

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING -Monday May 7, 2018 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

**PRESENT:** Supervisors McCleaf, McCracken, Reichard, Gladhill and Strausbaugh were present. Also present were Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Vernon Ashway, Assistant Secretary Sarah Ginn, Reporters Andrea Rose and Jen Fitch and 0 citizens.

**FROM THE FLOOR:** None

**APPROVAL OF THE AGENDA:** On a Reichard/Strausbaugh motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

**APPROVAL OF THE APRIL 16, 2018 REGULAR MEETING MINUTES:** On a Reichard/Gladhill motion, the Board of Supervisors approved the meeting minutes from the April 16, 2018 regular meeting, vote was unanimous.

**SECRETARY/TREASURER'S REPORTS:**

**a. Invoices:**

The following invoices were presented for payment:

General Fund	\$ 121,092.13
Train Fund	68.95
Highway Aid Fund	16,097.84
Impact Fee Fund	80.00
WTB Fund	<u>2,233.98</u>
 Total Invoices	 \$ 139,572.90

On a Reichard/Strausbaugh motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

**b. March Treasurer's Report-** The March 2018 Treasurer's report was presented for review. On a Reichard/McCracken motion, the Board of Supervisors accepted the March 2018 Treasurer's report, vote was unanimous.

**c. April Transfer Station Financial Report-** The April 2018 Transfer Station financial report was presented for review. On a Reichard/Gladhill motion, the Board of Supervisors accepted the April 2018 Transfer Station financial report, vote was unanimous.

**d. April Recycling Center Financial Report-** The April 2018 Recycling Center financial report was presented for review. On a Gladhill/Reichard motion, the Board of Supervisors accepted the April 2018 recycling center financial report, vote was unanimous.

**e. April Earned Income Report-** The Treasurer presented the earned income comparison report for the month of April. On a Gladhill/Reichard motion, the Board of

Supervisors accepted the April 2018 earned income comparison report, vote was unanimous.

**f. April Local Realty Transfer Tax-** The Treasurer presented the April 2018 local realty transfer tax distribution report for review. On a Gladhill/McCracken motion, the Board of Supervisors accepted the April 2018 local realty transfer tax report, vote was unanimous.

**g. Donation from the Waynesboro Fish & Game-** A \$7.00 cash donation was received from the Waynesboro Fish & Game for the Rolando Woods Park. On a Reichard/Gladhill motion, the Board of Supervisors accepted the \$7.00 donation from the Waynesboro Fish & Game, vote was unanimous.

#### **ZONING OFFICER/PLANNER REPORTS:**

**a. Thornhill Time Extension Request-** A time extension request was received for Phase 1 of the Thornhill Community to June 17, 2019. On a Gladhill/Reichard motion, the Board of Supervisors approved the time extension request for Phase 1 of Thornhill Community to June 17, 2019, vote was unanimous.

**b. Spring Valley Estates Phase 1 Time Extension-** A time extension request was received for Spring Valley Estates Phase 1 to October 1, 2018. On a Gladhill/Reichard motion, the Board of Supervisors approved the time extension request for Phase 1 of Spring Valley Estates to October 1, 2018, vote was unanimous.

**c. Hire Jared Theriault as summer help for the Parks Department at a rate of \$9.50/hour-** The application of Jared Theriault was presented for part time summer employment with the Parks Department. On a Reichard/Strausbaugh motion, the Board of Supervisors ratified the hiring of Jared Theriault at \$9.50/hour for summer employment in the Parks Department, vote was unanimous.

**d. Refund request for Pine Hill rental-** A letter dated April 26, 2018 was received from the Calvary Assembly of God requesting a refund for their pavilion rental at Pine Hill on August 26, 2018. On a Strausbaugh/Reichard motion, the Board of Supervisors approved the refund request received from the Calvary Assembly of God Church, vote was unanimous.

#### **MANAGER'S REPORT:**

**a. Request from the Washington Township Police Association-** A letter dated April 19, 2018 was received from the Washington Township Police Association. The letter requested the permission to honor the fallen and support the dedicated service of all law enforcement officers during the week of May 13-19, 2018 by lighting the exterior of the Police Department in blue flood lights. On a Gladhill/Reichard motion, the Board of Supervisors approved the request received from the Washington Township Police Association, vote was unanimous.

**b. Thank you letter from the Franklin County Emergency Services Alliance-** A thank you letter was received from Shawn Corwell on behalf of the Franklin County Emergency Services Alliance thanking Washington Township for their continued support.

**c. Change in Washington Township's Electronics Recycling Program-** The Township Manager explained that effective May 7, 2018 the only electronic devices that would be accepted at the recycling center would be from Washington Township Residents only. The program would remain free for those residents. On a Reichard/Strausbaugh motion, the Board of Supervisors ratified the change in the electronic recycling program effective May 7, 2018, vote was unanimous.

**d. Transfer Station Full Time Employment-** A memo was presented by the Township Manager regarding making Timothy Richardson Jr. and Joshua Brown full time employees at the Transfer Station. Effective May 1, 2018 both would become full time employees and receive pay increases. The new hourly rate for Timothy Richardson Jr. would be \$17.00 per hour and \$14.00 for Joshua Brown. On a Gladhill/McCracken motion, the Board of Supervisors approved the employment changes as presented above for Timothy Richardson Jr. and Joshua Brown effective May 1, 2018, vote was unanimous.

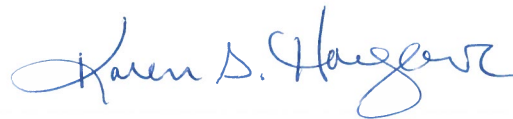
**SOLICITOR'S REPORT-** The Solicitor was not present for the meeting.

**MISCELLANEOUS:** None

**EXECUTIVE SESSION-** On a Reichard/McCracken motion, the Board of Supervisors voted to go into executive session at 7:19 PM to discuss real estate matters, vote was unanimous.

On a Reichard/Gladhill motion, the Board of Supervisors voted to come out of executive session at 7:45 PM, vote was unanimous.

With no further business, the meeting was adjourned at approximately 7:46 p.m. on a Reichard/Gladhill motion, vote was unanimous.



Karen S. Hargrave  
Secretary



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