

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –February 5, 2018 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Gladhill, Strausbaugh and Reichard. Supervisor McCracken was not present. Also present were Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Vernon Ashway, Assistant Secretary Sarah Ginn, Chief Keller, Reporters Jennifer Fitch and Dustin Haluska and 5 citizens.

SPECIAL PRESENTATIONS:

a. Dorothy Hebb- Supervisor Strausbaugh presented a township resolution in appreciation of her late husband Ordean “Dean” Hebb and his contributions to the Red Run Train Committee.

b. Fred Eisenhart- Chairman McCleaf presented a township resolution to Fred Eisenhart for his accomplishments to the township while serving on WTMA.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a Reichard/Gladhill motion, the Board of Supervisors approved the agenda as presented, vote was 4-0.

APPROVAL OF THE JANUARY 15, 2018 REGULAR MEETING MINUTES: On a Reichard/Gladhill motion, the Board of Supervisors approved the meeting minutes from January 15, 2018, vote was 4-0.

APPROVAL OF RESOLUTIONS:

a. No. 668- Ordean Hebb- On a Strausbaugh/Reichard motion, the Board of Supervisors adopted Resolution #668 recognizing Ordean Hebb, vote was 4-0.

b. No. 669- Fred Eisenhart- On a Strausbaugh/Reichard motion, the Board of Supervisors adopted Resolution #669 recognizing Fred Eisenhart, vote was 4-0.

INVOICES:

The following invoices were presented for payment:

General Fund	\$ 57,921.78
Payroll Fund	25,234.86
Highway Aid Fund	<u>4,079.45</u>
 Total Invoices	 \$ 87,236.09

On a Gladhill/Reichard motion, the Board of Supervisors approved payment of the invoices presented, vote was 4-0.

POLICE- CONDITIONAL JOB OFFER TO GEOFFREY HARRIS FOR FULL TIME POLICE OFFICER’S POSITION: Chief Keller presented information on Geoffrey Harris to the Board

of Supervisors. On a Gladhill/Reichard motion, the Board of Supervisors offered a conditional job offer to Geoffrey Harris contingent upon successful completion of his last 2 modules and HPOETC exam, vote was 4-0.

WAYNESBORO FIRE DEPARTMENT REPORTS:

a. November 2017-The Township Manager presented the November 2017 report from the Waynesboro Fire Department. On a Reichard/Gladhill motion, the Board of Supervisors approved the November 2017 report as presented, vote was 4-0.

b. December 2017- The Township Manager presented the December 2017 report from the Waynesboro Fire Department. On a Reichard/Gladhill motion, the Board of Supervisors approved the December 2017 report as presented, vote was 4-0.

c. 2017 Year End Report- The Township Manager presented the 2017-year end report from the Waynesboro Fire Department. On a Reichard/Gladhill motion, the Board of Supervisors approved the 2017-year end report as presented, vote was 4-0.

AWARD BID FOR HHR- ANDREW MOORE FOR \$1,400.00: Two bids were received for the 2009 Chevrolet HHR which was declared surplus. The first bid was from Andrew Moore for \$1,400.00 and the second bid was from Doug Cox for \$100.00. On a Reichard/Gladhill motion, the Board of Supervisors awarded the Chevrolet HHR bid to Andrew Moore for \$1,400.00, vote was 4-0.

CORRESPONDENCE:

a. Comcast Franchise Fee- \$34,598.80- The Township Secretary presented information from Comcast stating that payment in the amount of \$34,598.80 would be direct deposited to the township for franchise fees from October through December of 2017.

b. Donations received for Red Run Express from Paul Behnke, \$20.00- A \$20.00 cash donation was received from Paul Behnke for the Red Run Express. On a Strausbaugh/Gladhill motion, the Board of Supervisors accepted the \$20.00 donation from Paul Behnke for the Red Run Express, vote was 4-0.

c. Thank you card from Chief Keller and his wife- A thank you card was received from Chief Keller and his wife Valerie thanking the Board of Supervisors for the Martin's gift card.

d. Local Realty Transfer Tax- The Township Secretary presented the Franklin County Local Realty Transfer Tax report and check received for the month of January 2018.

