

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING – May 16, 2016 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Conrad, Gladhill, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeff Geesaman, Secretary Karen Hargrave, Township Planner Clint Rock, Chief Keller, and 1 citizen.

FROM THE FLOOR: No comments.

APPROVAL OF THE AGENDA: On a Conrad/Gladhill motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

BLUE RIDGE MOUNTAIN FIRE & RESCUE – APRIL REPORT: Rob Biesecker presented the April 2016 fire report. Mr. Biesecker advised that Blue Ridge Fire is conducting some joint training with Waynesboro Fire company. Mr. Biesecker also advised that Blue Ridge Fire company will be holding a chicken barbecue on May 28, 2016 at the Lowes parking lot. Eric Patterson, EMS, presented a report on the total ambulance calls and statistics for April 2016. On a Gladhill/Reichard motion, the Board of Supervisors accepted the April 2016 Blue Ridge Mountain Fire & Rescue report, vote was unanimous.

WAYNESBORO FIRE DEPARTMENT – APRIL REPORT: The manager presented the April 2016 fire report. On a Conrad/Reichard motion, the Board of Supervisors accepted the April 2016 Waynesboro Fire Department report, vote was unanimous.

POLICE DEPARTMENT - APRIL REPORT: Chief Keller presented the April 2016 Police report to the Board of Supervisors. On a Conrad/Reichard motion, the Board of Supervisors accepted the April 2016 Police Department report, vote was unanimous. Supervisor Conrad had a discussion about the parks restroom doors being locked and unlocked with Chief Keller.

1. Strokes, Spokes & Strides triathlon (Bike portion ONLY) – Sunday, May 29th
Chief Keller advised the Board of Supervisors that all arrangements made for this event have been reviewed and Chief Keller recommended approval for this event. On a Conrad/Gladhill motion, the Board of Supervisors authorized this event per Chief Keller's authorization, vote was unanimous.

APPROVAL OF THE MAY 2, 2016 REGULAR MEETING MINUTES: On a Conrad/Gladhill motion, the Board of Supervisors approved the meeting minutes for the May 2, 2016 regular meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$119,789.41
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Impact Fee Fund	22,282.52
Capital Reserve Fund	30.00
WTB Fund	5,547.44
Recreation Fee Fund	4,000.00
Highway Aid Fund	<u>7,672.68</u>
Total Invoices	\$159,322.05

On a Gladhill/Conrad motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURERS REPORT – APRIL 2016: The manager presented the April 2016 Treasurer's report to the Board of Supervisors. On a Gladhill/Conrad motion, the Board of Supervisors accepted the April 2016 Treasurer's report, vote was unanimous.

RECYCLING REPORT – APRIL 2016: The manager presented the April 2016 Recycling report. On a Gladhill/Conrad motion, the Board of Supervisors accepted the April 2016 Recycling report, vote was unanimous.

PLOT PLAN:

1. 12-15 Julia Klein – 1 lot

Clint Rock, Township Planner, advised the Board of Supervisors this plan was a one lot subdivision which was resubmitted to the Township for re-stamp of the plan. Mr. Rock advised that the owners opted to apply for a public sewer connection waiver and was granted the waiver by the Washington Township Board of Supervisors at their meeting on September 9, 2015. On a Gladhill/Conrad motion, the Board of Supervisors approved plan 12-15, Julia Klein, 1 lot final, vote was unanimous.

2. 32-07 – London Bridge Drive – Time Extension May 11, 2017

The Township received a letter dated May 12, 2016 from R. Lee Royer & Associates for a time extension for London Bridge Drive until May 11, 2017. On a Gladhill/Conrad motion, the Board of Supervisors granted a one year extension until May 11, 2017, vote was unanimous.

3. 03-16 – Farm Springs – Subdivision – 14 lots

Clint Rock, Township Planner, advised the Board of Supervisors this plan was a re-subdivision plan for Farm Springs to reduce the plan from 20 lots/units to 14 lots/units. The Township received a letter dated April 28, 2016 from R. Lee Royer & Associates whereby the applicant requested a waiver of a grading plan and has satisfied the revised plan requirement. On a Conrad/Reichard motion, the Board of Supervisors approved the waiver and amended subdivision plan as presented, vote was unanimous.

CORRESPONDENCE:

1. Comcast Quarterly Franchise Fee Payment

The Township received an email dated May 5, 2016 advising that the township would receive \$31,241.35 for the franchise fees due Washington Township for the period end date of March 31, 2016.

2. WASD – Per Capita Tax Exemption

The Township received an Exempted and Exonerated Taxpayers list for year 2015 from the Waynesboro Area School District for per capita tax exemptions for year 2015/2016. On a Reichard/Conrad motion, the Board of Supervisors approved the

proposed exemption and exoneration list provided for year 2015/2016, vote was unanimous.

3. ISO Letter

The Township received a letter dated April 25, 2016 from ISO thanking the Township for their cooperation during their recent Public Protection Classification survey.

