

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING -June 5, 2017 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Gladhill, McCracken, Reichard and Strausbaugh. Also present were Manager Mike Christopher, Assistant Manager Jeffrey Geesaman, Assistant Secretary Sarah Ginn, Township Planner Vernon Ashway, reporter Andrea Rose and 4 citizens. Township Secretary Karen Hargrave was not present.

FROM THE FLOOR: Fred Eisenhart, Chairman of WTMA along with Manager Sean McFarland and 3 WTMA Board members presented an award of appreciation to Township Manager Michael Christopher for his 40 years of service. Mr. Eisenhart and Mr. McFarland spoke about the accomplishments that have happened over the years between the WTMA and Township Manager Michael Christopher.

1. Resolution 650- Special Recognition- Township Manager Michael Christopher presented Resolution 650 which acknowledges the service of former Supervisor William Conrad Jr. Mr. Conrad was unable to attend the meeting and the manager stated that he would see that Mr. Conrad gets the resolution.

2. Memo- Mr. Ballard water line on Blue Ridge Avenue- Assistant Manager Jeffrey Geesaman presented the memo on the background information with Mr. Ballard and his water line concerns on Blue Ridge Avenue. Mr. Ballard had stated earlier in the day to Mr. Geesaman that he would be in attendance at tonight's board meeting but he did not show up and the matter was not discussed any further.

APPROVAL OF THE AGENDA: On a Reichard/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MAY 17, 2017 REGULAR MEETING MINUTES: On a Reichard/McCracken motion, the Board of Supervisors approved the meeting minutes for the May 17, 2017 meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$ 59,940.28
Impact Fee Fund	1,941.35
WTB Fund	1,046.88
Highway Aid Fund	<u>1,166.35</u>
Total Invoices	\$64,094.86

On a Gladhill/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

PLOT PLANS:

1. 48-06 Martin's Ridge Phase III Time Extension 6-4-18- Township Planner Vernon Ashway presented a letter dated May 17, 2017 in reference to a time extension for Martin's Ridge Phase III. On a Gladhill/Reichard motion, the Board of Supervisors approved a time extension request to June 4, 2018 for Martin's Ridge Phase III, vote was unanimous.

CORRESPONDENCE:

1. PennDOT- Ice Cream Social- Road Closure Permit- The Township received an email from Dean Marriott of PennDOT granting a special event permit for the Blue Ridge Library's Ice Cream Social on July 15, 2017.

2. Benecon Rebate- The Township received a check in the amount of \$35,343.00 from PA Municipal Health Insurance Cooperative for a surplus distribution in year 2016.

3. Franklin County Tax Service- 4 appeals- The Township received 4 property assessment appeals from Franklin County Tax Services dated May 16, 2017. On a Gladhill/Strausbaugh motion, the Board of Supervisors accepted the 4 tax assessment appeals received from Franklin County, vote was unanimous.

4. Waynesboro Hospital Auxiliary Request for Rouzerville Community Center- The Township received a letter dated May 31, 2017 from Rhonda McFarland on behalf of the Waynesboro Hospital Auxiliary Greens Committee. The hospital auxiliary is renting the Rouzerville Community Center from November 26 through December 1, 2017 and was asking for the rental at no charge. On a Reichard/Gladhill motion, the Board of Supervisors voted to follow the policy set in granting reduced rental rates for 501 (c)3 groups in using the Rouzerville Community Center, vote was unanimous. A brief discussion was then held on other 501 (c) groups that may want to rent the facility and not just 501 (c) 3 groups. On a Reichard/Strausbaugh motion, the Board of Supervisors voted to accept exemptions from all 501 (c) groups that apply to rent the Rouzerville Community Center, vote was unanimous.

5. DEP- Electronic Waste Permit for years 2017 & 2018- An electronic waste collection registration was received from Pennsylvania Department of Environmental Protection for years 2017 and 2018 at the Transfer Station.

6. Transource Energy- Open House Notice- Information was presented regarding an open house that will be held at the Waynesboro Area Senior High School on June 14, 2017 from 6-9 p.m. in regards to a new overhead electric transmission line project that may impact our area.