e. Owl's Club Donation- A check in the amount of \$250.00 was received from the Owl's Club of Waynesboro for future restroom upgrades in the parks. On a Reichard/Strausbaugh motion, the Board of Supervisors accepted the \$250.00 donation from the Owl's Club of Waynesboro for restroom upgrades in the parks, vote was 4-0.

f. 2018 Annual State of the Economy Breakfast Invite from FCADC- An invitation was received from FCADC for their 2018 Franklin County annual state of the economy breakfast on March 8, 2018. If anyone would like to attend, please let the Township Manager know.

g. Renfrew Institute's Earth Day Celebration- A flyer was received from Renfrew Institute announcing their Earth Day Celebration to be held on Saturday, April 28 from 11AM-4PM.

h. Land Conservancy of Adams County Invite- An invitation was received from the Land Conservancy of Adams County for their membership banquet and silent auction to be held on March 8, 2018.

ZONING OFFICER'S REPORT:

a. January 2018 Permit Report- The Township Planner presented the January 2018 monthly permit report to the Board of Supervisors. 25 permits were issued and \$7,051.00 was received in permit fees during January 2018.

MANAGER'S REPORT:

a. \$500.00 donation request from the YMCA- A donation request was received from the Waynesboro YMCA for \$500.00. After a discussion was held the matter was tabled until the next meeting on a Reichard/Gladhill motion, vote was 4-0.

b. Electronics Recycling proposal from ERI (Electronics Recyclers International, Inc.)- A proposal was received from ERI (Electronic Recyclers International, Inc. to provide electronic recycling (to Pennsylvania residents) at no cost to the township. Any fees incurred for supplies such as pallets and shrink wrap would be reimbursed by ERI once an invoice was submitted from the township. On a Reichard/Gladhill motion, the Board of Supervisors authorized the Chairman to sign and accept the proposal for electronic recycling from ERI and offer the program to Pennsylvania residents only at no charge, vote was 4-0.

c. Franklin County Emergency Services Alliance request for letter of support- A letter was received from the Franklin County Emergency Services Alliance requesting a support letter from Washington Township for the efforts to perform a fire and emergency study in Franklin County. On a Strausbaugh/Reichard motion, the Board of Supervisors authorized the Chairman to sign a letter of support to the Franklin County Emergency Services Alliance in their efforts to perform a fire and emergency study, vote was 4-0.

d. Michaux State Forest prescribed burn project- A letter was received from Pennsylvania Department of Conservation and Natural Resources Bureau of Forestry advising of prescribed burns that are planned for specific areas of the Michaux State Forest between February 12 and April 20 of this year.

e. DEP- Great American Clean-up of PA event- A letter was received from Pennsylvania DEP in regard to the upcoming 2018 Great American Cleanup of Pennsylvania event. The event is scheduled for April 21 and 22, 2018 and DEP is requesting that municipality fees be waived for waste collected during this event. On a Gladhill/Strausbaugh motion, the Board of Supervisors voted to participate in the Great American Cleanup of Pennsylvania event, vote was 4-0.

f. Transource- Verification & Affidavit- The Township Manager presented a letter to the Pennsylvania Public Utility Commission regarding the Transource project that would make Washington Township an affected party. On a Reichard/Gladhill motion, the Board of Supervisors authorized the Chairman to sign the verification letter and affidavit regarding the Transource project, vote was 4-0.

SOLICITOR'S REPORT- No report

MISCELLANEOUS: Supervisor Reichard commended the Public Works department for their snow removal efforts during the recent winter storm.

The Township Manager gave an update to the Board of Supervisors on complaints that had been received after the recent winter storm and his findings.

The Township Planner informed that Board of Supervisors that he had received 3 estimates for future fencing projects and they were all under \$10,000.00.

Chairman McCleaf suggested to the Board of Supervisors that future budgets are considered to find ways to handle donation requests such as that received from the Waynesboro YMCA.

With no further business, the meeting was adjourned at approximately 8:04 p.m. on a Reichard/Gladhill motion, vote was unanimous.



Karen S. Hargrave
Secretary