

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING – September 19, 2016 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Conrad, Gladhill, Reichard and McCracken. Also present were Manager Mike Christopher, Assistant Manager Jeff Geesaman, Secretary Karen Hargrave, Chief Keller, Township Planner Clint Rock, and no citizens.

FROM THE FLOOR: No comments.

APPROVAL OF THE AGENDA: The Chairman of the Board of Supervisors requested to amend the agenda to include an executive session under Item 6.4 of the agenda. On a Reichard/Gladhill motion, the Board of Supervisors approved the agenda as amended and presented, vote was unanimous.

BLUE RIDGE MOUNTAIN FIRE & RESCUE – AUGUST REPORT: The manager presented the August 2016 fire report. On a Conrad/Reichard motion, the Board of Supervisors accepted the August 2016 Blue Ridge Fire & Rescue report, vote was unanimous.

WAYNESBORO FIRE DEPARTMENT – AUGUST REPORT: The manager presented the August 2016 fire report. On a Conrad/Reichard motion, the Board of Supervisors accepted the August 2016 Waynesboro Fire Department report, vote was unanimous.

POLICE DEPARTMENT - AUGUST REPORT:

1. Report

Chief Keller presented the August 2016 Police report to the Board of Supervisors. On a Conrad/Reichard motion, the Board of Supervisors accepted the August 2016 Police Department report, vote was unanimous.

2. Buckle up & aggressive driving grant extensions

On a Conrad/Gladhill motion, the Board of Supervisors authorized the Chairman and Secretary to sign Attachment B "Conditions of Agreement Grant Extension" as mentioned above, vote was unanimous.

3. No shave November program

Chief Keller requested that the Police Department's rules and regulations Article XII (Section 1205C) pertaining to beards being prohibited, be amended for the month of November 2016. They wished to participate in the "No Shave November" program to raise awareness for cancer. On a Gladhill/McCracken motion, the Board of Supervisors authorized the above request for the month of November 2016, vote was unanimous.

4. Executive Session – personnel

On a Conrad/Reichard motion, the Board of Supervisors went into executive session at approximately 7:08 p.m., vote was unanimous. On a Conrad/Gladhill motion, the Board of Supervisors came out of executive session at approximately

7:10 p.m., vote was unanimous. The Board of Supervisors discussed personnel issues.

APPROVAL OF THE SEPTEMBER 7, 2016 REGULAR MEETING MINUTES: On a Conrad/Reichard motion, the Board of Supervisors approved the meeting minutes for the September 7, 2016 regular meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$215,091.93
Capital Equip Fund	62,266.32
WTB Fund	10,476.43
Highway Aid Fund	5,094.35
Police Pension Fund	<u>1,500.00</u>
Total Invoices	\$294,429.03

On a Conrad/Gladhill motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

RECYCLING REPORT – AUGUST 2016: The manager presented the August 2016 Recycling report. On a Conrad/Gladhill motion, the Board of Supervisors accepted the August 2016 Recycling report, vote was unanimous.

CONDITIONAL USE:

1. Conditional Use application – CU 16-01 Linda Barkdoll (withdrawn)

The Township received a letter dated September 14, 2016 from Linda Barkdoll requesting a withdrawal of a request for a conditional use for 4 horses at the property located at 15211 Charmian Road. On a Conrad/Reichard motion, the Board of Supervisors accepted the withdrawal letter for conditional use application CU16-01 Linda Barkdoll, vote was unanimous.

CORRESPONDENCE:

1. 3rd Mason Dixon Appalachian Trail Festival

The Township received an email dated September 2, 2016 from Kathleen Seiler requesting approval to hold the 3rd Mason-Dixon Appalachian Trail Outdoor Festival at Red Run Park on Saturday, June 17, 2017. On a Conrad/Gladhill motion, the Board of Supervisors approved Ms. Seiler's request as mentioned above, vote was unanimous.