MANAGER'S REPORT:

1. Pension Trustee Change- Appoint Karen Hargrave & Jeffrey Geesaman- Trustees- The Township manager presented information from Jim Kampstra about naming trustees for the pension policies with the upcoming retirement of the township manager. On a Reichard/McCracken motion, the Board of Supervisors appointed Karen Hargrave and Jeffrey Geesaman as trustees on the township's pension plans, vote was unanimous.

2. Deed of Dedication- Easement from Ted Snowberger- Walking Trail to State Forrest Land- The Township manager presented a signed deed of easement/right of way between Theodore Snowberger and Washington Township for a walking trail off of Seth Lane into the state forrest land. On a Gladhill/Strausbaugh motion, the Board of Supervisors accepted the signed deed of easement/right of way with Theodore Snowberger, vote was unanimous.

3. Drug Task Force Items

a. Consideration of Agreement- A memorandum of understanding was presented regarding an agreement between the Franklin County Drug Task Force and Washington Township. On a Reichard/McCracken motion, the Board of Supervisors authorized the Chairman to sign the Memorandum of Understanding with the Franklin County Drug Task Force, vote was 4-1 with Supervisor Gladhill in opposition.,

b. Consideration of Ordinance #264 Intergovernmental Cooperation Ordinance with Franklin County- The Township Manager presented Ordinance #264 which authorized an intergovernmental cooperation agreement between Franklin County on behalf of the Franklin County Office of District Attorney and Washington Township. On a Reichard/McCracken motion, the Board of Supervisors adopted Ordinance # 264; vote was 4-1 with Supervisor Gladhill in opposition.

4. Appeal of Waynesboro Country Club- Stipulation and Agreement- A stipulation was received from the Waynesboro Country Club in regards to a real estate tax assessment appeal. On a Gladhill/Reichard motion, the Board of Supervisors approved Solicitor John Lisko to sign the stipulation and agreement for the Waynesboro Country Club matter, vote was unanimous.

5. Reminder Next Workshop is Thursday June 15, 2017 at 9:30 a.m.- The Township Manager reminded the Board of Supervisors that the workshop date had changed and will be held on Thursday June 15th at 9:30 a.m.

ASSISTANT MANAGER'S REPORT:

1. Stone, Fuel, Blacktop & Line Painting Bid Awards- The assistant manager recommended that all of the stone bids be awarded to Martin Marietta. On a Gladhill/Reichard motion, the Board of Supervisors awarded all of the stone bids to Martin Marietta, vote was unanimous. The assistant manager recommended that the bituminous materials be awarded to New Enterprise Stone and Lime Co. On a Reichard/Gladhill motion, the Board of Supervisors awarded the bituminous materials to New Enterprise Stone and Lime Company, vote was unanimous. The assistant manager recommended that the Superpave asphalt materials be awarded to New Enterprise Stone and Lime Company. On a Reichard/Gladhill motion, the Board of Supervisors awarded the Superpave asphalt materials to New Enterprise Stone and Lime Company, vote was unanimous. The assistant manager recommended the line painting bid be awarded to Alpha Space Control. On a Reichard/McCracken motion, the Board of Supervisors awarded the line painting bid to Alpha Space Control, vote was unanimous. The assistant manager recommended awarding the diesel fuel and heating oil bid to AC&T. On a Reichard/McCracken motion, the Board of Supervisors awarded the diesel fuel and heating oil bid to AC&T, vote was unanimous. The assistant manager recommended tabling the LP gas bids until he could receive further clarification on the AC&T bids concerning the forklift bottles. On a Reichard/McCracken motion, the Board of Supervisors tabled the LP gas bids until the next meeting, vote was unanimous. (See attachment for bid price specifications)

2. Surplus Property- Police Car

The assistant manager stated that only 1 bid was received on police car #11 for surplus. The bid was lower than expected and the assistant manager suggested checking with Newcomers for scrap metal pricing. On a Reichard/Gladhill motion, the Board of Supervisors voted to reject the 1 surplus bid received for P-11 and check with Newcomers for scrap pricing, vote was unanimous.

