

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - March 7, 2016**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf at 7:00 p.m.

PRESENT: Supervisors McCleaf, Gladhill, Conrad, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeffrey Geesaman, Secretary Karen Hargrave, Reporter Zach Glenn, and no citizens.

FROM THE FLOOR: There were no comments.

APPROVAL OF AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE FOLLOWING MEETING MINUTES:

1. February 11, 2016 - Joint Meeting with Waynesboro
2. February 17, 2016 - Supervisor Regular Meeting
3. February 19, 2016 - All Day Meeting Workshop

On a Conrad/Reichard motion, the Board of Supervisors dispensed with the reading of the minutes of the February 11, 2016 Joint Meeting with Waynesboro, the February 17, 2016 regular meeting and the February 19, 2016 all-day workshop meeting and approved the same as presented, vote was unanimous.

INVOICES DUE: The following invoices were presented for payment:

General Fund	\$ 78,721.50
Highway Aid Fund	<u>17,739.51</u>
 Total	 \$96,461.01

On a Conrad/Reichard motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURERS REPORT - JANUARY 2016: On a Conrad/McCracken motion, the Board of Supervisors approved the January 2016 Treasurers Report, vote was unanimous.

PLOT PLANS:

1. 12-15 Julia Klein - Time Extension Request - June 21, 2016

The Township received a letter dated February 22, 2016 from R. Lee Royer & Associates requesting a 120 day time extension on the above plan from February 22, 2016 to June 21, 2016. On a Conrad/Gladhill motion, the Board of Supervisors

approved plan 12-15, Julia Klein, time extension request to June 21, 2016, vote was unanimous.

CORRESPONDENCE:

1. DEP – Transfer Station Quarterly Inspection
DEP completed an inspection of the Township transfer station on February 17, 2016 and found no violations.
2. Franklin County Tax Service
 - a. Cletus Hurd
 - b. Cletus Hurd
 - c. Steven Wetzel
 - d. Joel Keenan

The Township received notification from Franklin County Tax Services for the above- referenced properties concerning an assessment change of those properties. On a Conrad/McCracken motion, the Board of Supervisors approved the change in tax assessment for the above properties, vote was unanimous.

3. PennDOT – Liquid Fuels payment

The Township received notice that the Township's liquid fuels payment in the amount of \$498,977.70 would be deposited on March 1, 2016.

4. PennDOT – Turn-back payment

The Township received notice that the Township's Road Turnback Annual Maintenance payment in the amount of \$19,120.00 would be paid on March 1, 2016.

5. LCB Liquor License Payment

The Township received a check dated February 24, 2016 in the amount of \$2,100.00 for the Liquid and Malt Beverage License Fees issued August 1, 2015 to January 31, 2016.

6. KMIT rebate

The Township received notice from Keystone Municipal Insurance Trust that the Township would receive a refund for overpayment of the worker's compensation insurance for year 2014 in the amount of \$3,075.00 and also a credit for year 2015.

MANAGERS REPORT:

1. Welty Road water line update

The Manager presented an update on this matter to the Board of Supervisor.

2. Request to Refinance the Debt Service

The Manager presented information to the Board of Supervisors in reference to a refinance of the Township's debt. The Manager advised that he scheduled an appointment with PFM to discuss options for the Township. The Manager requested authorization to proceed to bid for refinance services. On a Conrad/Reichard motion, the Board of

Supervisors authorized the Manager to proceed to bid for refinance services, vote was unanimous.

3. Police Pension Consultant Update

The Manager presented an update to the Board of Supervisors on the Police Pension Actuarial Services and the 3rd Party Money Management Services.

4. LERTA Update – Wharf Road, Lot # 5

The Manager presented an update concerning Lot # 5 of the Wharf Road Industrial Development. He advised that he and Supervisor Gladhill attended a meeting with the School Board Members, Steve Kulla and Chris Lind, and their Business Manager, Eric Haltzman, to discuss LERTA for Lot # 5. The Manager felt that the meeting was a great success.

ASSISTANT MANAGERS REPORT:

1. WTB Reimbursement check

The Assistant Manager advised the Board of Supervisors that the Township received the third WTB reimbursement of \$38,821.22 dated February 29, 2016 from the Commonwealth of Pennsylvania.

2. New Mower - \$8,709.08 – John Deere Z950M

The Assistant Manager advised that Mr. Hohl requested a new mower for the parks department. The Township received 3 quotes. The preferred mower was also the lowest quoted price given to the Township. The Assistant Manager recommended the Township purchase the John Deere ZTrak and also recommended keeping the old 2006 John Deere mower for a backup mower. On a Conrad/Gladhill motion, the Board of Supervisors authorized the Township to purchase the John Deere ZTrak mower at the quoted price of \$8,709.08, vote was unanimous.

SOLICITORS REPORT:

1. Franklin Co. Board of Assessment – Fred & Mitzi Guarino Settlement

The Solicitor discussed a Stipulation and Agreement for a tax assessment appeal for the above-referenced persons with the property location of 11663 Ironwood Drive. On a Conrad/Gladhill motion, the Board of Supervisors approved the Stipulation and Agreement and authorized the Solicitor to sign on behalf of the Township, vote was unanimous.

MISCELLANEOUS: None.

With no further business, the meeting was adjourned at 7:26 p.m. on a Conrad/Reichard motion, vote was unanimous.

Karen S. Hargrave
Secretary

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