

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –December 18, 2017 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Gladhill, McCracken, Strausbaugh and Reichard. Also present were Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Vernon Ashway, Assistant Secretary Sarah Ginn, Chief Keller, Reporter Andrea Rose and 3 citizens.

FROM THE FLOOR: Amanda Fishel, Branch Manager of Patriot Federal Credit Union, introduced herself to the Board of Supervisors and stated that she was observing the meeting as part of a requirement for her Franklin County Leadership class.

APPROVAL OF THE AGENDA: On a Reichard/Strausbaugh motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE DECEMBER 4, 2017 MEETING MINUTES: On a Reichard/McCracken motion, the Board of Supervisors approved the meeting minutes from the December 4, 2017 meeting, vote was unanimous.

BLUE RIDGE MOUNTAIN FIRE & RESCUE – NOVEMBER REPORT: Chief James Meek presented the November 2017 Blue Ridge Fire & Rescue report. He also gave an update on an upcoming fire police class, grants, fundraisers and information on the fatal Airport Road house fire. On a Reichard/Gladhill motion, the Board of Supervisors accepted the November 2017 Blue Ridge Fire & Rescue report, vote was unanimous.

WAYNESBORO FIRE DEPARTMENT – NOVEMBER REPORT: The Township Manager stated that no report was received from the Waynesboro Fire Department.

POLICE DEPARTMENT- NOVEMBER REPORT: – Chief Keller presented the November 2017 Police report to the Board of Supervisors. On a Reichard/Strausbaugh motion, the Board of Supervisors accepted the November 2017 Police Department report, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$ 224,523.09
Payroll Fund	20,572.29
Train Fund	2,050.00
WTB Fund	304.59
Highway Aid Fund	<u>22,851.71</u>
 Total Invoices	 \$ 270,301.68

On a Gladhill/Reichard motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

RECYCLING REPORT – NOVEMBER 2017 REPORT: The manager presented the November 2017 recycling report. On a Reichard/Strausbaugh motion, the Board of Supervisors accepted the November 2017 recycling report, vote was unanimous.

PLOT PLANS:

- a. **19-17 Margaret Roberts Subdivision Lot 2-** The Township Planner presented plot plan 19-17 for Margaret Roberts Subdivision Lot 2. All agencies that were notified of the plot plan had no comments and/or gave recommendation for approval. On a Gladhill/Reichard motion, the Board of Supervisors approved plot plan 19-17 Roberts subdivision lot 2, vote was unanimous.
- b. **21-17 Varner-Hymiller Subdivision-** The Township Planner presented plot plan 21-17 Varner-Hymiller Subdivision. All agencies that were notified of the plot plan had no comments and/or gave recommendation for approval. The Washington Township Planning Commission gave recommendation for approval with conditions. On a Gladhill/McCracken motion, the Board of Supervisors approved plot plan 21-17 Varner-Hymiller Subdivision, vote was unanimous.

REQUEST FOR CONSENT LETTER FOR REPOSITORY SALE:

- a. **Franklin County Tax Claim Bureau- Request for Letter of Consent-** The Township Secretary presented a letter dated November 17, 2017 from the Franklin County Tax Claim Bureau in regard to a repository sale for a 1973 Mark IV Mobile Home for Norman Murdorf.
- b. **Franklin County Tax Claim- Consent Letter-** The Township Secretary presented a letter to Anita Keller, Tax Service Director, giving consent from Washington Township for the repository sale of the 1973 Mark IV Mobile Home of Norman Murdorf. On a Reichard/Gladhill motion, the Board of Supervisors authorized the Chairman to sign the letter giving consent, vote was unanimous.

CORRESPONDENCE:

- a. **Washington Township Police Pension Plan- January 1, 2017 Actuarial Valuation Report-** The Township Secretary presented the Washington Township Police Pension Plan Actuarial Valuation as of January 1, 2017 to the Board of Supervisors.

MANAGER'S REPORT:

- a. **FCADC Site Improvement Performance Agreement-** The Township Manager presented a site improvement performance agreement between Washington Township and Franklin County Area Development Corporation for Lot #7 of the Wharf Road Industrial Park on Zane A. Miller Drive. On a Reichard/Gladhill motion, the Board of Supervisors authorized the Chairman to sign the agreement, vote was unanimous.
- b. **Special Fire Police Assistance Agreement-** The Township Manager presented a special fire police assistance agreement between Washington Township and Greene Township and the Fayetteville Volunteer Fire Department. On a

Gladhill/Reichard motion, the Board of Supervisors authorized the Chairman to sign the agreement for special fire police assistance, vote was unanimous.

- c. **WTMA Letter** – A thank you letter was received from Sean McFarland of WTMA thanking the township for their assistance in completing the sewer line installation project along Old Forge Road.
- d. **Multimodal Transportation Fund Program letter**- The Township Manager presented a letter dated December 13, 2017 from the Commonwealth Financing Authority stating that the request for multimodal transportation funding to complete the Washington Township Boulevard was denied at this time.

APPROVAL OF 2018 FINAL BUDGET - The manager presented the 2018 Final Budget to the Board of Supervisors. On a Reichard/McCracken motion, the Board of Supervisors approved the 2018 Budget as presented, vote was unanimous.

SOLICITOR'S REPORT- No report

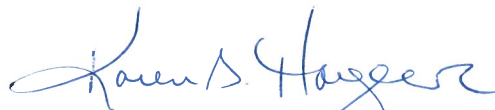
MISCELLANEOUS: The Chairman requested all those in attendance to stand for a moment of silence in the recent death of Ordean Hebb. Supervisor Gladhill spoke of the recent success of the Blue Ridge Library's Christmas Celebration.

EXECUTIVE SESSION- REAL ESTATE MATTERS

On a Reichard/McCracken motion, the Board of Supervisors went into Executive Session at approximately 7:48 PM to discuss real estate matters.

On a Reichard/Gladhill motion, the Board of Supervisors voted to come out of Executive Session at 8:10 PM, vote was unanimous.

With no further business, the meeting was adjourned at approximately 8:19 p.m. on a Gladhill/Reichard motion, vote was unanimous.



Karen S. Hargrave
Secretary

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