

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - April 4, 2016**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf at 7:00 p.m.

PRESENT: Supervisors McCleaf, Gladhill, Conrad, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeffrey Geesaman, Secretary Karen Hargrave, Township Planner Clint Rock, Reporter Zach Glenn, and no citizens.

FROM THE FLOOR: There were no comments.

APPROVAL OF AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MARCH 21, 2016 MEETING MINUTES:

On a Conrad/Reichard motion, the Board of Supervisors dispensed with the reading of the minutes of the March 21, 2016 meeting and approved the same as presented, vote was unanimous.

INVOICES DUE: The following invoices were presented for payment:

General Fund	\$ 55,791.03
Capital Reserve	824.71
WTB Fund	3,502.54
Highway Aid	3,655.33
 Total	 \$63,773.61

On a Gladhill/McCracken motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

CORRESPONDENCE: None.

MANAGERS REPORT:

1. Settlement agreement with Police Association
The Manager presented a Side Letter Agreement between the Washington Township Police Association and Washington Township concerning Officers Terry DeWitt and Mario Angelini. On a Gladhill/Conrad motion, the Board of Supervisors authorized the Chairman to sign the Settlement Agreement with the Township Police Association, vote was unanimous.
2. Personnel Matters

a. Resignation of Terry Fogle - withdrawn

The Manager presented a copy of a resignation letter by Terry Fogle which was withdrawn by Mr. Fogle. No action was taken by the Board.

b. Resignation of Zach Whittington

The manager presented the resignation of Zach Whittington. On a Gladhill/Conrad motion, the Board of Supervisors accepted Mr. Whittington's resignation, vote was unanimous.

c. Hiring of part-time employee, Matthew Sanders at \$10.50/hr.

The manager presented the hiring of Matthew Sanders on a part-time basis at the rate of \$10.50/hr. On a Conrad/Gladhill motion, the Board of Supervisors ratified the hiring of Matthew Sanders on a part-time basis at the rate of \$10.50/hr., vote was unanimous.

d. Lara Harnish hourly rate increase to \$11.50/hr.

The manager presented a Memo to the Board of Supervisors advising that Ms. Harnish should be the second in charge person at the transfer station and that he increased her rate to \$11.50/hr effective with the current pay period. On a Conrad/Gladhill motion, the Board of Supervisors agreed with raising Ms. Harnish to \$11.50/hr effective with the current pay period, vote was unanimous.

e. Termination of employee – Diane Saltzman

The manager advised the Board of Supervisors that he terminated the employment of Diane Saltzman. On a Conrad/Gladhill motion, the Board of Supervisors ratified the termination of employment of Diane Saltzman vote was unanimous.

3. Debt refinancing

- a. Set the amount to be refinanced at \$2,400,000.00
- b. Set the term of the financing at 15 years
- c. Authorize PFM to move forward with the RFP process
- d. Retain Attorney Peter Edelman as the township's bond council for this refinancing

The Manager presented the above concerning the Township's debt refinancing with the finance amount set in item a at \$2,400,000.00 as a line of credit with the capability of drawing down what amount is needed or financing the full amount of \$2,400,000.00. On a Conrad/Gladhill motion, the Board of Supervisors approved items a through d concerning the debt refinancing terms and options, vote was unanimous.

ASSISTANT MANAGERS REPORT:

1. WT Blvd

- a. Bid for equipment rental-dozer bid openings 4-13-16

On a Gladhill/Conrad motion, the Board of Supervisors approved the rental dozer bid opening for April 13, 2016, vote was unanimous.

- b. Bid for blacktop-bid openings 4-27-16

On a Conrad/Gladhill motion, the Board of Supervisors approved the blacktop

bid openings for April 27, 2016, vote was unanimous.

2. Transfer Station

a. Grinding proposal for brush – EB Clearing

The Assistant Manager advised EB Clearing was the low proposal at \$450/hr with a maximum limit of \$10,000 to complete grinding of brush at the Township transfer station. On a Conrad/Gladhill motion, the Board of Supervisors authorized EB Clearing to grind brush at the Township transfer station at the rate of \$450/hr and with a maximum of \$10,000, vote was unanimous.

b. Alarm proposals – Tele-Plus

The Assistant Manager advised that he would like to accept the proposal for an alarm/fire system for the Transfer Station and Recycling Center from Tele-Plus as presented with their proposal dated March 22, 2016. On a Conrad/Gladhill motion, the Board of Supervisors authorized the purchase per the alarm proposal from Tele-Plus, vote was unanimous.

c. Electronic recycling update

The Assistant Manager advised that the Township stopped all electronic recycling as of Friday, April 1, 2016. On a Gladhill/Reichard motion, the Board of Supervisors ratified the decision to stop all electronic recycling at the Township Transfer station effective April 1, 2016, vote was unanimous.

3. Surplus property – M60 – bid openings 4-13-16

On a Conrad/Gladhill motion, the Board of Supervisors approved bid opening for April 13, 2016 on Township surplus property M60, vote was unanimous.

SOLICITORS REPORT:

1. Executive Session – Legal Matter

2. Deed – Ariel Lane

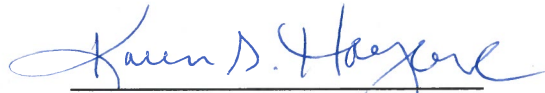
The Solicitor explained to the Board, that after preparation of two prior deeds, F&M Bank is requesting a fee of approximately \$300.00 to prepare a third fee simple deed to the Township. On a Conrad/Gladhill motion, the Board of Supervisors authorized the payment of \$300 for a fee simple deed to the Township for a right of way concerning Ariel Lane, vote was unanimous.

On a Conrad/Reichard motion, the Board of Supervisors went into executive session at approximately 7:20 pm. On a Conrad/Reichard motion, the Board of Supervisors came out of executive session at approximately 7:43 p.m., vote was unanimous. On a Gladhill/Reichard motion, the Board of Supervisors agreed that the Township Supervisors would take no action to cause the eviction of Laurel Mobile Home Park residents, vote was 4-0 with Supervisor McCleaf abstaining.

MISCELLANEOUS: None.

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With no further business, the meeting was adjourned at 7:45 p.m. on a Conrad/Reichard motion, vote was unanimous.



Karen S. Hargrave
Secretary