

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday June 4, 2018 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, McCracken, Reichard, Gladhill and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Vernon Ashway, Assistant Secretary Sarah Ginn, Reporters Andrea Rose and Jen Fitch and 2 citizens.

FROM THE FLOOR: Duane & Ann Dickey of 12676 Mentzer Gap Road stated their concerns with several issues. They said the amount of trash along Route 16 (Buchanan Trail East) near the Transfer Station is an eye sore and getting worse. They suggested that the Transfer Station staff educate customers on properly securing their loads of trash. They also shared concerns with the recent fire department gun bash fundraiser that was held at Pine Hill Park. They stated that the police department or fire police should be present at the entrance/exit gate. They are still having problems with park visitors not obeying the posted speed limit and suggested speed bumps be installed. The final area of concern was that the gate at Pine Hill Park is not being locked on time (at sunset) every night.

APPROVAL OF THE AGENDA: On a Strausbaugh/Reichard motion, the Board of Supervisors approved the agenda with an additional executive session matter being added to discuss employee matters, vote was unanimous.

APPROVAL OF THE MAY 21, 2018 REGULAR MEETING MINUTES: On a Reichard/Gladhill motion, the Board of Supervisors approved the meeting minutes from the May 21, 2018 regular meeting, vote was unanimous.

SECRETARY/TREASURER'S REPORTS:

a. Invoices:

The following invoices were presented for payment:

General Fund	\$ 39,045.19
Developer's Escrow	82,000.00
Highway Aid Fund	2,219.23
Impact Fee Fund	13,037.06
Capital Reserve Fund	<u>370.75</u>
 Total Invoices	 \$ 136,672.23

On a Strausbaugh/Reichard motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

b. Benecon surplus claim fund check- A check in the amount of \$60,396.03 was received for claims surplus in year 2017.

c. Acceptance of Service- The Township Secretary presented an acceptance of service form from the Franklin County Court of Common Pleas. On a Reichard/Gladhill motion, the Board of Supervisors authorized the Township Manager to sign the acceptance of service paperwork, vote was unanimous.

d. Donation from Noah's Ark- The Township Secretary presented a note and \$20.00 cash donation from Noah's Ark Christian Child Center for the Red Run Express. On a Gladhill/Strausbaugh motion, the Board of Supervisors accepted the \$20.00 donation for the Red Run Express, vote was unanimous.

e. State Police Refunds- A direct deposit in the amount of \$5,089.72 was received for State Police fines.

ASSISTANT SECRETARY/TREASURER REPORT: No report

ZONING OFFICER/PLANNER REPORTS: No report

MANAGER'S REPORT:

a. Hiring of Colby Mowen, Temporary/Part-time Transfer Station employee- A memo was presented by the Township Manager regarding the hiring of Victor Colby Mowen for part-time (temporary) employment at the Transfer Station at an hourly rate of \$10.00. On a Gladhill/Reichard motion, the Board of Supervisors ratified the hiring of Victory Colby Mowen at \$10.00 per hour for the Transfer Station, vote was unanimous.

b. PSATS News Bulletin- The Township Manager presented the May 2018 PSATS News Bulletin.

c. PSATS 2018 Adopted Resolutions- The Township Manager presented the 2018 Adopted PSATS Resolutions that were adopted by the membership at the 2018 PSATS' Annual Educational Conference and Trade Show.

d. PSATS Youth Awards Contest Memo- The Township Manager presented information on the PSATS Youth Awards Contest.

e. Approve Special Event request from the Blue Ridge Summit Free Library- A special event request form was received from Duke Martin on behalf of the Blue Ridge Summit Free Library to host a 5K run on July 21, 2018 from 8-9 a.m. On a Gladhill/Strausbaugh motion, the Board of Supervisors approved the special event request for the Blue Ridge Summit Free Library 5K race on July 21, 2018, vote was unanimous.

f. 2018 Seal Coat memo- The Township Manager presented a memo on roads that he would like to have seal coated (tar & chip). On a Reichard/Gladhill motion, the Board of Supervisors authorized the staff to advertise for bids to seal coat (tar & chip) the roads outlined in the memo, vote was unanimous.

g. Request by Sheetz for approval of inter-municipal transfer of liquor license- A letter dated June 1, 2018 was received from Flaherty & O'Hara Professional Corporation requesting an approval from the township of inter-municipal transfer of restaurant liquor license to Sheetz, Inc. at 13030 Washington Township Boulevard.

h. Resolution #681 Transfer of alcohol license from Highline Coffee House and Café LLC to Sheetz, Inc.- The Township Manager presented a draft Resolution #681 which would approve the transfer of liquor license from Highline Coffeehouse and Café, LLC to Sheetz, Inc. On a Gladhill/Reichard motion, the Board of Supervisors authorized the township staff and solicitor to prepare a notice for a public hearing to be held to discuss Resolution #681, vote was unanimous.

SOLICITOR'S REPORT- No report

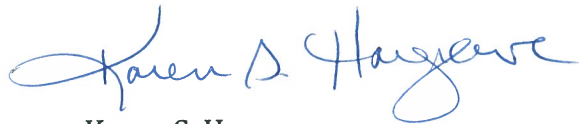
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MISCELLANEOUS: None

EXECUTIVE SESSION- On a Reichard/Gladhill motion, the Board of Supervisors voted to go into executive session at 7:45 PM to discuss real estate and employee matters, vote was unanimous.

On a Reichard/Gladhill motion, the Board of Supervisors voted to come out of executive session at 9:25 PM, vote was unanimous.

With no further business, the meeting was adjourned at approximately 9:25 p.m. on a Reichard/McCracken motion, vote was unanimous.



Karen S. Hargrave
Secretary

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