

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - May 2, 2016**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf at 7:00 p.m.

PRESENT: Supervisors McCleaf, Gladhill, Conrad, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Clint Rock, Reporter Zach Glenn, and one citizen.

FROM THE FLOOR: There were no comments.

American Legion representative, Tim Berklite, was at this meeting to present a check to Washington Township/Rouzerville Business Association in the amount of \$750.00, \$500.00 to help with the efforts to finish the 911 Tribute paving project and \$250.00 to help fund the Pine Hill 5K Run. The check was delivered to and deposited in RBA's account.

APPROVAL OF AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE APRIL 20, 2016 MEETING MINUTES:

On a Conrad/Reichard motion, the Board of Supervisors dispensed with the reading of the minutes of the April 20, 2016 meeting and approved the same as presented, vote was unanimous.

INVOICES DUE: The following invoices were presented for payment:

General Fund	\$ 28,816.43
Capital Reserve	345.26
WTB Fund	10,621.52
Highway Aid	3,463.75
 Total	 \$43,246.96

On a Conrad/Reichard motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

CORRESPONDENCE:

1. WTMA - Fee Waiver

The Township received a letter dated April 14, 2016 from the Washington Township Municipal Authority enclosing a land use permit application for the Blue

Ridge Summit Pump Station on State Route 16 in Blue Ridge Summit. The Washington Township Municipal Authority asked the Supervisors to consider waving the fees associated with the land use permit. On a Conrad/Gladhill motion, the Board of Supervisors waived the applicable fees for the land use permit for WTMA, vote was 4-0 with Supervisor McCleaf abstaining.

MANAGERS REPORT:

1. FCCD – Memorandum of Understanding

The Manager presented a Memorandum of Understanding between the Franklin County Conservation District and Washington Township to ensure that best management practices are implemented to control erosion, prevent pollution and restore water quality to the community and for the benefit of the Municipality's citizens. On a Gladhill/Reichard motion, the Board of Supervisors authorized the Chairman of the Board of Supervisors to sign the above Memorandum of Understanding, vote was unanimous.

2. Franklin County Solid Waste Plan Amendment

The Manager presented a proposed Solid Waste Plan Amendment for Franklin County to the Board of Supervisors. On a Conrad/Gladhill motion, the Board of Supervisors approved the proposed Franklin County Solid Waste Plan Amendment, vote was unanimous.

3. Labor Attorney Change

The Manager presented the Board of Supervisors with a proposal dated April 22, 2016 for special labor attorney services from Salzmann Hughes, P.C. On a Conrad/Gladhill motion, the Board of Supervisors authorized the retention of Salzmann Hughes, P.C. for Washington Township per their proposal dated April 22, 2016, vote was unanimous.

ASSISTANT MANAGERS REPORT:

1. Paving Bid Award – Washington Township Blvd

The Assistant Manager presented the Board of Supervisors with the bid results from the bid openings on April 27, 2016 for the Washington Township Boulevard paving project. After all bids were calculated, the Assistant Manager requested the Board of Supervisors award the paving bid for Washington Township Boulevard to New Enterprise at the bid price of \$646,350.00. On a Conrad/Gladhill motion, the Board of Supervisors awarded the paving bid for Washington Township Boulevard to New Enterprise for the bid price of \$646,350.00, vote was unanimous.

2. Equipment Purchases

a. Trailer Mounted Tack Tank Distributor – (New Info)

The Assistant Manager presented a revised LeeBoy quote dated May 2, 2016 for a trailer mounted tack tank distributor. The Assistant Manager advised that SEI lowered the original quote price from \$14,274.00 to \$13,500.00 for the above piece of equipment. This quote includes a state contract discount as well. On a Conrad/Gladhill motion, the Board of Supervisors authorized the purchase of the LeeBoy trailer mounted tack tank distributor per SEI's May 2, 2016 revised quote for

\$13,500.00, vote was unanimous.

b. Straw Blower

The Assistant Manager presented a quote to the Board of Supervisors for the purchase of a skid mounted straw blower for the price of \$10,440 from SEI. On a Conrad/Reichard motion, the Board of Supervisors authorized the purchase of a skid mounted straw blower from SEI for the quoted price of \$10,440, vote was unanimous.

3. Roof Repair - office

The Assistant Manager presented two quotes to the Board of Supervisors for repairs to the roof of the administrative building. On a Conrad/Gladhill motion, the Board of Supervisors approved the quote from Kayhoe Roofing in the amount of \$2,350.00 to fix the administrative building roof, vote was unanimous.

SOLICITORS REPORT: No report was given.

MISCELLANEOUS: Supervisor Conrad commented that he was expecting Chief Keller at this meeting to discuss the damage done at Pine Hill park. (Chief Keller will be at the May 16, 2016 meeting.)

On a Conrad/Gladhill motion, the Board of Supervisors went into executive session at approximately 7:21 p.m., vote was unanimous.

On a Conrad/Reichard motion, the Board of Supervisors came out of executive session at approximately 7:39 p.m., vote was unanimous. The purpose of the executive session was to discuss a legal matter.

The manager advised that he and the Assistant Manager met with the Rouzerville Ruritan representatives and they will be offering ownership of the Rouzerville Ruritan Building and property to the township in the near future.

With no further business, the meeting was adjourned at 7:50 p.m. on a Conrad/Reichard motion, vote was unanimous.



Karen S. Hargrave
Secretary

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