2. Terry Sebold

The Township received a check in the amount of \$34.05 as a donation for Happel's Meadow from Terry Sebold. On a Gladhill/McCracken motion, the Board of Supervisors accepted the donation from Terry Sebold for Happel's Meadow in the amount of \$34.05 and authorized the Manager to write a letter of appreciation, vote was unanimous.

3. Allen Scott – Boy Scout event at Pine Hill

The Township received a letter from Allen B. Scott requesting an overnight event for Boy Scout Troop 97 at Pine Hill Park from November 5, 2016 to November 6, 2016 from

noon on Saturday November 5, 2016 to noon on November 6, 2016. On a Conrad/Reichard motion, the Board of Supervisors approved the above event as stated, vote was unanimous.

4. **Liquid Fuels audit**

The Township received the Liquid Fuels Audit for January 1, 2013 to December 31, 2015 with no findings.

MANAGER'S REPORT:

1. **2017 Pension MMO**

The Township Manager presented the 2017 MMO contributions for both the non-uniform and uniform pension plans to the Board of Supervisors. The manager advised that they would be included in the budget for year 2017. On a Conrad/Gladhill motion, the Board of Supervisors approved the 2017 MMO contributions, vote was unanimous.

2. **Per Capita Tax Repeal**

a. **Consideration of Ordinance # 257**

The Township Manager presented Ordinance # 257, an ordinance repealing the "per capita tax" article of Chapter 317 of the Code of the Township of Washington, Franklin County, Pennsylvania. On a Gladhill/McCracken motion, the Board of Supervisors adopted Ordinance # 257, an ordinance repealing the "per capita tax" article of Chapter 317 of the Code of the Township of Washington, Franklin County, Pennsylvania, vote was unanimous.

3. **9-11 Tribute program comment**

The manager advised the Board of Supervisors that the Township's 9-11 Tribute program held on September 11, 2016 was a success. He also advised that next year's program would be held at 6:00 p.m. on September 11, 2017.

4. **Personnel matter**

a. **Hiring part-time administrative assistant \$12.25/hr.**

The Township Manager advised the Board that he hired Brigitte L. Mowen as a part-time administrative assistant at the rate of \$12.25/hr. On a Gladhill/McCracken motion, the Board of Supervisors ratified the hiring of Brigitte L. Mowen as stated above, vote was unanimous.

5. **Hunter's Ridge Road Dedication**

The Township Manager presented proposed Resolution #628, a resolution accepting for dedication Capri Court and Hunter's Ridge Drive for use as roadways in Washington Township. On a Gladhill/McCracken motion, the Board of Supervisors accepted the above-referenced roadways for use in Washington Township subject to no liens and/or mortgages listed against the roadway property and the deed being approved by the Township Solicitor, vote was unanimous.

ASSISTANT MANAGER'S REPORT:

1. **Washington Township Boulevard Update**

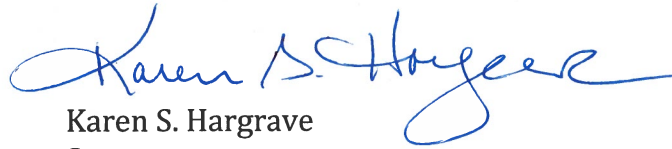
The Assistant Manager presented an update of the work being completed at the Boulevard, the placement of the stop signs at Washington Township Boulevard and updates on the estimated paving dates.

SOLICITOR'S REPORT: No report

MISCELLANEOUS: Supervisor Reichard asked what other municipalities were doing concerning the per capita tax issue. The Manager advised that the Borough of Mont Alto

was keeping it the same whereas the Borough of Waynesboro had not made a decision yet. The Manager advised that the RBA funded the paving at Red Run Park through a donation from ISP. Supervisor Gladhill asked about the spreadsheet for complaints.

With no further business, the meeting was adjourned at approximately 7:47 p.m. on a Conrad/Reichard motion, vote was unanimous.



Karen S. Hargrave
Secretary