

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - February 17, 2016 - 7:00 pm**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf. The meeting was opened with the Pledge of Allegiance.

PRESENT: Supervisors McCleaf, Conrad, Gladhill, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeff Geesaman, Secretary Karen Hargrave, Township Planner Clint Rock, Chief Keller, Reporter Zach Glenn and 0 citizens.

FROM THE FLOOR: There were no comments from the floor.

APPROVAL OF THE AGENDA: On a Conrad/Reichard motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

BLUE RIDGE MOUNTAIN FIRE & RESCUE - JANUARY REPORT: The manager presented the January 2016 fire report. On a Conrad/Reichard motion, the Board of Supervisors accepted the January 2016 Blue Ridge Mountain Fire & Rescue report, vote was unanimous.

WAYNESBORO FIRE DEPARTMENT - JANUARY REPORT: The manager presented the January 2016 fire report. On a Conrad/Reichard motion, the Board of Supervisors accepted the January 2016 Waynesboro Fire Department report, vote was unanimous.

POLICE DEPARTMENT - JANUARY REPORT: Chief Keller presented the January 2016 Police report to the Board of Supervisors. Chief Keller advised the Board of Supervisors that they started to use the new non-reportable accident forms. On a Conrad/Reichard motion, the Board of Supervisors accepted the January 2016 Police Department report, vote was unanimous.

APPROVAL OF THE FEBRUARY 1, 2016 REGULAR MEETING MINUTES: On a Conrad/Gladhill motion, the Board of Supervisors approved the meeting minutes for the February 1, 2016 regular meeting, vote was unanimous.

INVOICES:

The following invoices were presented for payment:

General Fund	\$148,082.31
Capital Reserve Fund	13,971.90
Highway Aid Fund	11,137.37
Police Pension Fund	<u>912.50</u>
 Total Invoices	 \$174,104.08

On a Conrad/Gladhill motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

TREASURERS REPORT – DECEMBER 2015: The manager presented the December 2015 Treasurer's report to the Board of Supervisors. On a Gladhill/Reichard motion, the Board of Supervisors accepted the December 2015 Treasurer's report, vote was unanimous.

RECYCLING REPORT – JANUARY 2016: The manager presented the January 2016 Recycling report. On a Conrad/Gladhill motion, the Board of Supervisors accepted the January 2016 Recycling report, vote was unanimous.

DEP MODULE:

1. Resolution DEP 2016-1, Julia Klein

The manager presented DEP module 2016-1 for a plan previously approved by the Board of Supervisors for Julia Klein for a public sewer system. The new plan uses an on-lot septic system which requires a DEP module. On a Conrad/Gladhill motion, the Board of Supervisors approved DEP module 2016-1 for Julia Klein, vote was unanimous.

CORRESPONDENCE:

1. Bobby Etter – Request for car show at Red Run Park

The Township received an email from Bobby Etter requesting to have a car show at Red Run Park on behalf of the Appalachian Gold Classics for Sunday, July 24, 2016. Mr. Etter has reserved Pavilion # 5 for that date. Mr. Etter also requested use of the field where the car shows are normally held. They will arrive around 7:00 a.m. the day of the event to begin setting up for the event. On a Gladhill/Conrad motion, the Board of Supervisors approved Mr. Etter's request as stated above, vote was unanimous.

2. Franklin County – CDBG Reimbursement

The Township received a check in the amount of \$27,931.71 for the CDBG reimbursement to the township for the Calimer Drive sewer project.

3. Comcast Cable – Quarterly Franchise Fee

The Township received direct deposit of \$28,849.77 for the Comcast Franchise Fees due Washington Township.

4. Franklin County Tax Service

The Township received a letter dated February 8, 2016 from Franklin County Tax Services notifying the township that they are changing the assessment of a property located at 12222 Polktown Road. On a Conrad/Gladhill motion, the Board of Supervisors authorized the Township Tax Collector to reduce the duplicate for the above-referenced property, vote was unanimous.

5. FC Fire Chief's Association - Request

The Township received a request from the Franklin County Fire Chief's Association for \$2,101.35 for the Township's 2016 Per Capital Request donation towards their program. The request was approved with invoices.

6. FSA, Inc. – Letter – rehabilitation project of West Branch Antietam Creek

The Township received a letter dated February 9, 2016 from Frederick, Seibert & Associates, Inc. concerning a joint DEP Permit Application for Water Obstruction and Encroachment Permit for the Great Commission Deliverance Ministries.

7. Performance Grant 2013

The Township received a check in the amount of \$20,567.00 from the Commonwealth of Pennsylvania for the Act 101 Section 904 Performance Grant for year 2013.

8. NPDES Permit – Lot # 5 – Wharf Road Industrial Park

The Township received a letter from R. Lee Royer & Associates dated February 25, 2016 giving the Township notice of a NPDES Permit application for a project at the industrial park in Washington Township.

MANAGER'S REPORT:

1. Comment on Joint Meeting with Waynesboro Borough Council

The Manager advised the public that the Board of Supervisors had a joint meeting with the Waynesboro Borough Council to discuss mutual interests for the community.

2. Pension Services RFP – Actuarial and Third Party Money Management Services

The Manager presented Pension Services RFP paperwork to the Board of Supervisors to receive bids for pension services.

3. Personnel Matter

A. Hiring Part-time employee at Transfer Station - \$10.35/hr.

The Manager advised the Board of Supervisors that he hired Zach Whittington to work part time, as needed, for the Township transfer station at the rate of \$10.35/hr. On a Conrad/Gladhill motion, the Board of Supervisors ratified the hiring of Zach Whittington for the transfer station on a part-time as needed basis at the rate of \$10.35/hr., vote was unanimous.

4. All Day Meeting Workshop – February 19, 2016

The manager reminded the Board of Supervisors and public that the Supervisors' all day meeting was scheduled for February 19, 2016.

ASSISTANT MANAGER'S REPORT:

1. Stone bids Washington Township Boulevard

The Assistant Manager advised the Board of Supervisors that the low bid on the stone bid for Washington Township Boulevard was Valley Quarries but that the Township should accept the bids for all stone listed on the bid sheets except for the 2RC stone. On a Conrad/Reichard motion, the Board of Supervisors awarded the stone bid for Washington Township Boulevard to Valley Quarries with the exception of the bid on the 2RC Stone, vote was unanimous.

2. GEO Fabric quotes

The Assistant Manager presented 3 quotes for GEO fabric needed for Washington Township Boulevard. On a Gladhill/Conrad motion, the Board of Supervisors accepted the bid for GEO Fabric from Hanes Geo Components at the price of \$12.650.00, vote was unanimous.

3. Electronic Recycling – Update

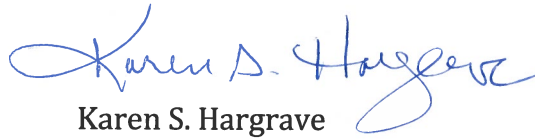
The Assistant Manager gave the Board of Supervisors an update on the recycling products and possible outlets for the Township to dispose of the electronic recycling.

SOLICITOR'S REPORT: The Solicitor was no present at this meeting. No report.

MISCELLANEOUS: Supervisor Gladhill asked if the Township was aware of the availability of DCNR grants.

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With no further business, the meeting was adjourned at approximately 7:44 p.m. on a Conrad/Reichard motion, vote was unanimous.

A handwritten signature in blue ink that reads "Karen S. Hargrave". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Karen S. Hargrave
Secretary