

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING -April 3, 2017 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Conrad, Gladhill, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeffrey Geesaman, Secretary Karen Hargrave, Assistant Secretary Sarah Ginn, Planner Clint Rock, Chief Barry Keller, reporter Zach Glenn, and 2 citizens.

FROM THE FLOOR: No comments

APPROVAL OF THE AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MARCH 20, 2017 REGULAR MEETING MINUTES: On a Conrad/Reichard motion, the Board of Supervisors approved the meeting minutes for the March 20, 2017 meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$ 49,034.09
Payroll Fund	29,531.12
WTB Fund	7,228.90
Highway Aid Fund	<u>4,787.95</u>
 Total Invoices	 \$ 90,582.06

On a Gladhill/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURER'S REPORT FOR JANUARY: The manager presented the January 2017 Treasurer's report. On a Conrad/Gladhill motion, the Board of Supervisors accepted the January 2017 Treasurer's report, vote was unanimous.

CORRESPONDENCE:

1. DEP- Quarterly Inspection Report- The township received the inspection report for the Transfer Station that was completed on March 10, 2017 by DEP. There were no violations or notices found during the inspection.

2. EMC- Traffic Light Reimbursement- The Township received reimbursement from EMC Insurance Company in the amount of \$2,462.85 for damages incurred to the traffic light at Welty Road and Buchanan Trail East on March 16, 2017.

3. The Kilmer Group- Insurance Rebate- A dividend check in the amount of \$14,424.34 was received from Keystone PA Municipal Insurance as part of their safety program dividend.

MANAGER'S REPORT:

1. Deed of Dedication for WTMA- The township manager presented a deed of dedication between Washington Township and the Washington Township Municipal Authority for the Calimer Drive sewer project that was funded by the Community Development Block Grant. On a Gladhill/McCracken motion, the Board of Supervisors approved the deed of dedication and gave authorization to the Chairman and Secretary to sign the document, vote was unanimous.

2. Police Association Contract- The township manager presented the collective bargaining agreement between the Washington Township Police Association and Washington Township for years 2017, 2018 and 2019. On a Gladhill/McCracken motion, the Board of Supervisors approved the 3 year police contract as presented, vote was unanimous.

3. DEP- Welty Road Water Project Contract- The township manager presented the grant agreement between the Pennsylvania Department of Environmental Protection and Washington Township for the Welty Road waterline project. On a Gladhill/Reichard motion, the Board of Supervisors approved the agreement with DEP and gave authorization for the Chairman and Secretary to sign the documents, vote was unanimous.

4. BOMP Park- Request for Metal Detecting Approval- A written request was received from Doug Gardenhour Jr. to get permission to metal detect on the Battle Of Monterey Pass Park grounds. On a Gladhill/McCracken motion, the Board of Supervisors gave permission to Doug Gardenhour Jr. to metal detect on the Battle of Monterey Pass Park grounds, vote was unanimous.

ASSISTANT MANAGER'S REPORT:

1. WTB Bid Awards

a. Geo & Fabric Bid- Award to Hanes Geo Components- \$18,291.35

The assistant manager presented 3 quotes that were received for geo grid and fabric to complete the next phase of the boulevard. A quote was received in the amount of \$18,291.35 from Hanes Geo Components. A quote was received in the amount of \$19,335.00 from Chemung Supply Corporation. Also a quote was received from L.B. Water in the amount of \$37,105.11. On a Conrad/Reichard motion, the Board of Supervisors awarded the purchase of geo grid and fabric to Hanes Geo Components in the amount of \$18,291.35, vote was unanimous.

b. Inlet Purchase- Award to Monarch- \$10,854.77

The assistant manager presented 3 quotes for inlets needed on the boulevard. A quote was received from Monarch in the amount of \$10,854.77. A quote was received from C.R. Semler, Inc. in the amount of \$25,773.90. A quote was received from Terre Hill in the amount of \$13,081.05. On a Conrad/Reichard motion, the Board of Supervisors awarded the purchase of inlets for the boulevard to Monarch in the amount of \$10,854.77, vote was unanimous.

2. Personnel Matter

a. Hiring of Keith Funt for Transfer Station- \$11.75/hr.- Part-time

The assistant manager presented information on hiring Keith Funt for a part-time position at the Transfer Station at a rate of \$11.75/hour. On a Gladhill/McCracken motion, the Board of Supervisors ratified the hiring of Keith Funt for part-time employment at the Transfer Station at a rate of \$11.75/hour, vote was unanimous.

3. Rouzerville Ruritan

a. Deed Consolidation

The assistant manager presented information on consolidating the deeds for the Rouzerville Ruritan Club. The deed prepared combines three tracts into one. This would require a waiver by the Board of Supervisors for a subdivision section of the township code. On a Gladhill/McCracken motion, the Board of Supervisors granted a waiver to the Township of Washington from the requirement to file a subdivision plan in Section 310-5 of the township code, vote was unanimous.

b. Court Hearing Update

The assistant manager presented an update on that morning's court hearing at the Franklin County Courthouse to approve the transaction between the township and the Rouzerville Ruritan Club. The judge approved the request and there is now a 30 day appeal period.

4. PennDOT Agility Program

a. Consideration of Resolution 643

The assistant manager presented Resolution 643 which authorizes Jeffrey B. Geesaman to sign the agility agreement with PennDOT. On a Conrad/Reichard motion, the Board of Supervisors adopted Resolution 643 which authorizes Jeffrey B. Geesaman to sign the agility agreement with PennDOT, vote was unanimous.

b. Consideration of Agility Agreement

The assistant manager presented the agility agreement between PennDOT and Washington Township. On a Gladhill/McCracken motion, the Board of Supervisors approved the agility agreement with PennDOT and authorized the assistant manager to sign the documents, vote was unanimous.

5. Impact Fee Committee Change

a. Resignation of Gale Krawczak

A letter of resignation was received from the wife of Gale Krawczak stating that he is having health issues and would be unable to serve any longer on the impact fee committee. On a Conrad/Gladhill motion, the Board of Supervisors accepted the resignation of Gale Krawczak from the impact fee committee, vote was unanimous.

b. Recommendation of new committee person

The assistant manager presented information that M. James Rock would be interested in serving on the impact fee committee. On a Conrad/Gladhill motion, the Board of Supervisors appointed M. James Rock to the impact fee committee, vote was unanimous.

SOLICITOR'S REPORT: Solicitor Lisko advised the Board of Supervisors that the recent work that Steve Patterson did with the acquisition of the Rouzerville Ruritan Club was all

done pro-bono. Supervisor Gladhill recommended that a thank you letter be sent to Steve Patterson.


MISCELLANEOUS: None

EXECUTIVE SESSION- POLICE PERSONNEL:

On a Conrad/Reichard motion, the Board of Supervisors went into executive session at approximately 7:28 p.m., vote was unanimous.

On a Conrad/Reichard motion, the Board of Supervisors came out of executive session at approximately 8:04 p.m., vote was unanimous.

With no further business, the meeting was adjourned at approximately 8:05 p.m. on a Conrad/Reichard motion, vote was unanimous.


Karen S. Hargrave
Secretary