

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - August 15, 2016 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Conrad, Gladhill, Reichard and McCracken. Also present were Manager Mike Christopher, Assistant Manager Jeff Geesaman, Secretary Karen Hargrave, Chief Keller, Township Planner Clint Rock, Assistant Secretary Sarah Ginn, reporters Zach Glenn and Jen Fitch and 3 citizens.

FROM THE FLOOR: Noah Scott was present as part of observing a meeting and earning his merit badge for Boy Scouts. There were no comments from the floor.

APPROVAL OF THE AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

BLUE RIDGE MOUNTAIN FIRE & RESCUE - JULY REPORT: The manager presented the July 2016 fire report. On a Conrad/Reichard motion, the Board of Supervisors accepted the July 2016 Blue Ridge Fire & Rescue report, vote was unanimous.

WAYNESBORO FIRE DEPARTMENT - JULY REPORT: The manager presented the July 2016 fire report. On a Gladhill/McCracken motion, the Board of Supervisors accepted the July 2016 Waynesboro Fire Department report, vote was unanimous.

POLICE DEPARTMENT - JULY REPORT: Chief Keller presented the July 2016 Police report to the Board of Supervisors. On a Conrad/Reichard motion, the Board of Supervisors accepted the June 2016 Police Department report, vote was unanimous. Chief Keller also stated that Naloxone (Narcan) was used by one of his officer's for the first time during a recent overdose. The patient survived the overdose after being administered Narcan.

APPROVAL OF THE AUGUST 1, 2016 REGULAR MEETING MINUTES: On a Conrad/Gladhill motion, the Board of Supervisors approved the meeting minutes for the August 1, 2016 regular meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$92,744.34
WTB Fund	90,978.69
Highway Aid Fund	<u>27,216.84</u>
Total Invoices	\$210,939.87

On a Gladhill/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURERS REPORT – JULY 2016: On a Conrad/Gladhill motion, the Board of Supervisors voted to accept the July 2016 Treasurer’s report, vote was unanimous.

RECYCLING REPORT – JULY 2016: The manager presented the July 2016 Recycling report. On a Gladhill/McCracken motion, the Board of Supervisors accepted the July 2016 Recycling report, vote was unanimous.

PLOT PLANS:

1. 01-16 – WIDC/Hadley Farms- Land Development (final)

Clint Rock, Township Planner advised the Board of Supervisors this was the final land development plan for the property on Zane A. Miller Drive (Lot 5). They are still waiting on the bond to be received from the bank. The Franklin County Planning Commission had no comments per their letter dated March 1, 2016. WTMA had no comments by letter dated June 20, 2016. Franklin County Conservation District had no comments. Martin & Martin commented the plan was adequate but subject to any other agency comments. The Township Planning Commission recommended approval on July 11, 2016. On a Conrad/Gladhill motion, the Board of Supervisors approved plan 01-16 WIDC/Hadley Farms Land Development (final) subject to receiving the required bonding, vote was unanimous.

2. 05-16 Tritle/Harbaugh- lot additions

Clint Rock, Township Planner advised the Board of Supervisors that this was lot additions on Red Bud Court. Martin & Martin commented the plan was adequate but subject any other agency comments per their July 13, 2016 letter. The Township Planning Commission recommended approval on August 8, 2016. On a Conrad/Reichard motion, the Board of Supervisors approved plan 05-16 Tritle/Harbaugh lot additions, vote was unanimous.

CORRESPONDENCE:

1. Public Employee’s Retirement Commission

The Township received a letter dated July 27, 2016 explaining the 2016 results of the distress determination based on Act 205 of 1984. Our municipality has been assigned to Level 1 of the Recovery Program for municipal pension plans.

2. Comcast Quarterly Franchise Payment

The Township received an email dated August 3, 2016 advising that the township would receive \$31,650.32 for the franchise fees due Washington Township for the period end date of June 30, 2016.

