

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING – March 21, 2016 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Conrad, Gladhill, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeff Geesaman, Secretary Karen Hargrave, Township Planner Clint Rock, Chief Keller, Reporter Zach Glenn and 2 citizens.

FROM THE FLOOR: There were no comments from the floor.

APPROVAL OF THE AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

BLUE RIDGE MOUNTAIN FIRE & RESCUE - FEBRUARY REPORT: The manager presented the February 2016 fire report. On a Conrad/Gladhill motion, the Board of Supervisors accepted the February 2016 Blue Ridge Mountain Fire & Rescue report, vote was unanimous.

WAYNESBORO FIRE DEPARTMENT - FEBRUARY REPORT: Jody Sanders presented the February 2016 fire report. On a Gladhill/McCracken motion, the Board of Supervisors accepted the February 2016 Waynesboro Fire Department report, vote was unanimous.

POLICE DEPARTMENT - FEBRUARY REPORT: Chief Keller presented the February 2016 Police report to the Board of Supervisors. On a Gladhill/Reichard motion, the Board of Supervisors accepted the February 2016 Police Department report, vote was unanimous.

1. American Odyssey Relay

Chief Keller advised that he reviewed the paperwork for the American Odyssey Relay special event. He requested the Board of Supervisors approve the paperwork submitted for the event subject to his final approval of the same. On a Gladhill/Conrad motion, the Board of Supervisors approved the special event request for the American Odyssey Relay subject to Chief Keller's final approval, vote was unanimous.

PUBLIC HEARING – ZONING TEXT AMENDMENTS:

1. Open public hearing

On a Reichard/Conrad motion, the Board of Supervisors opened the public hearing at approximately 7:04 p.m. on the Zoning Text Amendments, vote was unanimous. Township Planner Clint Rock advised that the Franklin County Planning Commission and the Township Planning Commission were notified by letter on January 28, 2016. Advertising for the Zoning Text Amendments were advertised in the Record Herald on March 5, 2016 and March 9, 2016. On March 14, 2016 the Franklin County Planning Commission commented that the proposed amendments were consistent with the comprehensive plan. On March 14, 2016 the Township Planning Commission recommended approval of the zoning text amendments. On a Conrad/Reichard motion, the Board of Supervisors closed the public hearing at approximately 7:06 p.m., vote was unanimous.

2. Public comment on proposed Ordinance # 254

3. Public comment on proposed Ordinance # 255

There was no public comment.

4. Close public hearing

On a Conrad/Reichard motion, the Board of Supervisors closed the public hearing at approximately 7:06 p.m., vote was unanimous.

5. Consideration of Ordinance # 254

6. Consideration of Ordinance # 255

On a Gladhill/Conrad motion, the Board of Supervisors adopted Ordinance # 254 and Ordinance # 255, vote was unanimous.

APPROVAL OF THE MARCH 7, 2016 REGULAR MEETING MINUTES: On a Conrad/Gladhill motion, the Board of Supervisors approved the meeting minutes for the March 7, 2016 regular meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$116,428.50
Capital Reserve Fund	8,625.81
Highway Aid Fund	<u>1,369.20</u>
Total Invoices	\$126,423.51

On a Conrad/Reichard motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURERS REPORT – FEBRUARY 2016: The manager presented the February 2016 Treasurer's report to the Board of Supervisors. On a Conrad/Gladhill motion, the Board of Supervisors accepted the February 2016 Treasurer's report, vote was unanimous.

RECYCLING REPORT – FEBRUARY 2016: The manager presented the February 2016 Recycling report. On a Conrad/Gladhill motion, the Board of Supervisors accepted the February 2016 Recycling report, vote was unanimous.

PLOT PLAN:

1. 24-05 Thornhill Phase I – time-extension request 04-04-17

The Township received a letter from Pottstown Pike Capital, LP, dated March 14, 2016 requesting a time extension request for Thorn Hill Phase 1 for a period of one year to April 4, 2017. On a Gladhill/Conrad motion, the Board of Supervisors approved a one year time extension to April 4, 2017 for plan 24-05, Thornhill Phase 1, vote was unanimous.

CORRESPONDENCE:

1. FC Commissioner – Reimbursement check for Calimer Drive

The Township received a CDBG grant check for the Calimer Drive project in the amount of \$36,248.24.

MANAGER'S REPORT:

- 1. Police Pension Fund Management changes**
 - a. Third Party Money Manager Services.**

The Manager advised that Washington Township advertised for a third party manager services for the township police pension plan. A meeting was held to interview City National Rockdale. The manager recommended that the township hire City National Rockdale as the third party manager for the township police pension plan. On a Gladhill/Conrad motion, the Board of Supervisors authorized the manager to hire City National Rockdale to be the third party money manager service for the township police pension plan, vote was unanimous. The hiring process will be as per Act 44.

b. Actuarial Services

The manager presented the Applicant evaluation sheet for Municipal Finance Partners, Inc. to the Board of Supervisors. On a Conrad/Gladhill motion, the Board of Supervisors authorized the manager to retain the services of Municipal Finance Partners, Inc. for township actuarial services, vote was unanimous. The hiring process will be as per Act 44.

