

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –August 7, 2017 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Gladhill, McCracken, Reichard and Strausbaugh. Also present were Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Vernon Ashway, Assistant Secretary Sarah Ginn and Reporter Andrea Rose.

FROM THE FLOOR: None

APPROVAL OF THE AGENDA: On a Reichard/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE JULY 17, 2017 MEETING MINUTES: On a Reichard/McCracken motion, the Board of Supervisors approved the meeting minutes from the July 17, 2017 meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$ 85,129.29
Train Fund	157.00
Impact Fee Fund	2,218.00
Capital Reserve Fund	19,511.16
WTB Fund	1,544.00
Highway Aid Fund	<u>8,029.35</u>
 Total Invoices	 \$ 116,588.80

On a Reichard/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURER'S REPORT FOR APRIL: The Township Treasurer presented the April 2017 treasurer's report. On a Gladhill/McCracken motion, the Board of Supervisors accepted the April 2017 treasurer's report, vote was unanimous.

CORRESPONDENCE:

- a. **Letter from FEMA-** The Township Secretary presented a letter dated July 31, 2017 from FEMA listing 2 meeting dates where flood risk products and the watershed study would be presented.
- b. **Earned Income Comparison Report-** The Township Secretary presented the year to date earned income comparison report.
- c. **Local Realty Transfer Tax July Report-** The Township Secretary presented the local realty transfer tax report from Franklin County for the month of July.

- d. **Change of Assessment Notice-** The Township Secretary presented a letter from Franklin County Tax Services dated July 21, 2017 which served as notification of a change in assessment for a property in Washington Township.
- e. **Comcast Franchise Fee-** The Township Secretary presented information on the 2nd quarter direct deposit from Comcast for franchise fees. The amount of the payment is \$34,850.13.
- f. **Donation for Red Run Express-** A donation in the amount of \$175.00 was received from Abate of Maryland, Washington County Chapter, for the Red Run Express. On a Reichard/Strausbaugh motion, the Board of Directors accepted the \$175.00 donation for the Red Run Express, vote was unanimous.
- g. **Blue Ridge Fireman's Relief Association 2014-2016 Compliance Audit Report-** The Township Secretary presented the audit results from the Washington Township Volunteer Fireman's Relief Association's 2014-2016 financials. There were 2 findings contained in the report.

MANAGER'S REPORT:

- a. **Impact Fee- Request to Convene the TAC-** The Township Manager requested approval to convene the Traffic Advisory Committee. On a Reichard/McCracken motion, the Board of Supervisors gave authority to the Township Manager to convene the township's Traffic Advisory Committee, vote was unanimous.
- b. **Approval of Application for Special Events/Bandstand at Red Run Park-** The Township Manager presented a draft application for special events/bandstand usage at Red Run Park. On a Reichard/Gladhill motion, the Board of Supervisors approved the application for special events/bandstand usage form, vote was unanimous.
- c. **Purchase of Backhoe for the Transfer Station-** The Township Manager presented 3 quotes for a new loader backhoe for the transfer station. The first quote was from John Deere in the amount of \$58,825.94. The second quote was from Groff Tractor in the amount of \$72,964.56. The third quote was from Cleveland Brothers in the amount of \$70,450.00. On a Strausbaugh/Gladhill motion, the Board of Supervisors approved the purchase of a loader backhoe for the transfer station from John Deere at a purchase price of \$58,825.94, vote was unanimous.
- d. **Approval for Purchase of Trench Boxes-** The Township Manager presented 3 quotes for trench boxes. The first quote was from Paradigm Equipment Sales in the amount of \$12,730.00. The second quote was from Mabey in the amount of \$14,377.70. The third quote was from Trench Tech Solutions in the amount of \$15,751.00. On a Gladhill/McCracken motion, the Board of Supervisors approved the purchase of 2 trench boxes from Paradigm Equipment Sales at a price of \$12,730.00, vote was unanimous.
- e. **Approval of Brush Grinding Bid (Recommend WW Pallet & Mulch)-** The Township Manager presented a quote for brush grinding at the transfer station from WW Pallet & Mulch in the amount of \$1,400.00. On a Strausbaugh/Reichard motion, the Board of Supervisors approved the brush grinding bid from WW Pallet & Mulch in the amount of \$1,400.00, vote was unanimous.
- f. **Approve Agreement with the Borough of Waynesboro to split the cost of providing electric and paying the usage for the lights on the new Memorial Bridge-** The Township Manager presented an agreement between the Borough

of Waynesboro and Washington Township for splitting the costs of electric and light usage on the new Memorial Bridge. On a Gladhill/McCracken motion, the Board of Supervisors authorized the Secretary and Chairman to sign the agreement with the Borough of Waynesboro, vote was unanimous.

- g. Approval of a 6-month extension lease agreement with Triangle Communications for space on the fire tower near Pennersville-** The Township Manager presented a 6-month lease extension between Washington Township and Triangle Communications for space on the fire tower for their communication equipment. On a Gladhill/McCracken motion, the Board of Supervisors approved a 6-month lease extension between Washington Township and Triangle Communications, vote was unanimous.
- h. Welty Road Water Line Update-** The Township Manager gave the Board of Supervisors an update on the Welty Road Water Line project.
- i. Support letter to PennDOT for an entrance to Military Access Road for Gardner Mountain Estates-** The Township Manager presented a map of the proposed Gardner Mountain Estates. On a Gladhill/Reichard motion, the Board of Supervisors authorized the Township Manager to write a letter of support to PennDOT for an entrance to Gardner Mountain Estates off of Military Access Road, vote was unanimous.
- j. Notification letter to the Supervisors about the CFA Multimodal Transportation Fund Grant Application-** The Township Manager presented a letter to the Board of Supervisors expressing the intent to apply for a CFA Multimodal Transportation Fund Program to continue construction on the Washington Township Boulevard and walking trail.

SOLICITOR'S REPORT- No report

MISCELLANEOUS: Supervisor Strausbaugh advised the Board of Supervisors that the Red Run Express now has a newsletter for the public.

Township Zoning Officer Vern Ashway gave the Board of Supervisors a brief update on the landscape repairs that Comcast would be doing on Bayer Drive.

With no further business, the meeting was adjourned at approximately 7:35 p.m. on a Gladhill/Reichard motion, vote was unanimous.



Karen S. Hargrave
Secretary

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