3. Personnel Matters

a. Vernon Ashway Retirement Letter from Police Department- The Assistant Manager presented a letter of resignation from Vernon Ashway as a full time police officer effective May 31, 2017. On a Reichard/McCracken motion, the Board of Supervisors accepted the resignation letter from Vernon Ashway from the Police Department, vote was unanimous.

b. Hiring Vernon Ashway- Township Zoning Officer, \$42,500.00/year, full-time- The assistant manager stated that Vernon Ashway had accepted the full time zoning officer and township planner vacancy created by the resignation of Clint Rock. On a Reichard/McCracken motion, the Board of Supervisors ratified the hiring of Vernon Ashway as township zoning officer and planner effective June 1, 2017 at a salary of \$42,500/year, vote was unanimous.

c. Hiring Vernon Ashway as a part-time police officer as per the police contract at \$22.00/hour- On a Reichard/McCracken motion, the Board of Supervisors ratified the hiring of Vernon Ashway as a part time police officer at an hourly rate of \$22.00, vote was unanimous.

d. Hiring of Joshua Brown- Transfer Station, part time \$11.75/hour- On a Reichard/McCracken motion, the Board of Supervisors ratified the hiring of Joshua Brown for part time employment at the Transfer Station at an hourly rate of \$11.75, vote was unanimous.

e. Appointing Keith Funt as Transfer Station Operator, part time \$13.75/hour- The assistant manager advised the Board of Supervisors that Keith Funt has agreed to become the Transfer Station Operator to fill the vacancy created by the resignation of Terry Fogle. On a Reichard/McCracken motion, the Board of Supervisors approved appointing Keith Funt as the transfer station operator at a pay rate of \$13.75/hour and Mr. Funt will remain a part time employee, vote was unanimous.

4. Organization Changes for the township

a. Supervisors Committees- The assistant manager presented the revised supervisors' committee list for 2017. On a Reichard/McCracken motion, the Board of Supervisors voted to accept the revised list of supervisors' committees, vote was unanimous.

b. Organization Chart- The assistant manager presented the updated organization chart for 2017. On a Reichard/McCracken motion, the Board of Supervisors voted to accept the updated organization chart for 2017, vote was unanimous.

c. Personnel Chart- The assistant manager presented the updated personnel list for 2017. On a Reichard/McCracken motion, the Board of Supervisors voted to accept the updated personnel list for 2017, vote was unanimous.

d. Appointments to Boards/Committees- The assistant manager presented the suggested appointments to board/committees that was recently revised. On a Reichard/McCracken motion, the Board of Supervisors voted to accept the revised appointments to boards/committees, vote was unanimous.

5. Nicholas Case- Motion to Modify Final Judgement- The assistant manager presented a motion to modify final judgement in the case against George and Mary Nicholas. On a Gladhill/Strausbaugh motion, the Board of Supervisors approved the motion to modify final judgement against George and Mary Nicholas, vote was unanimous.

6. Annual Audit from Boyer & Ritter- The 2016 audit of financial statements was received from Boyer & Ritter. A suggestion was made by Supervisor Strausbaugh to check if Boyer & Ritter would be available to meet with the Board of Supervisors to explain the

annual audit report that was received. On a Strausbaugh/McCracken motion, the Board of Supervisors accepted the 2016 audit financials auditor's report from Boyer & Ritter, vote was unanimous.

MISCELLANEOUS: Assistant Manager Geesaman announced that there would be a train committee and engineers meeting at Red Run Park on June 7 at 6:00 p.m. at Red Run Park. He also stated that one of the train engineers Larry Moats recently passed away.

Supervisor Strausbaugh added that the train committee meeting was open to the community and anyone interested in becoming active with the train.

With no further business, the meeting was adjourned at approximately 8:16 p.m. on a Reichard/McCracken motion, vote was unanimous.



Sarah M. Ginn
Assistant Secretary

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