

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - January 4, 2016**

The regular meeting of the Board of Supervisors of Washington Township was called to order by Chairman McCleaf after the close of the reorganization meeting, at 7:16 p.m.

PRESENT: Supervisors McCleaf, Gladhill, Conrad, McCracken and Reichard. Also present were Manager Mike Christopher, Assistant Manager Jeffrey Geesaman, Secretary Karen Hargrave, Planner Clint Rock, Reporter Zach Glenn, and no citizens.

FROM THE FLOOR: There were no comments.

APPROVAL OF AGENDA: On a Gladhill/Conrad motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

BID OPENING - RECYCLING HAULING: The Township received a bid from Apple Valley Waste for hauling recyclables for years 2016, 2017 and 2018 for \$170.00 per trip. On a Conrad/Gladhill motion, the Board of Supervisors accepted Apple Valley Waste's bid as specified above subject to contract approval between Apple Valley Waste and Washington Township, vote was unanimous.

APPROVAL OF THE DECEMBER 21, 2015 MEETING MINUTES: On a Gladhill/Conrad motion, the Board of Supervisors dispensed with the reading of the minutes of the December 21, 2015 meeting and approved the same as presented, vote was unanimous.

INVOICES DUE: The following invoices were presented for payment:

General Fund	\$100,414.51
Capital Equip Fund	15,930.94
Highway Aid Fund	<u>1,124.16</u>
Total	\$117,469.61

On a Gladhill/Conrad motion, the Board of Supervisors approved payment of the invoices presented, vote was unanimous.

CORRESPONDENCE:

1. Chief Keller - Donation Officer McGovern

The Township received a Memo from Chief Keller advising that on January 4, 2016 he received an email from Officer McGovern concerning a gift that was left for him by an anonymous male. The gift totaled \$20.00 and was for a \$1.06 cup of coffee and \$18.94 in change. Officer McGovern's email explains

what the situation was and what he would like done with the money should the Board of Supervisors accept the donation. On a Gladhill/Conrad motion, the Board of Supervisors accepted the above donation and accepted that Officer McGovern would donate the above money to the homeless shelter, vote was unanimous.

MANAGERS REPORT:

1. Bruce Neibert Junk Yard Application
The Manager presented Bruce Neibert's 2016 junk yard application. On a Gladhill/Conrad motion, the Board of Supervisors approved Mr. Neibert's 2016 junk yard application as presented, vote was unanimous.
2. Purchasing Policy 2016-1
The Manager presented the Washington Township Purchasing Policy for year 2016 to the Board of Supervisors. On a Gladhill/Conrad motion, the Board of Supervisors approved the 2016 Washington Township Purchasing Policy, vote was unanimous.
3. Red Flag-Identity Theft Report
 - a. Identity Theft Report
 - b. Resolution #617-amending the Red Flag Resolution
 The Manager presented the Identity Theft Prevention Program to the Board of Supervisors by Resolution #617. On a Conrad/Gladhill motion, the Board of Supervisors approved Resolution # 617 as presented, vote was unanimous.
4. Surplus Property – Police Vest \$700.00 to Greencastle PD
The Manager presented a Memorandum from Chief Keller advising that Shawn Tuthill was hired by Greencastle Police Department as a part time officer. Chief Phillippy contacted Chief Keller indicating that the Greencastle police would like to purchase Officer Tuthill's ballistic vest for \$700.00. On a Conrad/Reichard motion, the Board of Supervisors approved the purchase of the above-referenced vest for \$700.00, vote was unanimous.
5. Pension Investment Policy – Rescind policy adopted Nov. 2, 2015
The Manager advised the Board of Supervisors that after further review of the pension investment policy, the policy does not fit the Township's situation and has asked Ferrara Kampstra to re-write the policy. The Manager asked the Board of Supervisors to rescind the adopted policy with the understanding that a new policy will be adopted by or on the February 1, 2016 meeting. On a Conrad/Reichard motion, the Board of Supervisors rescinded the policy adopted on November 2, 2015, vote was unanimous.

ASSISTANT MANAGER'S REPORT:

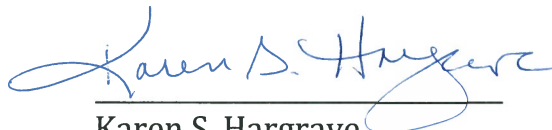
1. Electronics Recycling
 - a. eLoop Letter
 - b. Electronics recycling at Transfer Station

The Assistant Manager advised the Board of Supervisors that the Township received an email dated December 30, 2015 from Evan Eldrige of eLoop LLC informing the Township that as of January 1, 2016 they would no longer be able to offer free recycling. The Township posted a notice immediately at the Transfer Station effective December 30, 2015 that TV's would only be accepted from Washington Township residents. On a Gladhill/Conrad motion, the Board of Supervisors ratified the change in recycling electronics to Washington Township residents only, vote was unanimous.

SOLICITORS REPORT: No report.

MISCELLANEOUS: Supervisor Reichard advised that he was looking forward to 6 years of being a Township Supervisor. Supervisor Gladhill congratulated the two newly elected Supervisors to the Board of Supervisors for Washington Township.

With no further business, the meeting was adjourned at 7:39 p.m. on a Conrad/Reichard motion, vote was unanimous.



Karen S. Hargrave
Secretary

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