2. Debt Service Refinancing Update

The manager advised that staff met with Public Financial Management, Inc. (PFM) to discuss how to refinance the township debt. On a Conrad/Reichard motion, the Board of Supervisors authorized the manager to retain the services of PFM to obtain proposals to refinance the township debt, vote was unanimous.

3. House Bill 1893 – Inter-government co-operation

The manager advised the Board of Supervisors that Representative Paul Schemel has agreed to sponsor a bill for inter-governmental cooperation for municipalities. On a Gladhill/McCracken motion, the Board of Supervisors authorized the manager to write a letter in support of HB 1893, Inter-government cooperation, vote was unanimous.

4. House Bill 340 – Executive sessions

The manager advised the Board of Supervisors that HB 340 deals with making executive sessions public by requiring minutes of the executive sessions. On a Gladhill/Conrad motion, the Board of Supervisors authorized the manager to write letters in opposition of House Bill 340, Executive Sessions, vote was unanimous.

5. Resolution # 619 – Snow Storm 2016 reimbursement

The manager presented Resolution # 691, a resolution to allow the township to apply for the snow storm 2016 reimbursement. On a Conrad/Gladhill motion, the Board of Supervisors approved Resolution # 619, Snow Storm 2016 Reimbursement, vote was unanimous.

6. Certificate of Appreciation – Clint Rock – from BOMP

The manager advised the Board of Supervisors that Clint Rock received a certificate of appreciation in recognition of his commitment, dedication and support of the Friends of the Monterey Pass Battlefield, Inc.

ASSISTANT MANAGER'S REPORT:

1. Easement & Indemnification agreement – M&T Bank at Happel's Meadow

The Assistant Manager advised the Board of Supervisors that the Township was presented with an Easement & Indemnification Agreement between Washington Township and M&T Bank for the purpose of drilling a test well at Happel's Meadow. On a Reichard/Conrad motion, the Board of Supervisors authorized the Chairman and Secretary sign the above-referenced Easement & Indemnification agreement, vote was unanimous.

2. Police Vehicle Repair

The Assistant Manager presented a quote for repair of the township's police vehicles from Buchanan Auto Stores. On a Gladhill/Reichard motion, the Board of Supervisors

ratified the agreement between Washington Township and Buchanan Auto Stores, vote was unanimous.

3. Electronic Recycling Update - Hearing in Harrisburg

The Assistant Manager gave the Board of Supervisors an update on the electronic recycling hearing held in Harrisburg this date. On a Gladhill/Conrad motion, the Board of Supervisors authorized the manager to send a letter to the Governor and DEP in support of making the necessary changes concerning electronic recycling, vote was unanimous.

4. Surplus property - M60

The Assistant Manager recommended the Board of Supervisors declare M60, the 1996 GMC 3500 One Ton Dump surplus property. On a Conrad/Reichard motion, the Board of Supervisors declare M60, the 1996 GMC 3500 One Ton Dump surplus property, vote was unanimous.

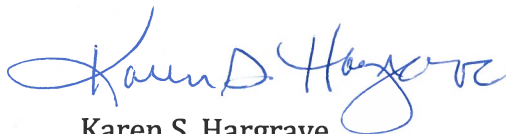
SOLICITOR'S REPORT:

1. Deed transfer to F&M Trust Bank - Bayside Development

The Solicitor advised the Board of Supervisors that F&M Trust Company of Chambersburg has presented a Deed to Washington Township for a Right of Way pertaining to Arielle Lane. In order to be able to transfer part of the right-of-way to the neighboring property a new deed is required. The Solicitor is handling this transfer. However, there must be some transfers made in order to get this underway. On a Conrad/Gladhill motion, the Board of Supervisors authorized approval of any documents necessary for the transfer of the property including signatures by the Chairman of the Board, vote was unanimous.

MISCELLANEOUS: Supervisor Conrad asked about the April shredding being made available through Renfrew Park's Earth Day event and whether the shredding would be done on site. The manager advised that the shredding would not be done on site but certificates of chain of custody would be offered if requested. Supervisor McCracken asked about holes in Washington Township Boulevard. Supervisor Gladhill commented that the Board of Supervisors appreciated the help and cooperation given to the FOBMP by Clint Rock.

With no further business, the meeting was adjourned at approximately 7:55 p.m. on a Conrad/Gladhill motion, vote was unanimous.



Karen S. Hargrave
Secretary