4. Blue Ridge Library – Ice Cream Social & Whistle Stop 5K

The Township received a letter dated May 4, 2016 from the Blue Ridge Summit Library requesting to hold it's annual Ice Cream Social on Saturday July 16, 2016. The letter requests closure of Sabillasville Road in front of the library from Summit Avenue to Monterey Lane and utilize Summit Avenue and Norwood Avenue as a detour route around the closure. Sabillasville Road will be closed from 7:30 am until 4:00 pm. The Whistle 5K Run/Walk will begin at 8:00 am on July 16 and will end by 9:00 am. On a Conrad/Gladhill motion, the Board of Supervisors approved the above request as presented, vote was unanimous.

5. Benecon-Rebate-\$66,943.00

The Township received a letter dated May 12, 2016 from Benecon, on behalf of the Board of Directors, providing Washington Township with the first surplus claim fund check for 2015 in the amount of \$66,943.00.

MANAGER'S REPORT:

1. Refinancing Bank Note

a. F&M Refinance Proposal

The Manager provided the Board of Supervisors with a copy of a Financing Proposal for Washington Township in the amount of \$2,400,000 at 2.38% fixed for a period of 15 years from F&M Trust. On a Conrad/Reichard motion, the Board of Supervisors accepted the above proposal subject to the terms of the Unit Debt Act, vote was unanimous.

b. Peter Edelman's Proposal

The Township received a letter dated May 7, 2016 from Stevens & Lee concerning the General Obligation Notes, Series of 2016, and the representation for handling the Unit Debt Act concerning the F&M Trust Refinance Proposal for Washington Township. On a Conrad/Reichard motion, the Board of Supervisors accepted the above-referenced proposal from Stevens & Lee dated May 7, 2016, vote was unanimous.

2. Amendment to Hawkstone Development Subdivision Plan

The Township Board of Supervisors agreed to amend the Creative Investments (Hawkstone Phase 2) subdivision plan provided that Chase Bank pays for all the Township's costs incurred in the connection with the Amendment. On a Conrad/Gladhill motion, the Board of Supervisors took no action on this matter this evening, vote was unanimous.

3. Deed of Dedication – Jacobs Church Road

The manager provided a copy of a Deed of Dedication to the Board of Supervisors for Jacobs Church Road.

4. Resolution # 620 – Deed of Dedication – Jacobs Church Road

The manager presented Resolution # 620 to the Board of Supervisors for Jacobs Church Road. On a Conrad/Gladhill motion, the Board of Supervisors accepted the deed of dedication and approved Resolution # 620, vote was unanimous.

5. Resolution # 621 – Naming City National Rochdale – Third Party Money Managers

The manager presented Resolution # 621, naming City National Rochdale, the third party money managers for the pension plans for Washington Township. On a Gladhill/Conrad motion, the Board of Supervisors approved Resolution # 621 naming City National Rochdale as the third party money manager to Washington Township and names the Manager, Michael A. Christopher, as Trustee of all pension plans, vote was unanimous.

6. Request bid approval Stone, Fuel, Blacktop – June 6, 2016

The manager requested authorization to bid for stone, fuel, blacktop and line painting for June 6, 2016. On a Gladhill/Conrad motion, the Board of Supervisors authorized the bidding of materials as listed above for bid opening for June 6, 2016, vote was unanimous.

7. Welty Road Water Project – DEP Public Hearing – 6-14-16 7:00 PM

The manager advised that he received a copy of a letter dated May 13, 2016 from Steve DeMars, PA DEP advising of the public meeting scheduled for 7:00 PM on Tuesday, June 14, 2016 at the Washington Township Municipal Meeting Room.

ASSISTANT MANAGER'S REPORT:

1. Electronics Recycling update

The Assistant Manager presented an electronics recycling update as well as options for Washington Township to start taking recyclables on a limited basis. On a Conrad/Reichard motion, the Board of Supervisors accepted the electronics recycling update as per the memorandum supplied to the Board of Supervisors this date, vote was unanimous.

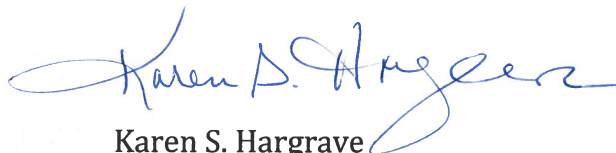
2. Per Capita Tax Update

The Assistant Manager presented a response received by Eric Holtzman of the School District concerning the proposed cost to Washington Township for collection of the per capita taxes for Washington Township. On a Conrad/Gladhill motion, the Board of Supervisors tabled this matter, vote was unanimous.

SOLICITOR'S REPORT: Solicitor Lisko requested authorization for the Chairman to sign the agreement and indemnification when it was ready for the Hawkstone Development Subdivision plan revision. On a Gladhill/Conrad motion, the Board of Supervisors authorized the Chairman to sign the agreement and indemnification when it was ready, vote was unanimous.

MISCELLANEOUS: Supervisor Conrad and the Board of Supervisors had some discussion on the process of serving paperwork to individuals concerning code enforcements issues. Supervisor McCleaf requested that a road trip for the Board be added to the next workshop agenda for discussion.

With no further business, the meeting was adjourned at approximately 8:05 p.m. on a Conrad/Gladhill motion, vote was unanimous.



Karen S. Hargrave
Secretary