

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING – September 7, 2016 – 7:00 P.M.**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Gladhill, Conrad, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeffrey Geesaman, Secretary Karen Hargrave, Assistant Secretary Sarah Ginn, Reporter Zach Glenn, and 1 citizen.

SWEARING IN CEREMONY- Fire Police Officer (moved to 7:30 PM) Chairman McCleaf swore in Stacy Wolff from the Blue Ridge Fire Department as a fire police officer.

FROM THE FLOOR: There were the following comments:

Kristopher Keith, 11673 Mentzer Gap Road presented a suggestion to have a street light installed at the intersection of Mentzer Gap Road and Old Forge Road. He also expressed concerns over the deteriorating condition of a detached garage at 12810 Old Forge Road. The Township Manager informed Mr. Keith that a raze permit had been obtained for that garage.

APPROVAL OF AGENDA: On a Reichard/Conrad motion, the Board of Supervisors amended the agenda by moving the executive session between items 9.2a and 9.2b, vote was unanimous.

APPROVAL OF THE AUGUST 15, 2016 MEETING MINUTES:

On a Conrad/Gladhill motion, the Board of Supervisors dispensed with the reading of the minutes of the August 15, 2016 meeting and approved the same as presented, vote was unanimous.

INVOICES DUE: The following invoices were presented for payment:

General Fund	\$ 111,683.01
WTB Fund	41,760.41
Highway Aid	<u>9,146.54</u>
Total	\$162,589.96

On a Conrad/Gladhill motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

PLOT PLANS:**1. 10-12 Country Club Acres Lot 12 - Time extension request to Sept. 7, 2017**

A letter dated September 7, 2016 was received from R. Lee Royer requesting a one year extension for Country Club Acres Lot 12. On a Gladhill/Conrad motion, the Board of Supervisors approved the time extension for Country Club Acres Lot 12 to September 7, 2017, vote was unanimous.

2. 8-15 AAIM Realty - Land Development - Time extension request to Sept. 6, 2017

A letter dated September 6, 2016 was received from Dennis Kauffman requesting a time extension for AAIM Realty's land development plan. On a Gladhill/Conrad motion, the Board of Supervisors approved the time extension for AAIM Realty's land development plan to September 6, 2017, vote was unanimous.

CORRESPONDENCE:**1. Reynold's Farm Fall Festival - permit**

The township received an application for an outdoor festival to be held at Reynold's Farm at 11129 Gehr Road from September 24, 2016 through November 1, 2016. On a Reichard/Conrad motion, the Board of Supervisors approved the outdoor festival application pending receipt of certificate of liability insurance, vote was unanimous.

2. Donation - Appalachian Golden Classics

The township received a donation in the amount of \$100.00 from the Appalachian Golden Classics from their recent car show. On a Gladhill/Conrad motion, the Board of Supervisors accepted the \$100.00 donation from the Appalachian Golden Classics, vote was unanimous.

3. Laura Uphold - Red Run Park bandstand request

A letter was received from Laura Uphold requesting the use of the bandstand area on October 1, 2016 for a birthday party. On a Gladhill/McCracken motion, the Board of Supervisors approved Laura Uphold's request to use the bandstand on October 1, 2016, vote was unanimous.

4. Trinity Evangelical Lutheran Church - Red Run Park road closure request

A letter of request was received to close the road at Red Run Park between pavilions 1 and 2 in conjunction with the Pet Blessing Event on October 2, 2016. On a Gladhill/McCracken motion, the Board of Supervisors approved the road closure between pavilions 1 and 2 at Red Run Park on October 2, 2016 in conjunction with the Pet Blessing event, vote was unanimous.

5. PennDOT - 2016-17 Snow Removal Agreement

The township received a letter dated September 1, 2016 from PennDOT outlining the 2016-2017 Municipal Winter Agreement Program.

6. Medic2 - donation request

A letter dated September 1, 2016 was received from Medic 2 requesting the appropriation amount from Washington Township. This appropriation is being paid with the current invoices presented for payment.

7. Judge Meyers - Fred & Mitzi Guarino tax assessment revision

A refund in the amount of \$44.22 is being issued to Fred & Mitzi Guarino based on a reassessment that was done and ruled upon by Judge Shawn D. Meyers.

MANAGERS REPORT:

1. Public meeting – Code amendment – September 14, 2016 – 7:00 PM

The Manager reminded the Board of the upcoming public meeting to discuss amendments to the nuisance and zoning codes.

2. Complaint procedure

a. Procedure

On a Conrad/Gladhill motion, the Board of Supervisors approved the complaints procedure as presented by the Manager, vote was unanimous.

On a Conrad/Reichard motion, the Board of Supervisors went into executive session at approximately 7:43 pm, vote was unanimous.

On a Conrad/Gladhill motion, the Board of Supervisors came out of executive session at approximately 8:04 pm, vote was unanimous.

The purpose of the executive session was to discuss real estate and legal matters with the solicitor.

b. Resolution #626 permitting staff to make nuisance ordinance determinations

On a Gladhill/McCracken motion, the Board of Supervisors approved the adoption of Resolution #626, vote was unanimous.

3. Per-capita tax Ordinance #257 – to be considered at the Sept. 19th Meeting

The Manager reminded the Board of Supervisors that Ordinance #257 would be considered for adoption at the September 19, 2016 meeting.

