

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING – June 20, 2016 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Conrad, Gladhill, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeff Geesaman, Secretary Karen Hargrave, Township Planner Clint Rock, Code Enforcement Officer James Meek, Chief Keller, reporter Zach Glenn and no citizens.

FROM THE FLOOR: Record Herald reporter Zach Glenn that he had been contacted by a citizens group concerning dangerous intersections at 997 and Tomstown Road and that his article was published nationally.

APPROVAL OF THE AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

BLUE RIDGE MOUNTAIN FIRE & RESCUE – MAY REPORT: Chief James Meek presented the May 2016 fire report. Chief Meek advised that Blue Ridge Fire would be having a wing feed on September 10, 2016. Chief Meek advised that the gun bash was a successful event for the fire companies and they would like to hold one next year on the first Saturday of June which would be June 3, 2017. On a Conrad/Gladhill motion, the Board of Supervisors accepted the May 2016 Blue Ridge Mountain Fire & Rescue report, vote was unanimous.

WAYNESBORO FIRE DEPARTMENT – MAY REPORT: The manager presented the May 2016 fire report. On a Conrad/Gladhill motion, the Board of Supervisors accepted the May 2016 Waynesboro Fire Department report, vote was unanimous.

POLICE DEPARTMENT - MAY REPORT:

1. May Report.

Chief Keller presented the May 2016 Police report to the Board of Supervisors. On a Conrad/Reichard motion, the Board of Supervisors accepted the May 2016 Police Department report, vote was unanimous.

2. Police Vehicle purchase

Discussion was held with Chief Keller concerning the purchase of new police vehicles under the co-stars program, whether there was a need for additional 4 wheel drive vehicles and whether the purchase of new equipment would be necessary for the new vehicles. On a Conrad/Gladhill motion, the Board of Supervisors authorized moving forward with the purchase of two new all-wheel drive police vehicles with equipment installed, vote was unanimous.

CODE ENFORCEMENT OFFICERS REPORT (MOVE TO EXECUTIVE SESSION):

1. Old Forge Rd. and Mentzer Gap Road
2. Tower Rd update

On a Conrad/Reichard motion, the Board of Supervisors went into executive session at approximately 7:15 p.m., vote was unanimous.

On a Conrad/Reichard motion, the Board of Supervisors came out of executive session at approximately 7:44 p.m., vote was unanimous.

Discussion was held by the Board of Supervisors concerning legal issues with the above properties.

APPROVAL OF THE JUNE 6, 2016 REGULAR MEETING MINUTES: On a Conrad/Reichard motion, the Board of Supervisors approved the meeting minutes for the June 6, 2016 regular meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$137,336.52
Capital Reserve Fund	712.00
WTB Fund	75,684.61
Highway Aid Fund	<u>58,074.26</u>
Total Invoices	\$271,807.39

On a Conrad/Gladhill motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURERS REPORT - MAY 2016: On a Conrad/Gladhill motion, the Board of Supervisors tabled the May 2016 Treasurer's report, vote was unanimous.

RECYCLING REPORT - MAY 2016: The manager presented the May 2016 Recycling report. On a Conrad/Gladhill motion, the Board of Supervisors accepted the May 2016 Recycling report, vote was unanimous.

PLOT PLANS:

1. 40-06 Glenn Oak - Time extension request - June 19, 2017

The Township received a letter dated June 1, 2016 from Rettew for a time extension for Glenn Oaks final land development until June 19, 2017. On a Conrad/Gladhill motion, the Board of Supervisors granted a one year time extension until June 19, 2017, vote was unanimous.

CORRESPONDENCE:

1. PennDOT 2017 Paving Schedule

The Township received a letter dated June 6, 2016 outlining PennDOT's highway improvement project schedules for Washington Township for the upcoming year.

MANAGER'S REPORT:

1. Personnel Matter

- a. Termination of Transfer Station employee

On a Conrad/Reichard motion, the Board of Supervisors ratified the termination of Jason Wells from the Washington Township Transfer Station effective June 16, 2016, vote was unanimous.

b. Hiring P.T. employee Transfer Station - \$10.50/hr.

On a Conrad/McCracken motion, the Board of Supervisors ratified the hiring of Terry L. Fogle Jr. for the Township Transfer Station on a part-time basis at the rate of \$10.50/hr., vote was unanimous.

2. DEP – Hearing on the Welty Road TCE problem update

The Township Manager gave a report to the Board of Supervisors on the meeting held by DEP concerning the Welty Road TCE problem and that a study would be done to see if there was any advancement of pollution in that specific area.

3. Per Capita Tax update

The manager provided an update on the school board per capita tax situation. Bills for the Township's \$5.00 tax will be mailed on July 1, 2016.

4. Green Light Go Grant Paperwork

a. Grant Agreement

b. Resolution 624 authorizing signature

The Township received a letter dated May 31, 2016 from PennDOT informing the Township that it's application for the Pennsylvania's 2015 Green Light Go program was approved and the project was awarded for the requested amount of \$14,088.19. The manager presented the Green Light Go grant agreement along with the required Resolution # 624 to the Board of Supervisors for their approval. On a Gladhill/Conrad motion, the Board of Supervisors voted in favor of the grant agreement and Resolution # 624, vote was unanimous.

5. Appalachian Trail Event at Red Run Park – event review

Township Planner Clint Rock presented a review of the Appalachian Trail event held at Red Run Park on June 18, 2016 and advised that the event was a success.

6. Donation of flag – 9-11 Tribute

The manager advised that Mayor Richard Starliper donated a new 9-11 flag for the Tribute at Red Run Park. On a Conrad/Reichard motion, the Board of Supervisors accepted the new 9-11 flag for the Tribute at Red Run Park and to send Mayor Starliper a letter of appreciation, vote was unanimous.

7. Bank Loan – Closing Documents

The manager provided copies of the closing loan documents for Washington Township. On a Conrad/Gladhill motion, the Board of Supervisors authorized the Chairman and Secretary to sign any and all necessary documents for the bank loan closing, vote was unanimous.

ASSISTANT MANAGER'S REPORT:

1. Tabled Materials Bid

The Assistant Manager presented a chart with the updated materials costs per the bid results from the prior meeting and recommended splitting the stone bids per the provided chart of information and also recommended not awarding the 9.5mm or 25mm hot mix asphalt because it is available using the COSTARS program. On Conrad/Gladhill motion, the Board of Supervisors accepted and awarded the bids per the provided sheet, vote was unanimous.

2. Tabled Concrete Bid

The Assistant Manager recommended the Board of Supervisors award the WTB concrete bid to Kee-Ta-Quay Construction, LLC for a total of \$96,136.25 as per their bid

dated June 6, 2016. On a Conrad/Reichard motion, the Board of Supervisors awarded the WTB concrete bid to Kee-Ta-Quay per their bid dated June 6, 2016 of \$96,136.25, vote was unanimous.

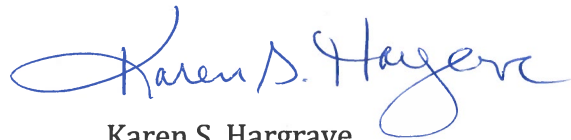
3. WTB Update

The Assistant Manager provided an update on the WTB progress.

SOLICITOR'S REPORT: No report.

MISCELLANEOUS: None.

With no further business, the meeting was adjourned at approximately 8:06 p.m. on a Conrad/Gladhill motion, vote was unanimous.



Karen S. Hargrave
Secretary