3. Trinity Evangelical Lutheran Church- Pet Event

The Township received a letter dated August 8, 2016 requesting the use of Red Run Park and pavilion #2 for a pet blessing event on October 2, 2016. They would also like to use the bandstand area and the train. On a Conrad/Gladhill motion, the Board of Supervisors approved the request from the Trinity Evangelical Lutheran Church’s pet blessing event on October 2, 2016 at Red Run Park, vote was unanimous.

MANAGER'S REPORT:**1. Future per-capita tax**

On a Conrad/Gladhill motion, the Board of Supervisors gave permission to the Solicitor and Manager to create an ordinance to abolish any further per-capita tax for Washington Township, vote was unanimous.

2. Washington Township Blvd. – Speed and stop sign studies

The Township Manager presented letter from Grove Miller Engineering, Inc. with their results of the speed limit and stop sign studies for Washington Township Boulevard. On a Conrad/Gladhill motion, the Board of Supervisors gave permission to the Solicitor and Manager to create the appropriate ordinances based on the results of the Grove Miller Engineering studies, vote was unanimous.

3. ACT 44- Pension disclosure form

The manager presented the ACT 44 standard disclosure form for the pension funds serviced by Ferrara Kampstra. This information will also be published on our website.

4. F&M Trust accounts

The Township Manager advised the Board that township staff had met with F&M Trust bank representatives to discuss their services. On a Conrad/Gladhill motion, the Board of Supervisors authorized township staff to proceed with opening bank accounts with F&M Trust, vote was unanimous.

5. Woodring Lane- Nuisance complaint

The Township Manager presented a written complaint about tires and cars being stored on multiple properties on Woodring Lane. On a Conrad/Gladhill motion, the Board of Supervisors declared the tires at 11020 and 11075 Woodring Lane a nuisance in fact because of potential health risks associated with storing tires, vote was unanimous. The property will be further investigated to look for potential zoning violations and if any violations are found to proceed with getting them corrected.

ASSISTANT MANAGER'S REPORT:**1. Triangle Communications- Tower agreement**

The Assistant Manager presented a proposal agreement from Triangle Communications in regards to placing a temporary antenna and equipment on the Township's walk up tower located on Tower Road. On a Conrad/Gladhill motion, the Board of Supervisors voted to accept the tower agreement subject to the approval of the Solicitor and receiving proof of insurance, vote was unanimous.

2. Electronics Recycling

The Assistant Manager presented a memo outlining the details of the current electronic recycling program we host at the Transfer Station on Wednesdays. He suggested the program be opened up to Tuesdays and Wednesdays and expanded to any Franklin County resident. On a Conrad/Reichard motion, the Board of Supervisors voted to expand the electronics recycling program to any area resident with items being accepted on Tuesdays and Wednesdays at the same rate of 45 cents a pound and a minimum charge of \$25.00, vote was unanimous.

3. Washington Township Boulevard- Update

The Assistant Manager presented recent photos of the work being completed at the Boulevard and gave an update on the estimated paving date.

MISCELLANEOUS: Township Planner Clint Rock stated that additional directional signage for Pine Hill has been purchased and will be installed in the next few days.

The Township Manager also stated that the new Public Works Director, Andrew Moore, started his employment with the township today.

SOLICITOR'S REPORT: No report

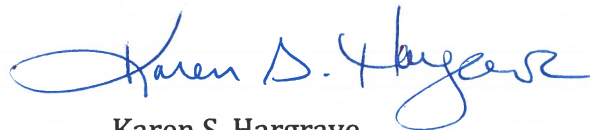
1. Executive Session – Legal matters

On a Conrad/Gladhill motion, the Board of Supervisors went into executive session at approximately 7:50 pm, vote was unanimous.

On a Conrad/Gladhill motion, the Board of Supervisors came out of executive session at approximately 8:09 pm, vote was unanimous.

On a Conrad/Reichard motion, the Board of Supervisors voted to give the Township staff the authority to notify the Spring Run Developers that they have 30 days to pave their section of Washington Township Boulevard or provide details when it will be paved or the township staff will pave the road and file a claim against their bond for the development, vote was unanimous.

With no further business, the meeting was adjourned at approximately 8:11 p.m. on a Conrad/Gladhill motion, vote was unanimous.



Karen S. Hargrave
Secretary