4. Resolution #625 – Road Dedication

a. Deed of Dedication – Jacobs Church Road

On a Gladhill/McCracken motion, the Board of Supervisors accepted the deed of dedication for Jacobs Church Road, vote was unanimous.

b. Deed of Dedication – WTB – Spring Run Development, Phase II

On a Gladhill/McCracken motion, the Board of Supervisors accepted the deed of dedication for the Spring Run Development, Phase II, vote was unanimous.

c. Consideration of Resolution #625

On a Gladhill/McCracken motion, the Board of Supervisors adopted Resolution #625, vote was unanimous.

5. Deed of Dedication – Waynesboro Youth Soccer Association pedestrian easement for Washington Township Boulevard

On a Gladhill/McCracken motion, the Board of Supervisors accepted the deed of dedication of for Waynesboro Youth Soccer Association's pedestrian easement on Washington Township Boulevard, vote was unanimous.

6. 9-11 Tribute program update

The Manager gave an update on the program that will be held at Red Run Park on September 11, 2016 at 4:00 pm.

7. Personnel Matters

a. Mid-year wage adjustments – see memo

The Manager presented information for 4 employees to receive mid-year wage adjustments. On a Gladhill/McCracken motion, the Board of Supervisors approved mid-year wage adjustments of \$11.25/hr. for Terry Fogle Jr.; \$12.25/hr. for

David Bloom, \$14.00/hr. for Sarah Ginn and \$12.75/hr. for Karen Summers, vote was unanimous.

b. Termination of employment – Matthew Sanders – Transfer Station

The Manager presented information on the termination of employment of Matthew Sanders on August 22, 2016. On a Gladhill/McCracken motion, the Board of Supervisors approved the termination of Matthew Sanders's employment, vote was unanimous.

c. Hiring of part time employee at Transfer Station – \$11.25/hr.

The Manager presented employment information for Shawn Fann to work part time at the Transfer Station beginning on August 24, 2016. His initial rate of employment was \$10.50 per hour and his hourly rate will be adjusted to \$11.25 per hour beginning with the pay period beginning on September 4, 2016. On a Gladhill/McCracken motion, the Board of Supervisors approved the hiring of Shawn Fann for part time employment at the Transfer Station, vote was unanimous.

d. Hiring of part time Park's employee – \$11.22/hr.

The Manager presented employment information for Tony Gladfelter to work part time in the Parks Department beginning on August 31, 2016. His rate of pay will be \$11.22 per hour. On a Gladhill/McCracken motion, the Board of Supervisors approved the hiring of Tony Gladfelter for part time employment with the Parks Department, vote was unanimous.

e. Resignation of Marie Jones

The Manager presented a letter of resignation dated August 30, 2016 from Marie Jones as part time administrative assistant. On a Gladhill/McCracken motion, the Board of Supervisors accepted the resignation of Marie Jones as part time administrative assistant, vote was unanimous.

8. Securities Pledge Agreement

The Manager presented the pledge of securities agreement for BB&T Bank. On a Gladhill/McCracken motion, the Board of Supervisors approved the signing of the securities pledge agreement by the Secretary and Chairman, vote was unanimous.

ASSISTANT MANAGERS REPORT:

1. Pavement markings and sign bid consideration - WTB

The Assistant Manager presented a bid proposal from Alpha Space Control Company for pavement markings and sign installation for Washington Township Boulevard at a price of \$26,286.00. On a Gladhill/McCracken motion, the Board of Supervisors awarded Alpha Space Control Company the bid for pavement markings and sign installation for Washington Township Boulevard, vote was unanimous.

2. Landscaping quote - Roundabout WTB

The Assistant Manager presented a quote from Green Arbor with 2 landscape options for the roundabout on Washington Township Boulevard. The Assistant Manager recommended the selection of design option #1 with a quote of \$3,450.00. On a Reichard/Conrad motion, the Board of Supervisors accepted design and proposal #1 from Green Arbor for the roundabout landscaping at Washington Township Boulevard, vote was unanimous.

3. Donation of paving - RBA at Red Run Park

The Assistant Manager presented information on a donation that was promised to the Rouzerville Business Association from SGI to finish the paving project at Red Run Park. On a Gladhill/Reichard motion, the Board of Supervisors accepted the donation from the Rouzerville Business Association to have the paving project completed at Red Run Park; vote was 3-0-2 with Supervisors Conrad & McCleaf abstaining.

4. Radio Tower Agreement - Triangle Communications LLC

The Assistant Manager presented the agreement between Triangle Communications, Inc. and Washington Township to lease space on the radio tower and equipment room. On a Gladhill/McCracken motion, the Board of Supervisors accepted the agreement with Triangle Communications, LLC, vote was unanimous.

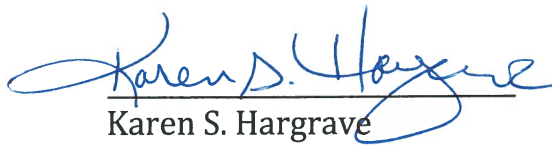
SOLICITORS REPORT:

1. Executive Session - Real Estate Matters

On a Conrad/McCracken motion, the Board of Supervisors adopted Resolution #627, vote was unanimous.

MISCELLANEOUS: Supervisor Conrad stated that there would not be a flag ceremony at the upcoming 9/11 Tribute program due to a schedule conflict with the VFW. The Township Manager also stated that Dan DeDona and Supervisor Conrad were invited to the high school next week for an interview on the 9/11 Tribute at Red Run Park.

With no further business, the meeting was adjourned at 8:32 p.m. on a Conrad/Reichard motion, vote was unanimous.


Karen S. Hargrave
Secretary

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