal from Grove Miller Engineering to prepare a traffic study on Amsterdam Road with the study not to exceed the sum of \$3,700. On a Gladhill/Strausbaugh motion, the Board of Supervisors authorized the truck study from Grove Miller Engineering for Amsterdam Road not to exceed the sum of \$3,700, vote was unanimous.

c. Consideration of changing our E-recycling back to a charge by the pound-The Township Manager presented photos and information concerning the electronic recycling at the Township Transfer Station. On a Reichard/Strausbaugh motion, the Board of Supervisors authorized the Township Manager to stop receiving all electronic recycling products at the present time at the transfer station and authorized the Township Manager to prepare bid documents for electronic recycling for Washington Township Transfer Station, vote was unanimous.

d. Brush Grinding quotes- The Township Manager presented information on the 3 quotes received for the Township Transfer Station brush grinding for this year. On a Reichard/Gladhill motion, the Board of Supervisors awarded the above-referenced bid to EB Clearing Inc. as recommended by the Township Manager, vote was unanimous.

e. Maintenance Contract for the CAT Track Loader, (953C) - The Township Manager presented the maintenance contract for the CAT Track Loader with an annual cost spread over a 4-year period per the contract. On a Strausbaugh/Gladhill motion, the Board

of Supervisors approved the CAT Track Loader maintenance contract presented by the Township Manager as specified above, vote was unanimous.

f. Hire Rich Robinson as Public Works Mechanic- The Township Manager requested the Board of Supervisors ratify the hiring of Richard Robinson as the public works mechanic at the rate of \$19.00 ph/ with a \$1 increase when he obtains his Commercial Driver's license effective August 20, 2018. On a Reichard/Gladhill motion, the Board of Supervisors ratified the hiring of Richard Robinson as the Township Public Works mechanic at the initial rate of \$19.00 ph effective August 20, 2018, vote was unanimous.

g. Hire Al Perkins as Code Enforcement Officer/Assistant Zoning Officer- The Township Manager requested the Board of Supervisors ratify the hiring of Al (Lloyd) Perkins as the Township Code Enforcement Officer/Assistant Zoning Officer at the annual salary of \$40,000 which calculates to \$19.23/ph effective January 2, 2019. On a McCracken/Gladhill motion, the Board of Supervisors ratified the hiring of Al (Lloyd) Perkins as the Township Code Enforcement Officer/Assistant Zoning Officer at the annual salary of \$40,000 which equates to \$19.23/ph effective January 2, 2019, vote was unanimous.

SOLICITOR'S REPORT- No report

MISCELLANEOUS: Supervisor Strausbaugh had some questions concerning the Boulevard abutting Tomstown Road. The Township Manager advised that he was in the process of obtaining paving bids for the Rouzerville Ruritan building. The Township Manager also advised the Board of Supervisors that PennDOT was beginning to take a look at the design to do a safety improvement study at Orchard Road and Tomstown Road.

With no further business, the meeting was adjourned at approximately 7:51 p.m. on a Reichard/Gladhill motion, vote was unanimous.



Karen S. Hargrave
Secretary

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